

Wednesday May 28, 2014
at Riegel Ridge Community Center

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Anthony Roselle, Deputy Mayor Daniel Bush, Committeemen Kenneth Vogel, Thomas Scheibener and Ray Krov. Also present was Attorney Richard Cushing.

There being a quorum this meeting was called to order by Mayor Roselle at 7:09 p.m.
Mr. Roselle asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Roselle invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on **May 8, 2014** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

HOLLAND TOWNSHIP

HOLLAND TOWNSHIP COMMITTEE

PLEASE BE ADVISED that the Holland Township Committee of the Township of Holland, County of Hunterdon, New Jersey is canceling their meeting scheduled for Tuesday May 20, 2014 and is rescheduling it for Wednesday May 28 at 7:00 p.m. at the Riegel Ridge Community Center, 910 Milford Warren Glen Road. A Public Hearing and Final Adoption of the 2014 Municipal Budget is on the agenda. This meeting is OPEN to the public.

*Catherine M. Miller, RMC
Municipal Clerk*

APPROVAL OF MINUTES

Mr. Bush moved and Mr. Krov seconded the motion to approve the minutes of the:
April 15, 2104 Regular Meeting
May 6, 2014 Regular Meeting and Executive Session

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Bush seconded the motion to approve the bills as follows:

Check#	Vendor	Description	Payment	Total Check
CLEARING ACCOUNT				
		GFOA AND TCTANJ DUES PAID BY ALEXA	232.50	232.50
15403	Alexandria Township	ALEXA	232.50	232.50
15404	ALLIED OIL, LLC	Unleaded Gas 87 Oct 390.4 gal price	1,228.47	1,228.47
15405	AMAZON.COM, LLC	HAM Radio Books (Knoedl/Cordasco)	56.58	
		Computer Monitor (Harris)	151.72	208.30
15406	AMERIGAS - CLINTON 7	Propane Bethany Ridge 350.2 Gal 050	706.73	706.73
15407	AQUA NEW JERSEY	RRCC Pool 0415-051514 (8797)	241.07	
		RRCC 0415-051514 (8796)	8.67	
		910 Lawn Irrigation 0415-051514 (90)	5.91	
		910 RRCC 6" Fire 0328-042814 (8928)	49.84	305.49
15408	ASSURE SHRED	Shred Day	450.00	450.00
15409	BARCLAY BRAND FERDON	Fork Truck Service	157.03	157.03
15410	BEACON TAILORING & C	Uniforms (Hults)	42.00	42.00
15411	BILL KAPPUS PLUMBING	Bethany Ridge work 040714	401.86	401.86
15412	JAC Holdings LTD	Salt Shed Door Controller	815.00	815.00
15413	BRIDGE STREET SERVICE	Vehicle Maintenance 15-14	190.45	
		2004 Car & 2002 Dump truck	239.95	

