

January 24, 2014

Previously scheduled for January 21, 2014 but postponed due to weather conditions

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:06 p.m.

Present at this meeting were: Mayor Anthony Roselle, Deputy Mayor Daniel Bush, Committeemen, Thomas Scheibener and Ray Krov. Committeeman Kenneth Vogel was absent. No Attorney was present.

There being a quorum this meeting was called to order by Mayor Roselle at 7:05 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Planning Board Secretary Maria Elena Kozak announced publicly at the commencement of this meeting the following statement:

Adequate notice of this special meeting was given pursuant to the Open Public Meeting Act Law on January 23, 2014 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Emailing the same to the Hunterdon County Democrat.

APPROVAL OF BILLS AS SUBMITTED

Mr. Scheibener moved and Mr. Bush seconded the motion to approve the bills as follows:

Check#	Vendor	Description	Payment	Total Check
CLEARING ACCOUNT				
14788	ALLEGRO ENTERPRISES, INC.	Water	14.25	14.25
14789	ALLIED OIL, LLC	Gasoline	921.37	921.37
14790	AMERICAN CAMP ASSOCIATION	American Camp Association Fees - Gi	733.00	733.00
14791	AMERIGAS - CLINTON 7510	Propane for Municipal	635.30	635.30
14792	AQUA NEW JERSEY	Water-Hydrants	215.01	
		Water-Hydrants	14.40	229.41
	ASSESSOR SERVICES	REASSESSMENT	26,998.00	26,998.00
14793	BRIDGE STREET SERVICE CENTER	1998 Truck Repair	109.37	
		2002 Truck Repairs	1,184.16	
		1997 Brake Adjustment	51.35	
		Vehicle Maintenance	110.98	1,455.86
14794	BRIDGE STREET SERVICE CENTER	15-14 Air Bag Issue	136.57	136.57
14795	CARLA CIELO	Deed Research for Bellis/Angel/Rapp	1,110.00	
		Historic House	1,260.00	2,370.00
14796	CARUCCI SAFETY & EQUIPMENT	Traffic Cones	418.00	
		Traffic Cones	1,095.00	1,513.00
14797	CATHERINE M. MILLER	2013 Christmas Party Supplies	75.82	75.82
14798	CERTIFIED CHEMICAL COMPANY	paper towel, soap, bowl cleaner	426.45	426.45
14799	CHERRY VALLEY TRACTOR SALES	Belt Tensioner - Blower	297.38	297.38
14800	CITY FIRE EQUIPMENT CO.	Fire Alarm at Holland Park Building	1,003.35	1,003.35
14801	THE OFFICE CONCEPTS GROUP	PB/BOA file cabinet - keyed to exits	349.00	349.00
14802	CRAFCO, INC.	Crack Tar	4,747.00	4,747.00
14803	CUB SCOUT PACK #187	2013 Road Cleanup	500.00	500.00
14804	DAVIS BUSINESS MACHINES, INC.	Yearly Maintenance	416.75	416.75
14805	LLC	Deer Carcass Removal - December 201	174.00	174.00
14806	DGS	Shipping for Gymnastics Mats	435.00	435.00
14807	DUTCH MILL MARKET	2013 Employee Christmas Party	46.45	46.45
14808	EUGENIA FRANZO	Zumba December 2013	212.80	212.80
14809	EVA VELEZ	Yoga - December	385.00	385.00
14810	FAST WELD	Weld Flail Mower Part	140.00	140.00
14811	FASTENAL	Bolts & Nuts	16.11	16.11
14812	FINCH FUEL OIL CO, INC	Heating Oil/Diesel	1,313.33	
		Diesel Fuel delivered on 12/26/13-	1,918.14	3,231.47
14813	FLEMINGTON DEPARTMENT STORE	Richard Gebert 2013 Shoe Allowance	244.95	
		Randy Lippincott 2013 Shoe Allowance	164.95	
		John Sears 2013 Shoe Allowance	244.95	654.85
14814	FOSTER AND CO., INC.	Hand Soap	94.27	94.27
14815	FOX BROTHERS ALARM SERVICES, INC.	Add Trish Patrey to security alarm	25.00	
		Add Demetrio Motta	25.00	50.00
14816	GEBHARDT & KIEFER, P.C.	Legal work covering end of Sept., w	2,528.00	2,528.00
14817	GEORGE MAZUR	2013 Clothing	126.35	126.35
14818	GRAINGER	Salt Scoop	22.04	22.04

