

Holland Township Environmental Commission Minutes

November 8, 2013 – 7 pm Meeting

Chairman Keady called the meeting to order. He read the Open Public Meeting Act. All stood for the pledge of allegiance. All were reminded to turn off their cell phones or put them in silent mode.

Members Present: Jerry Bowers, Henry Gore, Chairman Michael Keady, Dwight Pederson, Richard Schrack and Secretary Maria Elena Jennette Kozak.

Absent: Ted Harwick

Township Committee Liaison Present: Ray Krov.

Let the record show we have a quorum.

Minutes: A motion was made by Richard Schrack and seconded by Henry Gore to approve the minutes of October 2, 2013 as received. All present were in favor of approving the minutes with the exception of Jerry Bowers who abstained. Motion carried.

Sub-Committees:

Stormwater Education – Mike Keady, Ted Harwick and Maria Elena Jennette Kozak as Secretary Kozak.

Holland Township Environmental Commission 61 Church Rd., Milford, NJ 08848

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TO: Chairman Mike Keady
FROM: Maria Elena Jennette Kozak
Environmental Commission Secretary
DATE: November 5, 2013
RE: 2013 Tier B Municipal Stormwater General Permit Points

Annual Points needed: 10

As of Today: 10

1. Created Committee (CSAC) - 2 points
 - a. 2013 Members: Ted Harwick, Michael Keady, and Maria Elena Jennette Kozak (as secretary)
2. Web postings - 1 point
 - a. Please look at the web site. Some information is available on the home page of the web site as suggested by the past township engineer. If anyone has suggestions please let us know so we can work with our web administrator Melissa Tigar.
3. School Presentation - 2 points
 - a. May 31, 2013
 - b. Paid out of clean communities grant by township and county
 - c. Paid Grand Falloons
 - i. One day broken down in two shows for age groups
 - ii. Talked about clean water, stormwater, recycling, idling etc.
4. Stormwater Display - 2 points
 - a. Community Day - September 7, 2012

- i. Mr. Pederson kid project of casting into clean and dirty water to teach about stormwater. We had clean water bracelets made blue with imprint and kids received them if they landed in clean water.
 - ii. Mr. Keady, Mr. Pederson, Mr. Harwick, Mr. Schrack, Mr. Gore and Mr. Krov all present that day to help with the project as well as education
 - iii. Tip card information is on display
 - iv. state "freebies" available for distribution
 - v. Stickers, pamphlets etc.
 - vi. Coloring books available.
 - vii. Stormwater Posters were up.
 - b. Display at Municipal Building
 - i. Posters obtained by State (like TIP cards)
 - ii. Mounted in Black frames
 - iii. Displayed on the lower level of the building
5. Partnership Agreement/Local Event - 3 points
- a. A cleanup of the River was performed on April 13, 2013 by the Musconetcong Watershed Association. Paperwork is on file for what was collected during that cleanup of the river. 371 volunteers - 71 bags of recyclables and 281 bags of trash with several truckloads of larger items. Awaiting direction! If like last year....I was able to put in a voucher for \$500.00 for payment. TC not needed to be involved as it is under \$500. And being paid thru the Grant.
 - b. Boy scout/girl scouts/School Group - road clean ups. All approved by Al Turdo - this is usually done yearly. \$500 given to each troop for clean up thru clean communities grant
 - i. Boy Scout #187 - March - did Cyphers, Willow and Bellis
 - ii. Girl Scout # 81004 - April - did Mt. Joy Road
 - iii. Girl Scout # 1007 - July - did Bellis Road to Mt. Joy Road
 - iv. Girl Scout #798 - March - did Mt. Joy to Old River Road
 - v. Del Val Jr. Lacrosse - May - did 265 Adamic Hill to Mt. Joy Road

Future Points:

- ❖ Mass mailing - 3 points
 - The stormwater information sheet will be mailed with the 2013 animal registration package distributed to residents in December. The 2013 directory was not done this year and the animal registration is our only other mass media distribution other than taxes.
- ❖ Stormwater message on water bottle distribution to Holland Township School - 2 points
 - cost comes out of grant money!
 - Distribution to take place in November

After some discussion, the Environmental Commission decided that they would table the purchase of a stormwater giveaway to the Holland Township school until early 2014. The Mass Mailing will take place as scheduled and discussed.

Trails – Ted Harwick (chair) and Henry Gore. Nothing to report. Mr. Harwick has the information. The environmental commission would like to see a map with all the disconnect trails outlined. There was discussion about looking into grants to cover expenses. Jerry Bowers also expressed his idea to work with a student from [examples-beinglocal schools such as](#) Centenary College or Warren County [Community College](#). We could give the student nominal money in exchange for their involvement with our projects. Rick Schrack stated that he could do this with a CAD system but that he needs to walk it off or contact the county for additional information. The County GIS department might have a trail map already.

Web Page – Jerry Bowers, Dwight Pederson, and Rick Schrack – the links are up. The Master Plan Element is up. Chairman Keady expressed his opinion regarding how the township website is not well done and that he hopes someone is going to change this.