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		Vehicle Maintenance	125.00	555.40
15414	BROWN TRUCK GROUP	Seal Kit For International	36.44	36.44
15415	CATHERINE M. MILLER	Clerks Conference AC lodging	212.40	212.40
15416	Leonard A. LaGuardia	Desk staff t-shirts	27.00	27.00
15417	Dashing Valet LLC	Dry-cleaning	103.05	103.05
15418	DEER CARCASS REMOVAL	Deer Carcass Removal - April 2014 MILEAGE TO AC AND BACK FOR SPRING C	114.00	114.00
15419	EDWARD P REES		181.50	181.50
15420	ELIZABETH TOWN GAS	Meter 6649943 Account Number 989045	21.96	21.96
15421	FASTENAL	Nuts & Bolts	31.28	31.28
15422	FINCH FUEL OIL CO, I	ULSDDYED 3.0156/gal del 050814 85 g	256.42	256.42
15423	FLEMINGTON SUPPLY CO	PVC Fittings	297.30	297.30
15424	FOSTER AND CO., INC.	Electric, Screws, Pipe Dope	99.97	99.97
15425	H.J. OPDYKE LUMBER C	lumber	448.22	448.22
15426	HARDING'S WILLOW BRO	flowers	166.75	166.75
15427	HCPZA	PB/BOA 2014 2nd Qtr Meeting June 18	27.00	27.00
15428	Hunterdon Somerset L	MAY INVOICE	3,622.00	3,622.00
15429	J C CLEANERS	Dry-cleaning - April 2014	210.64	210.64
15430	JERSEY CENTRAL POWER		5.60	
			1,394.83	1,400.43
15431	JERSEY CENTRAL POWER	Account 100 004 555 932 Case Field	116.13	116.13
15432	JERSEY CENTRAL POWER	Account 100 004 272 652 Street Light	622.73	622.73
15433	JERSEY CENTRAL POWER	Account 100 004 591 283 Gridley Cir	154.62	154.62
15434	JERSEY CENTRAL POWER	Account 100 105 886 640 914 Milford	234.88	234.88
15435	JERSEY CENTRAL POWER	Account 100 060 952 585 Street Light	61.96	61.96
15436	JERSEY CENTRAL POWER	Account 100 004 556 468 Consumption	350.66	350.66
15437	JERSEY CENTRAL POWER	Account 100 004 557 474 Street Light	75.54	75.54
15438	JERSEY CENTRAL POWER	Account 100 004 272 553 Street Light	162.45	162.45
15439	JERSEY CENTRAL POWER	Account 100 004 272 595 Street Light	1,967.20	1,967.20
15440	JERSEY CENTRAL POWER	Account 100 070 503 212 Pool	4.93	4.93
15441	JUDI HASON	Tai Chi for April	272.00	272.00
15442	KELLY FISHBOURNE	Refund for 2014 Background Check	40.00	40.00
15443	LUCILLE A. GROZINSKI	PB 051214 meeting court reporter	225.00	225.00
15444	MAGLOCLEN	Membership User Fees	400.00	400.00
15445	MELANIE WORO B	Zumba April	184.00	184.00
15446	MILFORD SEWER UTILITY	Bond-Sewer	51,720.50	
		1st Qrt 2013 Cost for Operational C	50,000.00	101,720.50
15447	MONINGHOFF APPLIANCE	Various Supplies	36.44	36.44
15448	MR. & MRS. WILLIAM Y	REFUND OF FEE DUPLICATE PAYMENT	75.00	75.00
15449	OFFICE DEPOT, INC.	Office Supplies	76.40	76.40
15450	ONE CALL CONCEPTS, I	One Call Markouts	10.98	10.98
15451	PALMER TROPHY & AWARD	Plaques	1,400.00	1,400.00
15452	POWERCO, INC.	lawnmower	222.43	222.43
15453	PRECAST MANUFACTURING	4" PVC Pipe	539.20	
		Fern Co Couplings	31.00	570.20
15454	R.S. HAHN & SONS, IN	Steel	89.00	89.00
15455	RICOH USA Inc	copies	634.20	634.20
15456	SEAN P. GUTSICK	OEM Conference	357.52	357.52
15457	SERVICE ELECTRIC CAB	Internet Powered by Pentete Data -	59.95	59.95
15458	SIMPLEX GRINNELL, LP	fire alarm/security alarm inspection	708.81	708.81
15459	STORR TRACTOR COMPANY	Oil Filter Kit	86.25	86.25
15460	TREASURER, STATE OF N	Site Remediation LSPR 7/13-6/14 Ann	2,300.00	2,300.00
15461	VERIZON	DPW 042614 - 052514	227.50	
		Recycling 042614 - 052514	83.26	
		Sewer 042614 - 052514	29.11	
		MB 042614 - 052514	1,036.00	
		PD 042614 - 052514	547.03	1,922.90
15462	VERIZON WIRELESS	Cell Phones/Air Cards - April 2014	559.89	
		Cell Phones/Air Cards - April 2014	38.01	597.90
15463	WASTE MANAGEMENT OF	Holland School Recycling	381.62	381.62
15464	WILSON PRODUCTS	Welding Supplies, Propane, Oxygen	30.50	30.50
15465	WOODRUFF ENERGY	Natural Gas-Current Month Account N	147.36	147.36
				<u>128,659.20</u>

ESCROW FUNDS

5738	ELIZABETH C. MCKENZIE	Spring Mills LLC B6 L62 040114-	393.75	
		Schnorrbusch B6 L 53 13 040114	218.75	
		Beale B27 L11 040114-043014	612.50	1,225.00
5739	LAW OFFICE OF TODD BILIG	Beale B 27 L 11 billings thru 0	472.50	
		Schnorrbusch B 6 L 53 13 billing	457.50	930.00
5740	VANCLEEF ENGINEERING	Schnorrbusch B6 L 53 13 040114-	931.00	
		Beale B27 L 11 040114-043014	798.00	
		Spring Mills LLC B6 L62 - deed	1,409.99	
		Garden Solar LLC B6 L62 040114-	3,367.75	6,506.74
				<u>8,661.74</u>