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14819	GTM TURF MANAGEMENT	Winterize Grass	367.00	367.00
14820	HOLLAND TOWNSHIP	PB morrow invoice disputed TC and a	250.00	250.00
14821	INTERNATIONAL SALT COMPANY, LLC	2013 Road Salt	6,892.02	
		2013 Road Salt	4,865.97	
		Tons of Road Salt	4,541.37	16,299.36
14822	INTERNATIONAL SALT COMPANY, LLC	Tons of Road Salt	5,625.93	
		2013 Road Salt	12,241.56	
		2013 Road Salt	198.45	18,065.94
14823	JIM FLYNN'S TRUCK REPAIR, INC.	Alternator for 2002 L8000	185.00	185.00
14824	JOHN M. SEARS	2013 Clothing Allowance	141.84	
		John Sears - 2013 Safety Glasses	300.00	441.84
14825	JUDI HASON	Tai Chi Classes	336.00	336.00
14826	KEITH GROOGAN	Karate - November 2013	205.00	205.00
	LAND TECH ENTERPRISES	BID ON CHARLES ROAD+		
14828	LAWRENCE LaFEVRE	Hard Drive Disc/Case	155.96	155.96
14829	LIFESAVERS, INC.	AED Battery	134.00	134.00
14830	LUCILLE A. GROZINSKI	PB Dec 11 2013 Huntington Knolls PB	588.00	588.00
14831	MACMILLAN OIL CO OF ALLENTOWN, INC.	Hydraulic Oil	523.00	523.00
14832	MASER CONSULTING PA	Engineering	2,557.50	
		Engineering	2,557.50	
		Engineering	490.00	5,605.00
14833	EDWARD HORSFALL	Computer	650.00	650.00
14834	MELANIE WOROB	December Zumba	193.00	193.00
14835	MEZZA LUNA PIZZA	Pizza for staff party	36.00	
		2013 Employee Christmas Party	250.00	
		CERT Meeting	380.00	666.00
14836	MGL PRINTING SOLUTIONS	NJ Dog License Tags/Vac-Pak	420.00	420.00
14837	MILFORD SEWER UTILITY	BALANCE OF 2012 BILLING	28,561.89	28,561.89
14838	MONINGHOFF APPLIANCE & SUPPLY CORP.	Misc.	28.14	
		Hardware store supplies	659.74	687.88
14839	MORROW & MORROW, LLP	PB Oliver B23 L37 change of use bar	78.73	78.73
14840	MR. JOHN, INC.	Portable Toilets Community Day	300.00	300.00
14841	NEEDLE TECH CUSTOM EMBROIDERY	Shirts for Alfons	90.00	90.00
14842	NET VENTURES CORP.	Monthly Fees	434.00	434.00
14843	NEW JERSEY CONFERENCE OF MAYORS	2014 Membership Dues	395.00	395.00
14844	NJ DEPT OF HEALTH & SENIOR SERVICES	Monthly Dog License Report to the S	7.20	7.20
14845	NJN PUBLISHING	Advertising	16.20	16.20
14846	ONE CALL CONCEPTS, INC.	NJ One Call Markouts - Sept. 2013	6.84	
		NJ One Call Markouts	2.28	9.12
14847	ORIENTAL TRADING COMPANY	Toddler Time X Mas/Staff Holiday Pa	212.72	212.72
14848	PENTELEDATA	Data Service	119.90	119.90
14849	PERFORMANCE TIRE COMPANY	Used Replacement Tire	65.00	65.00
14850	PILATES BY CORRINE, LLC	Pilates December 2013	217.20	217.20
14851	RANDY LIPPINCOTT	2013 Clothing Allowance - Randy Lip	150.00	150.00
14852	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	1,020.00	
		30 Yard Garbage Dumpster	1,020.00	
		30 Yard Garbage Dumpster	1,020.00	3,060.00
14853	RR DONNELLEY	Vital Records Forms - Regs. 42A & 42	187.50	187.50
14854	RTG 2, LLC	Tub Grinding	1,800.00	1,800.00
14855	RUTH KINNEY	Mileage	16.17	16.17
14856	SAMZIE'S UNIFORMS	CERT Jackets - Screen Printing	208.53	208.53
14857	SARAH PARKER-GIVENS	Yoga - December	440.00	440.00
14858	SEAN P. GUTSICK	CERT December Meeting	16.00	16.00
14859	SERVICE ELECTRIC TELEPHONE CO.	Telephone-RRCC	147.66	147.66
14860	SHAMMY SHINE CAR WASH, INC.	Car Wash	12.00	12.00
14861	SHERILYNN MAHONEY	Elf Costume for XMas Party	40.95	
		Toddler Time X Mas Party	42.31	83.26
14862	STAPLES BUSINESS ADVANTAGE	Office Supplies	56.26	56.26
14863	STEM BROTHERS, INC.	Heating Oil	138.67	138.67
14864	TOWNSHIP OF RANDOLPH	2104 MCCPC Membership Fee	1,100.00	1,100.00
14865	TREASURER, STATE OF NEW JERSEY	4th Quarter Marriage Licenses	100.00	100.00
14866	TREE KING, INC.	Tree Removal	7,505.00	7,505.00
14867	VALLEY AUTO SUPPLY	Bulbs, Belts, Towels	159.63	159.63
14868	VERIZON	Telephone	228.79	228.79
14869	VIKING TERMITE & PEST CONTROL, INC.	Pest Service	119.00	119.00
14870	WILLIAM FABER	Mileage	51.70	51.70
14871	WM LAMP TRACKER, INC.	Fluorescent Bulb Recycling	39.95	39.95
14783	DELAWARE VALLEY REG. HS	SCHOOL TAXES	644,684.18	644,684.18
14784	LAND TECH ENTERPRISES	BID ON CHARLES ROAD+	58,189.14	58,189.14
				<u>845,712.23</u>
ESCROW				
5712	264 - MORROW & MORROW, LLP	PB Oliver B23 L37 change	269.27	269.27
5713	1469 - VAN CLEEF ENGINEERING	BOA Garden Solar B6 L62	332.5	332.5
	TOTAL			<u>601.77</u>