ERI – Jerry Bowers (chair), Mike Keady and Henry Gore. Nothing to report. The Planning Board is to have the Public Hearing for the Highlands Council Master Plan Element and ~~Natural~~Environmental Resource Inventory on Monday November 11, 2013 starting at 7:30 pm. All are invited to attend.

Shade Tree and Community Forestry Plan Sub-Committee – Henry Gore, Dwight Pederson and Maria Elena Jennette Kozak as secretary. Nothing to report at this time. After some discussion, Rick Schrack volunteered to take pictures quickly. Henry Gore will coordinate a schedule with him to get this project going for the plan.

2014 Proposed meeting schedule:

Township of Holland
Environmental Commission

2014 Meetings

PLEASE TAKE NOTICE that the Environmental Commission, Township of Holland, County of Hunterdon, New Jersey, will hold their regular meetings on the following dates in 2014 at 7:00 P.M. at the Holland Township Municipal Building, 61 Church Road, Milford, NJ. Meetings are open to the public.

Meeting Dates

January 8, 2014 (Reorganization Meeting)
February 5, 2014
March 5, 2014
April 2, 2014
May 7, 2014
June 3, 2014 *** (Tuesday)
July 2, 2014
August 6, 2014
September 3, 2014
October 1, 2014
November 4, 2014 *** (Tuesday)
December 3, 2014
January 7, 2015 (Reorganization Meeting)

After some discussion, a motion was made by Jerry Bowers and seconded by Mike Keady to accept the 2014 proposed schedule as presented. All present were in favor with the exception of Henry Gore who opposed. Motion carried.

Site Plan Review:

Henry Gore brought up the review of site plans. This caused a whole conversation about the duties of the Environmental Commission and their responsibility to review site plans. Secretary Kozak realized that an amended site plan is before the Planning Board. Without getting into the history of the project before the Planning Board with special consideration to the fact that Mike Keady has to recuse himself from Planning Board discussions regarding Huntington Knolls, the secretary encourages all the board members to attend the Planning Board meeting on November 11, 2013.

Secretary Kozak also encouraged all to make an appointment to review the files with this project and to come early to the meeting as the submitted plans will be out for review. The Planning Board agenda is as follows:

Holland Township Planning Board

Agenda

November 11, 2013

(Notice-The Chairman reserves the right to change or revise the order of the agenda as needed. Formal action may or may not be taken)

Chairman: “I call to order the November 11, 2013 Regular Meeting of the Holland Township Planning Board. Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Planning Board Secretary on December 20, 2012 by:

1. Posting such notice on the bulletin board at the Municipal Building.
2. Published in the December 20, 2012 issue of the Hunterdon County Democrat
3. Faxed to the Express Times for informational purposes only.

Chairman: Please stand for the Pledge of Allegiance

Chairman: Identification of those at the podium for the benefit of the Court Reporter.

Chairman: Minutes of the last meeting: “I would like to entertain a motion to dispense with the reading of the October 14, 2013 meeting and approve the minutes as recorded.”

Old Business

- Block 24 Lots 3 & 13 – Huntington Knolls LLC – Amended Site Plan Map(33 pages with a date of Oct 2013) and application forms Received into the PB office November 1, 2013 The Stormwater Management System Hydrologic & Hydraulic Calculations report dated July 2013 was previously rec’d on July 18, 2013. All information is on file. Carried from 101413 PB Agenda. Board discussion.

New Business

Completeness Review

Resolution

Public Hearing

- Holland Township October 2013 Master Plan Element
- Holland Township April 2013 Environmental Resource Inventory (ERI)
- Block 24 Lots 3 & 13 – Huntington Knolls LLC – Amended Site Plan Map(33 pages with a date of Oct 2013) and application forms Received into the PB office September 24 2013) The Stormwater Management System Hydrologic & Hydraulic Calculations report dated July 2013 was previously rec’d on July 18, 2013. All information is on file. Carried from 101413 PB Agenda. Board discussion.

Sub-Committee Status and Updates

- Ongoing work to be discussed – Holland Township Chapter of the Hunterdon County WasteWater Management Plan Second Draft 2 (10-07-13) - update

Public Comment

Executive Session

Adjourn

Discussion of adoption of Highlands Land Use Ordinance in 2014 – If the Planning Board hearing moves forward as expected and the Highlands Council Master Plan Element and Environmental Resource Inventory are adopted then this will be the next step. This brought on a **hugean extended** discussion about the process and the role of the environmental commission. The environmental commission wants **control to have input**. It was recommended that after the Planning Board meeting if the documents are adopted then the Planning Board could draft a team involving the environmental commission to authorize them to write the first draft. More discussion took place regarding the process

with Chairman Keady stating that he would talk with Planning Board Chairman Rader. Chairman Keady will also talk with Highlands Coalition to get a better understanding of what is going on since the election will be over soon. Mike Keady was reappointed to the [Board of Trustees of the NJ Highlands Coalition](#) and recently discovered that Forester Ron Farr is also a [board](#) member.

Public Comment:

There was no one present in the audience for comment.

At 8:40 Jerry Bowers made a motion to adjourn.

Respectfully Submitted

[Maria Elena Jennette Kozak](#)

Maria Elena Jennette Kozak

Environmental Commission Secretary