CURRENT FUND

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BUDGET AND APPROPRIATION RESERVES	25,765.74	
GRANT FUND		
BUDGET AND APPROPRIATION RESERVES	983.63	
OTHER TRUST FUNDS		
SEWER FUND		
BUDGET AND APPROPRIATION RESERVES	101,909.83	
ESCROW		
ESCROW FUNDS	8,661.74	
TOTAL CHECKS ISSUED		137,320.94

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

REMINDER/ANNOUNCEMENT-

Mayor Roselle announced that Tuesday June 3, 2014 is Primary Election Day. Polls are open 6:00 am-8:00pm. The June 4th meeting has been canceled. The only meeting in June will be June 17, 2014 at the Municipal Bldg.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-2014 BUDGET-Public Hearing/Final Adoption

Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the 2014 Budget on Final Reading

**RESOLUTION
FINAL ADOPTION OF THE
HOLLAND TOWNSHIP 2014 BUDGET**

BE IT RESOLVED, by the Township Committee, Township Of Holland, County of Hunterdon, State of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations and authorization of the amount of:

- (a) \$596,578.97 for municipal purposes, and
- (b) \$0.00 for school purposes in Type I School District only (N.J.S. 18A:9-2) to be raised by taxation, and
- (c) \$0.00 to be added to the certificate of amount to be raised by taxation for local school Purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$0.00 Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$0.00 Minimum Library Tax

Mayor Roselle opened the Public Hearing and asked if there were any comments from the public. There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-RESOLUTION-Self Examination of Budget

CFO advised next year the state will examine the budget

Mr. Scheibener moved and Mr. Krov seconded the motion to adopt the following Resolution

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SELF-EXAMINATION OF BUDGET RESOLUTION
[as required by DCA]

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the *[insert name of municipality]* has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2014 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the *[insert name of municipality]* that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-AWARD OF CONTRACT-Riegel Ridge Community Center Gutter Replacement Project

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Bethany Ridge due to February 2014 storm damage-
 Three Quotes received by Engineer Richard Roseberry as follows:

Item 1-Riegel Ridge Community Center	
Cavallari Construction Corp	\$ 8,100
Aero Seamless Gutters	\$ 8,175 (combined)
Mark Bush Construction LLC	\$11,300

Item 2 Bethany Ridge Main House	
Cavallari Construction Corp	\$ 585
Aero Seamless Gutters	
Mark Bush Construction LLC	\$ 1,250

Bid Totals	
Aero Seamless Gutters	\$ 8,175 (combined)
Cavallari Construction Corp	\$ 8,685
Mark Bush Construction LLC	\$12,550

Mr. Krov moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

Award of contract for the repair of storm damage to the
 Riegel Ridge Community Center and Bethany Ridge

WHEREAS, the Township of Holland, based on information received from the engineer, has received quotes from various vendors regarding the installation of gutters on the Riegel Ridge Community Center Building and the Main House Block 6, Lot 1.02 and

WHEREAS, the Qualified Purchasing Agent has reviewed and approved the quotes, and

WHEREAS, there are certain technical issues as to which quote is the lowest responsible quote.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that the contract is hereby awarded to the lowest responsible bidder as determined by the Engineer

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-ORDINANCE-2014-7 Public Hearing/Final Adoption-Appropriation from Capital for road work
 Mr. Bush moved and Mr. Scheibener seconded the motion to adopt Ordinance 2014-7 on Final Reading.

ORDINANCE 2014-7

AN ORDINANCE APPROPRIATING \$350,000 FROM THE CAPITAL IMPROVEMENT FUND, FOR ROAD RECONSTRUCTION/REPAIRS TO VARIOUS ROADS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$350,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$350,000 is hereby appropriated from the Capital Improvement Fund in the General Capital Account, for Road Reconstruction and Repairs to Various Roads in the Township in the amount of \$350,000.00.

SECTION TWO: The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Mayor Roselle opened the Public Hearing and asked if there were any comments from the public. There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

LIAISON REPORTS

Krov-

- Green Team-submitting for bronze level
- Township will received a 2014 Clean Community Grant in the amount of \$14,588.09
- Banking proposals-Hopewell Valley best proposal

Scheibener-

- Pool ready for this weekend-dips on patio collecting water-Mayor Roselle will contact John Breslin (Brannagh Masonry)
- Dips on basketball court-collecting water-Mr. Bush will contact contractor
- Township is running the concession stand at the pool this year

Vogel

- BR library-estimate for electric work-\$1,500 + sheetrock \$1,000-Township should sell the building-leave as is and sell. The money could be used to finish the upstairs at Riegel Ridge Community Center-for children, for seniors, municipal offices, etc.
- Engineer's plans for the steps to Riegel Ridge Community Center grove area have been received-Mr. Vogel will get prices for the work