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CURRENT FUND			
BUDGET AND APPROPRIATION RESERVES	90,345.04		
GRANT FUND			
BUDGET AND APPROPRIATION RESERVES	1,131.95		
OTHER TRUST FUNDS			
LIABILITIES	16,782.93		
GENERAL CAPITAL FUNDS			
BUDGET AND APPROPRIATION RESERVES	63,274.64		
SEWER FUND			
BUDGET AND APPROPRIATION RESERVES	28,576.29		
SEWER CAPITAL			
BUDGET AND APPROPRIATION RESERVES	490.00		
ANIMAL CONTROL			
BUDGET AND APPROPRIATION RESERVES	427.20		
ESCROW			
ESCROW FUNDS	601.77		
TOTAL CHECKS ISSUED			201,629.82
Other disbursements			-
Local School Taxes			
Regional School Taxes	644,684.18		
			644,684.18
			846,314.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel				x
Anthony Roselle, Mayor	x			

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to hire two part time police officers for a one year pilot program-

Mr. Scheibener moved and Mr. Bush seconded the motion to hire two part time police officers for a one year pilot program

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel				x
Anthony Roselle, Mayor	x			

LIAISON REPORTS

Krov-

-Direct Install-Contacted an independent Engineer to verify that the recommended heating system is appropriate for the Riegel Ridge Community Center.

The consensus was Mr. Krov will have Purchasing Agent Bill Hance check with Direct Install to see if a separate application could be submitted for the Holland Township Park building.

Scheibener-

-Looking at outside storage for Riegel Ridge Community Center

-Summer Camp using Holland Township Park Building

Mr. Scheibener will look into safety requirements that must be met before the building can be used for public use (children) specifically the Summer Camp Program.