Bush-

- Bellis Rd grant has been turned down-we will try next year and put it in the 2015 Capital Road Improvements
- CFO will prep Ordinance for new dump truck
- Add for Part-Time-Seasonal DWP employee has been placed

Roselle

- No report

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Township Banking Institution-

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Mr. Krov moved and Mr. Bush seconded the motion to authorize CFO Rees to establish accounts with Hopewell Valley as the Township lead bank

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-Approval to attend Seminar-Planning Board Secretary Maria Elena Kozak:
Mr. Vogel moved and Mr. Bush seconded the motion to approve the following:

Date	Host	Subject	Cost
June 18, 2014	Hunterdon County Planning & Zoning Administration	Spring meeting/Luncheon/Seminar- A Cost Effective Master Plan	\$27.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-Approval-of Raffle Application:

Mr. Scheibener moved and Mr. Bush seconded the motion to approve the following raffle application:

- Application for Raffle 2014-2 **Riegel Ridge Rams Youth Athletic Assoc. Inc.** [Off-premise draw raffle awarding cash-50/50] (To be held October 11, 2014 from 5:00-7:00 p.m. at Case Field)

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-RESOLUTION-Approval of updated 2014 Riegel Ridge Community Pool staff list and salaries
Highlighted names are additions.

Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION

Approval of updated Staff and 2014 Salaries for the Riegel Ridge Community Pool

WHEREAS, on May 6, 2014 the Holland Township Committee adopted a Resolution establishing the 2014 salaries for the Riegel Ridge Community Pool; and

WHEREAS, it has been determined that additional staff will be needed to run the pool efficiently.

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee, Township of Holland in the County of Hunterdon, New Jersey that the following 2014 Salaries are established for the employees of the Riegel Ridge Community Pool.

Pool Lifeguards

Name	Position	Salary
Kyle Lauck	Lifeguard	\$9.50
Mary Puleo	Lifeguard	\$9.00
Cayla Mazzeta	Lifeguard	\$9.00
Luke Zehnbauer	Pool Manager	\$10.00
Abigail Ciotta	Pool Manager	\$10.00

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Christopher Lewaine	Lifeguard	\$10.25
Christopher Wirkus	Lifeguard	\$9.50
Katie Mitchell	Lifeguard	\$9.00
Jesse Matarazzo	Lifeguard	\$9.00
Emily Gunia	Lifeguard	\$9.00
Matthew Torrey	Lifeguard	\$9.50
Kevin Moran	Lifeguard	\$9.00
Arthur Schwabe	Lifeguard	\$10.50
Britney Mazzetta	Lifeguard	\$9.00
Nathan Wojick	Lifeguard	\$9.00
Scott Moran	Manager	\$10.00
Natalie Scanlan	Lifeguard	\$10.50
Carolyn Popescu	Lifeguard	\$9.00
Cody Kroemmelbein	Lifeguard	\$9.00
Richard Pearce	Lifeguard	\$9.00
Robert Fitzsimmons	Lifeguard	\$9.00
Peter Hannon	Lifeguard	\$9.00
Erik Modig	Lifeguard	\$9.00
Paige Cordero	Lifeguard	\$9.00
Garrett Toole	Lifeguard	\$9.00
Kevin Scanlan	Lifeguard	\$9.00
Nicole Davison	Lifeguard	\$9.00
Elijah Rivera	Lifeguard	\$9.00
Aleksa Lapinas	Manager	\$10.00
Dominick Angione	Lifeguard	\$9.00

Pool Desk Staff

Name	Position	Salary
Nicholas Senchyshyn	Pool Desk	\$8.50
Kaylee Lampert	Pool Desk	\$8.50
Michelle Vollo	Pool Desk	\$8.75
Kelly Fishbourne	Pool Desk	\$8.50
Carly Skibinski	Pool Desk	\$8.50
Kelly Johnson	Pool Desk	\$9.00

Swim Instructors

Name	Position	Salary
Abigail Ciotta	Swim Instructor	\$13
Britney Mazetta	Swim Instructor	\$13
Robert Fitzsimmons	Swim Instructor	\$13
Scott Moran	Swim Instructor	\$13
Aleksa Lapinas	Swim Instructor	\$13

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-RESOLUTION-Approval of 2014 **Snack Hut** staff list and salaries

Mr. Vogel moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

Approval of 2014 Staff and Salaries for the Riegel Ridge Community Pool **Snack Hut**

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BE IT RESOLVED, by the Holland Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey that the following be established as the 2014 Riegel Ridge Community Pool Snack Hut salaries

Employee Name	Salary
Garret Coletti	\$9.00
Emily Kolonia	\$9.00
Cheri DeVino	\$9.00
Kali Cook-Grisewood	\$9.00
Alison Walsh	\$9.00
Nicholas Aquino	\$9.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-RESOLUTION-Agreement with Hunterdon County for Document Storage
Mr. Bush moved and Mr. Krov seconded the motion to adopt the following Resolution:

**RESOLUTION
STORAGE OF MUNICIPAL RECORDS**

THIS AGREEMENT is entered into May 28, 2014 between:

THE COUNTY OF HUNTERDON, a body politic and
Corporate of the State of New Jersey
c/o Denise B. Doolan, Clerk of the Board of Chosen Freeholders,
71 Main Street, P.O. Box 2900,
Flemington, New Jersey 08822-2900

AND (Referred to in this Agreement as the “**Depository**” or the “**County**”)
Township of Holland
Address: 61 Church Road
Milford, NJ 08848
Attn: Municipal Clerk Catherine M. Miller
(Referred to in this Agreement as the “**Owner**” or the “**Municipality**”)

WHEREAS, the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. permits agreements between County and local authorities for joint service projects; and

WHEREAS, the County has constructed a record storage facility (“the Facility”) located at 314 State Route 12, Bldg. 5C, Flemington NJ 08822, using both County funds and PARIS Grant funds from participating municipalities. As such, participating municipalities may store their government records at the Facility. The amount of spaces which will be allocated to each participating municipality for storage will be based on the Municipal Inventory and Needs Assessment performed in connection with the PARIS Grant Project. The allocation of space may, following written request, be modified by the Freeholders based on individual circumstances of entities entitled to utilize the space. Requests for modified space allocation must be made in writing and directed to the Board of Chosen Freeholders.

WHEREAS, the Owner has in its possession public records which it desires to store in the Depository’s facility. Depository is willing to serve as temporary physical custodian for said public records, hereinafter referred to as the “Records.” Owner and Depository have declared their intention to execute a Depository Agreement for the storage of specified public records. A preliminary list of the Records placed in the temporary physical custody of the Depository, including the names and inclusive dates of the record series, is attached to this agreement as **Exhibit 1**. The approximate volume of each record series measured in cubic feet, bound volumes, or (if less than 0.25 cubic feet)

the number of items, will be added to the list within one year after the date of this Agreement. This specific Agreement pertains only to the Owner's records housed at the Depository.

NOW, THEREFORE, in consideration of the mutual benefits stated herein, the parties agree as follows:

Section I

In accordance with N.J.A.C. 15:3-3.2 and subject to the conditions and terms hereinafter set forth, Owner will transfer to the temporary physical custody of Depository the record series listed in **Exhibit 1** attached to this Agreement. Legal ownership of the Records will remain with Owner. The conditions and terms hereinafter set forth shall apply to all Records transferred to the Depository, whether such documents are originals or copies (the originals of which remain in Owner's possession).

Section II

Initial costs related to the construction of the Facility and costs associated with the storage of records for participating municipalities in accordance with the above referenced needs assessment are funded by the County through the funds allocated by the PARIS Grant along with municipal grant contributions of funds.

Municipalities (Owners) signing this Agreement understand that uncertainties surrounding funding in subsequent fiscal years present no guarantees on future costs related to municipal record storage in the Facility. At some point in the future, costs may be need to be shared with municipalities to support the continued operation of the Facility and at such time it will become necessary for Owners to contribute funds for the storage of records at the Facility.

Section III

Depository will, provided that there is adequate space available in the facility, and after inspection of records, accept said records when presented, store them, and preserve them under the same conditions and precautions accorded to its other public records. The County will accept records in one (1) cubic foot archival boxes or one-half (1/2) cubic foot archival boxes only. All boxes must be fitted with lids. Boxes and lids must be supplied by the owner of the records. Owner shall provide copies of preliminary as well as subsequent listings to Depository's designated official(s) as identified in Section IX. All boxes must be accompanied by Transmittal Sheets with an accurate description of the contents of the box. The Depository shall not be held responsible for any loss or damage to any of the Owner's records or property. The owner assumes full responsibility for its records stored at the Facility.

Section IV

This Agreement is for a period of 3 years during which Records may be stored at the Facility. At the expiration of this term, either Owner or Depository shall have the privilege upon six (6) months written notice of discontinuing the deposit arrangement. In this event, all materials shall be returned to Owner at Owner's sole expense. Alternatively, at the end of the initial term of this Agreement, the Owner and Depository may renew this Agreement for an additional period of up to 5 years.