Bush-

-Ted Harwick was appointed to a 4 year term on the Hunterdon County Agricultural Development Board (CADB) as a county rep

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-Thanks to all services that helped for the January 15, 2014 plane crash– Deputy Mayor Bush and Mayor Roselle thanked all agencies that participated in the services needed during and after the private plane crash that occurred on January 15, 2014-

- Holland Township Police Department
- Holland Township Office of Emergency Management
- Holland Township Community Emergency Response Team
- Holland Volunteer Fire Company
- Milford/Holland Rescue Squad
- Milford Fire Department
- Kingwood Fire Department
- Hunterdon County Prosecutor’s Office
- Holland Township Volunteer Fire Company Auxiliary
- Milford Eats
- Frenchtown Borough Police Department
- Hunterdon County Office of Emergency Management
- Hunterdon County Communications

Roselle-

–QPA Hance is working on the removal of the underground oil tank at the Municipal Building and a water softener for the Riegel Ridge Community Center

-CFO Rees will get budget worksheets out to Departments and to the Township Committee soon. Public workshops will then be scheduled.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval of wording-for Holland Township Park plaque
Mr. Scheibener moved and Mr. Bush seconded the motion to approve the wording for the Holland Township Park plaque as presented.

Mr. Krov suggested that the layout may need adjustments. Mr. Bush advised that Parks and Recreation Director Jessica Neglia and the engraver will work on that.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel				x
Anthony Roselle, Mayor	x			

-RESOLUTION-Hiring Hollie Pennington at Riegel Ridge Community Center
Mr. Bush moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Hollie Pennington as part time
Front desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

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WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Hollie Pennington will be hired at Riegel Ridge Community Center as part time Front desk help at the 2014 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective January 24, 2014.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel				x
Anthony Roselle, Mayor	x			

RESOLUTION-Salaries for substitute Secretarial help in the Chief Financial Officers Office
Mr. Krov moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

2014 Salaries for Substitute Secretarial Help

BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the below 2014 Substitute Secretarial Help salaries fall within the ranges established by the Holland Township Salary Ordinance 2012-13

Linda Moser	\$18.00/hour
Maria Elena Kozak	\$18.00/hour
Melissa Tigar	\$18.00/hour

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel				x
Anthony Roselle, Mayor	x			

RESOLUTION-2014 Sewer Rates

Mr. Bush moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

Approving the 2014 Sewer Rate and Authorizing the Sew Rent Collector to prepare and send the 2014 Sewer Bills

WHEREAS, the Chief Financial Officer for Holland Township has recommended that the 2014 sewer rate increase by \$50 per year making the 2014 annual rate \$590 per unit; and

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WHEREAS, the Sewer Collector must prepare the annual billing in a timely fashion.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township Holland, County of Hunterdon in the State of New Jersey that the Sewer Rent Collector is authorized to prepare and mail the 2014 sewer bills, charging an annual fee of \$590 per unit.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel				x
Anthony Roselle, Mayor	x			

-RESOLUTION-Transfer of Funds

Mr. Krov moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION
Transfer of Funds

WHEREAS, the Municipal Budget for the year 2013 was approved on March 19, 2013 and adopted on April 16, 2013, and

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Current Operating Budget		
Mayor and Committee O/E	5,000.00	
Municipal Clerk O/E	5,000.00	
Planning Board	15,000.00	
Public Works O/E		15,000.00
Building and Grounds O/E		10,000.00

BE IT FURTHER RESOLVED that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel				x
Anthony Roselle, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

No Attorney was present

MEETING OPEN TO PUBLIC

-Ted Harwick-questioned if the reassessment statements have all been mailed-Mr. Bush advised that they have

-Jerry Bowers-asked that the Township coordinate rental fees for Bethany Ridge with the Fire Company and Whispering Pines. Questioned how many part time hours the part-time police would work. Mr. Roselle advised it would be approximately 16 hours/week

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Mr. Keady- recommended that the Township Committee should explain the need for a Municipal Tax to the taxpayers. Mr. Krov suggested graphs be put on the website once they are prepared.

ADJOURN

Mr. Bush moved and Mr. Krov seconded the motion to adjourn at 5:54 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel				x
Anthony Roselle, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Anthony Roselle, Mayor
Daniel T. Bush, Deputy Mayor