Section V

Owner reserves the right at any time during the term of this Agreement, to recall any or all of its records, if needed (a) for use in the business of Owner, or (b) for litigation in which Owner is engaged or preparing to engage, or (c) to enable Owner to comply with a state or federal law, regulation, or Court order. In such cases, Depository shall comply with such recall during regular business hours requests no later than two (2) working days after receipt of such notice. Records may be recalled from Depository only by Owner's authorized official, as named in Section IX.

Section VI

Owner reserves the right for its authorized official, as named in Section IX, to inspect the Records during regular business hours with 1 day advanced notice to Depository in order to determine if proper care is being taken.

Section VII

Owner and Depository agree that Records will be made accessible to Owner's officials and employees, for examination, use, and reproduction (at the expense of the person or agency requesting such reproduction) during Depository's normal business hours, in accordance any applicable law or regulation including, but not limited to, the New Jersey Right to Know Law and the Open Public Records Act (N.J.S.A. 47:1A-1 et seq.). The Depository assumes no responsibility for the records or

their disclosure under the Open Public Records Act, New Jersey Right-to-Know law or similar laws in effect.

Section VIII

Ultimate retention and preservation of the Records remain the legal responsibility of the Owner. The Depository acknowledges that the Records are public documents which cannot be destroyed, deaccessioned, transferred to another repository, or otherwise disposed of without express written permission of the Owner and DARM.

Section IX

All notices to Owner shall be addressed to:
Township of Holland
Address: 61 Church Road Milford, NJ 08848
Contact: Municipal Clerk Catherine M. Miller

or to such other person as Owner shall from time to time designate.

All notices to Depository shall be addressed to:

County of Hunterdon
c/o Denise B. Doolan, Freeholder Clerk
71 Main Street, P. O. Box 2900
Flemington, New Jersey 08822

or to such other person as Depository shall from time to time designate.

This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto.

Section X

The Municipality (Owner) will defend, indemnify, and hold harmless the County (Depository), the County's governing officials (the Board of Chosen Freeholders), the Facility and the officers, agents, and employees thereof, from and against any claims asserted against such parties, including, without limitation, lawsuits, judgments, and expenses of defense (including reasonable attorney fees) caused by any act or omission of the County, its agents, officers or employees. For this provision, "claims" shall include, without limitation, any and all lawsuits or administrative proceedings at law or equity instituted against the County or above named individuals for any alleged damages arising from the operations, storage, management and administration of the Facility.

The County (Depository) makes no warranties or guarantees, either express or implied. The County shall not be liable or responsible to the Municipality (Owner) for damages of any kind, including, but not limited to, those arising from unforeseen or unplanned circumstances which may occur during the lifetime of this Agreement.

Section XI

If Depository shall default in the due observance or performance of any covenant, agreement or obligation of Depository contained in this agreement, Owner may, if it so elects, terminate this Agreement by giving written notice to that effect to Depository and in such event the records will be returned to Owner within thirty (30) days after the date of delivery of such notice to Depository.

Section XII

If Depository, at any time during the term of this agreement, finds that it is unable to observe or perform the covenants, agreements, or obligations herein contained, then it shall, upon 30 days' written notice, return the records to Owner.

This Agreement is governed by the laws of the State of New Jersey.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-ORDINANCE-2014-8-Introduction/First Reading-Wireless Communications Tower on Township owned property—Public Hearing July 1, 2014
Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt Ordinance 2014-8 on First Reading and to set the Public Hearing for July 1, 2014.

ORDINANCE 2014-8
**AN ORDINANCE AUTHORIZING THE LEASE AND MANAGEMENT
OF A WIRELESS COMMUNICATIONS TOWER SITE ON REAL PROPERTY KNOWN AS
BLOCK 24, LOT 2.04, OWNED BY THE TOWNSHIP OF HOLLAND**

WHEREAS, this Township is the owner of real property in this Township known as Block 24, Lot.204, which has frontage on County Route 519; and

WHEREAS, the Township does not presently need all of said Block 24, Lot 2.04 (“Property”) and wishes to lease a portion thereof (“Tower Site”, described below) to the highest bidder for certain similar communications services facilities; and

WHEREAS, a portion of the Property is already subject to an electricity transmission line easement held by Public Service Electric and Gas Company, in which easement there is presently a tower, known as PSE&G Tower 2/4 5016 (“PSE&G Tower”), used in supporting electricity transmission lines; and

WHEREAS, the Township wishes to lease the Tower Site, which is generally located at the base of such PSE&G Tower, together with non-exclusive leased easements for access to such Tower Site, to the highest bidder by submission of sealed bids; and

WHEREAS, the Township believes its Property is suitable for use as a communications tower site and that such use will not interfere with the Township’s other uses of the Property;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey, that a lease of approximately 420 square feet of land generally at the base of said PSE&G Tower, and the aforesaid access easements, is authorized upon the following terms and conditions:

1. The term of the lease shall be for an initial term of 5 years, with provisions for renewals for 5 additional, successive, terms of 5 years each.
2. The minimum rental for the first year of the initial 5 year term shall be \$1250 per month. Such rent shall be increased annually thereafter (over the monthly rental for the first year successfully bid), during both the initial and any renewal term of such lease, by an amount equal to 3% of the prior year’s rent.
3. The lease shall contain such additional terms and conditions as are contained in a form of Site Agreement, reviewed by this Township Committee (a copy of which is now on file in the Township Clerk’s Office), together with such alterations and additions thereto (but not altering the terms set forth immediately above in paragraphs 1. and 2.), including recognition of any conditions contained in a resolution of the Planning Board of this Township granting site plan approval to the development contemplated by the lease, as are agreed to by this Township Committee and contained in a resolution of this Township Committee, subsequently adopted.
4. The aforesaid lease shall be awarded to the highest bidder, based on the amount of the monthly rental bid for the first year of the initial term of the lease; which bid amount shall not be less than \$1250 per month. The Township shall reserve the right to reject all bids.
5. Bidding shall be by sealed bids submitted to the Township Clerk. A successful bidder shall be required to obtain final site plan approval, at

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such bidder's expense, as required by Chapter 100 of the Code of the Township of Holland. Execution of the Site Agreement and commencement of the lease shall be contingent upon the successful bidder obtaining such final site plan approval and agreeing (in terms added to the Site Agreement or in a separate written agreement executed by the successful bidder and the Township) to fulfill all conditions of such site plan approval applicable to the lessee. The successful bidder shall also be required, at its expense, to obtain all other applicable permits, approvals and licenses, applicable to constructing and maintaining the facilities contemplated at the Tower Site.

6. The bid documents, which shall also set forth the date and time at which sealed bids will be received and opened and shall also include the form of Site Agreement as revised but not yet containing any conditions of site plan approval, shall be approved by subsequent resolution of this Township Committee adopted after the within ordinance is in full force and effect.
7. The Township Clerk, and other appropriate officials of this Township, are authorized to prepare the aforesaid bid documents and, following their adoption, to advertise the bidding of this lease as required by NJSA 40A:12-14.
8. The lease shall not commence until after the acceptance of a bid by the Township Committee and after the successful bidder has obtained final site plan approval, a memorializing resolution of the Township Planning Board as to such approval has been adopted and notice of such Planning Board approval has been published as required by NJSA 40:55D-10 I, and a site agreement, in a form approved by subsequent resolution of this Township Committee, and containing additional terms recognizing any conditions of said final site plan approval has been executed.

BE IT FURTHER ORDAINED by this Township Committee that this ordinance shall take effect immediately upon publication following final passage hereof.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-PROCLAMATION-Oak Hill Golf Club 50th Anniversary

Mr. Bush moved and Mr. Vogel seconded the motion to approve the following Proclamation:

PROCLAMATION

WHEREAS, the first round of play at Oak Hill Golf Club was May 1964, and

WHEREAS, Oak Hill has been the second largest tax contributor in Holland over the years; and

WHEREAS, 207 acres of open space have been kept out of hands of developers for 50 years; and

WHEREAS, many Holland Township leaders were instrumental in forming Oak Hill 50 years ago and served on the board; and

WHEREAS, many individuals have enjoyed Oak Hill and have spent money in Holland Township over the past 50 years; and

WHEREAS, Oak Hill has employed many township residents and especially younger people over the years; and

WHEREAS, Oak Hill has hosted the Del Val High School Golf Team for 50 years, many of whom went on to college through scholarships; and

WHEREAS, Oak Hill has instilled golf to many juniors through there Junior Golf program; and

WHEREAS, for 50 years people have been able to view the natural beauty of Holland Township while visiting and playing at Oak Hill Golf Club.

NOW, THEREFORE BE IT PROCLAIMED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, this 28th day of May 2014, that Oak Hill Golf Club is to be congratulated for celebrating its 50th Anniversary.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener				
Dan Bush, Deputy Mayor				
Kenneth Vogel				
Anthony Roselle, Mayor				

-RESOLUTION- Farming/Hunting Contract for Holland Park property
Mr. Bush moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Approval and Authorization to sign Farming/Hunting Contract for Holland Park property

BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the contract between Holland Township and David Slack for Farming and Hunting the Bethany Ridge and Holland Township Park Properties Block 6 Lots 1.02 and 1.03 be approved, and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized to sign the contract.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-RESOLUTION-Hunting Contract for Shire Rd Property-
Mr. Bush moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION

Approval and Authorization to sign Hunting Contract for Shire Road property

BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the contract between Holland Township and the Farmers Sportsman Club to hunt the Holland owned property known as the “Shire Road tract” Block 12 Lot 12 be approved, and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized to sign the contract.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

Working on:

- Garden State Solar
- Ordinance for exempt Employees

MEETING OPEN TO PUBLIC

- Alfons Mayer-Gutter replacement who is taking scrap copper?-Vogel will check
- Ted Harwick-commended Police for showing up when 911 was accidently dialed and hung up

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-

Mr. Scheibener moved and Mr. Bush seconded the motion to adopt the following Resolution at 8:20 pm noting that action will be taken when the Committee returns to Opens Session:

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

Personnel

- **Contact Negotiations**-Gridley Circle Sewer Plant replacement
- **Personnel-Legal Advice-**
- **Legal Advice-** Bethany Ridge

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk's Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

The Committee returned to open session at 9:09 pm

-RESOLUTION-Bethany Ridge-Subdivision/possible sale and authorize contacting:

Mr. Vogel moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Resolution Authorizing Municipal Attorney and Engineer to Explore the Options Available with Respect to Block 6, Lot 1.02

WHEREAS; the Township of Holland ("Township") is the owner of Block 6, Lot 1.02 ("Property") which consists of 40.02 acres, together with a house and certain outbuildings; and

WHEREAS, the house on the Property was once a retreat for executives from the Riegel Paper Company and was subsequently used as retreat and Bishops' retirement home by the Diocese of Metuchen; and

WHEREAS, the house is large with 10 bathrooms and several outbuildings which were used as residential cottages; and

WHEREAS, the building is a beautiful old building, but requires certain refreshing, which, if done, would cause it to be a spectacular residence or other use; and

WHEREAS, the Township is currently the owner of the Riegel Ridge Community Center which is an historic building also built by the Riegel Paper Company which requires certain improvements; and

WHEREAS, the Township wishes to acquire farmland and open space in order to preserve its agricultural and open heritage; and

WHEREAS, the funds from the sale of the Property could be used to improve the Riegel Ridge Community Center, other historical heritage sites in the Township, or could be used for the acquisition of farms and open space;

WHEREAS, the Township Committee wishes to evaluate whether the sale of a portion of the Property (the improvements, together with five to ten acres) would provide needed funds to acquire additional farmland, open space, or to improve historic facilities and sites; and

WHEREAS, the Township has faced substantial financial pressure due to the fact that its traditional sources of revenue have eroded because of actions by the State of New Jersey; and

WHEREAS, it is prudent to explore whether the sale of a portion of the Property would allow the home site and the outbuildings to be sold as an attractive private residence or other use, thereby returning a portion of the Property to the tax roles.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, as follows:

1. The Township Attorney and Engineer, or such other engineer as designated by the Mayor and Committee, are hereby authorized to take such reasonable steps as are prudent to evaluate the potential for subdividing the house and outbuildings on the Property, together with up to ten or more acres of land; and
2. The Mayor, and such Committee persons designated by him, and the Township Attorney, under the direction of the Mayor, are authorized to explore the opportunities and financial benefits to selling the house, the outbuildings, and up to ten or more acres of the Property to an appropriate buyer; and
3. The Township Committee, after securing the necessary information regarding whether it is prudent to sell a portion of the Property and receiving public comments, will evaluate the benefits of selling a portion of the Property.

BE IT FURTHER RESOLVED that if a decision is made to sell a portion of the Property, the net proceeds of that sale shall be used exclusively for historic acquisition or improvements and/or the acquisition and improvements of open space and farmland.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-RESOLUTION-Deputy Clerk

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that it is with regret that Linda L Moser be terminated from her positions with the Township effective immediately.

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

-Gridley Circle Sewer -

Mr. Vogel moved and Mr. Bush seconded the motion to authorize Attorney Cushing to get quotes from appraisers to do appraisals in connection with Gridley Circle Sewer upgrade.

Voice/Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

ADJOURN

Mr. Krov moved and Mr. Vogel seconded the motion to adjourn at 9:30 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Anthony Roselle, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Anthony Roselle, Mayor
Daniel T. Bush, Deputy Mayor