



**Township of Holland**  
IN  
HUNTERDON COUNTY

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**Draft Agenda-Business to the extent known**

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA

April 18, 2017

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 8, 2016 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES OF THE:** April 4, 2017 Regular Meeting and Executive Session

**APPROVAL OF BILLS AS SUBMITTED**

**REMINDER/ANNOUNCEMENT**

-Tree Seedling Distribution at the Holland Township Recycling Center on Saturday May 6, 2017 from 9:00-12:00 pm. More information is on the website.

-Holland Township will host a document shredding day at the Recycling Center on May 13, 2017 from 9am – noon or when the truck fills.

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-Public Hearing/Final Adoption-2017 Municipal Budget**

**-ORDINANCE 2017-2-Public Hearing/Final Adoption-Public Works Equipment**

**ORDINANCE 2017-2**

**AN ORDINANCE THAT APPROPRIATED \$100,000.00 FROM THE RESERVE PUBLIC WORKS EQUIPMENT, FOR VARIOUS PUBLIC WORKS EQUIPMENT INCLUDING A WOOD CHIPPER AND LEAF VACUUM IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$100,000.00.**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$100,000.00 is hereby appropriated from the Reserve for Public Works equipment for Various Public Works Equipment including a wood chipper and leaf vacuum in the amount of \$100,000.00.

**SECTION TWO:** The period of usefulness of the Various Public Works Equipment as defined by N.J.S.A. 40A:2-22, is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

~~**-ORDINANCE 2017-3-Public Hearing/Final Adoption-Reserve for Police Equipment**~~

**ORDINANCE 2017-3**

**AN ORDINANCE THAT APPROPRIATED \$50,000.00 FROM THE RESERVE FOR POLICE EQUIPMENT, TO POLICE EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$50,000.00**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$50,000 is hereby appropriated from the Reserve for Police Equipment, for the purchase a Police Cruiser, and other equipment for the Police Department.

**SECTION TWO:** The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

~~**-ORDINANCE 2017-4-Public Hearing/Final Adoption-Improvements to RRCC**~~

**ORDINANCE 2017-4**

**AN ORDINANCE APPROPRIATING \$200,000 FROM THE CAPITAL IMPROVEMENT FUND, FOR IMPROVEMENTS TO THE TOWNSHIP PROPERTY KNOWN AS THE RIEGEL RIDGE COMMUNITY CENTER INCLUDING RENOVATIONS TO THE HISTORIC STAGE AND REPLACEMENT OF THE GYM FLOOR AND ALL OTHER NECESSARY IMPROVEMENTS AND APPURTENANCES IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$147,000 is hereby appropriated from the Capital Improvement Fund and \$53,000 from Reserve for Buildings Improvements in the General Capital Account fund for the Improvements to the property known as the Riegel Ridge Community Center including the renovation to the historic stage, replacement of the gym floor and including all other necessary improvements and appurtenances. It is anticipated that reimbursement for a portion of these improvements will come from the Hunterdon County Open Space Trust Fund Municipal Grant and the Hunterdon County Historic Preservation Grant.

**SECTION TWO:** The period of usefulness of the upgrades and improvements, as defined by N.J.S.A. 40A:2-22, is at least 10 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**SECTION FOUR:** It is expected that the Township will receive grants to replacement funds appropriated in this ordinance from the State of New Jersey, The County of Hunterdon, and any other grants or funds that might become available to the Township for this project funded by this appropriation.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

**-ORDINANCE 2017-5-Public Hearing/Final Adoption-Improvements to Various Buildings**

**ORDINANCE 2017-5**

**AN ORDINANCE THAT APPROPRIATED \$82,000.00 FROM THE RESERVE FOR BUILDINGS IMPROVEMENTS, FOR VARIOUS BUILDINGS IMPROVEMENTS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$82,000.00.**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$82,000.00 is hereby appropriated from the Reserve for Buildings Improvements for Various Buildings Improvements in the amount of \$82,000.00.

**SECTION TWO:** The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

**-ORDINANCE 2017-6 Public Hearing/Final Adoption-Improvements to Various Roads**

**ORDINANCE 2017-6**

**AN ORDINANCE APPROPRIATING \$150,000 FROM THE RESERVE FOR ROAD IMPROVEMENTS, FOR IMPROVEMENTS TO VARIOUS ROADS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$150,000.00.**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$150,000 is hereby appropriated from the Reserve for Road Improvements in the General Capital Account, for Improvements to Various Roads in the Township in the amount of \$150,000.00.

**SECTION TWO:** The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

**-ORDINANCE 2017-7 Public Hearing/Final Adoption-sale of lands in the Township**

**ORDINANCE 2017-7**

**AN ORDINANCE OF THE TOWNSHIP OF HOLLAND AUTHORIZING THE SALE OF CERTAIN LANDS IN THE TOWNSHIP OF HOLLAND IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:12-13(b)**

**WHEREAS**, the Township of Holland is the owner Block 22, Lot 65; Block 22, Lot 90; Block 24, Lot 8; and Block 24, Lot 9 (the "Properties"); and

**WHEREAS**, the Mayor and Township Committee has determined that the aforementioned properties are not needed for municipal purposes; and

**WHEREAS**, the State of New Jersey owns property contiguous to the Properties; and

**WHEREAS**, in accordance with N.J.S.A. 40A:12-13(b)(1), it is the desire of the Mayor and Township Committee to convey Lot 66; Block 22, Lot 65; Block 22, Lot 90; Block 24, Lot 8; and Block 24, Lot 9 to the State of New Jersey for \$85,000, which amount is not less than the fair market value as determined by the Tax Assessor.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that:

**SECTION 1.** That, in accordance with the requirements of N.J.S.A. 40A:12-13(b)(1), the governing body does hereby authorize the sale of Block 22, Lot 65; Block 22, Lot 90; Block 24, Lot 8; and Block 24, Lot 9, to the State of New Jersey for the amount of \$85,000.

**SECTION 2.** That the Mayor and Township Clerk are hereby authorized to execute any and all documents to transfer title to said properties (Block 22, Lot 65; Block 22, Lot 90; Block 24, Lot 8; and Block 24, Lot 9) by Quitclaim Deeds to the State of New Jersey for the amount of \$85,000. The State of New Jersey shall be responsible for the payment of all title, environmental assessment, and survey costs. A requirement of the transfer of the property is that it be consolidated with the adjoining property owned by the State of New Jersey.

**SECTION 3.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**BE IT FURTHER ORDAINED**, that this Ordinance shall take effect immediately after publication following final passage in accordance with law.

### **LIAISON REPORTS**

#### **NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Approval and Authorization for Mayor and Municipal Clerk to sign** a 5 year Renewal of the agreement for document storage with the County Hunterdon for Document Storage at the Hunterdon County Document Storage Facility on Route 12 in Flemington, New Jersey. Contract effective June 17, 2017-June 16, 2022

**-Approval to attend seminar and webinar:**

Planning Board/Board of Adjustment Secretary Maria Elena Kozak

Date	Host	Subject	Cost
4/20/2017	NJAPZA	Managing Conflict in the Workplace	\$35

**-Approval and Authorization for the Mayor and Municipal Clerk to sign** contracts and maintenance agreements for farming and hunting of Holland Park property

**-PROCLAMATION-2017 Arbor Day**

**ARBOR DAY PROCLAMATION**

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

**WHEREAS**, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world, and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

**WHEREAS**, trees in our Township increase property values, enhance the economic vitality of business areas, and beautify our community, and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal,

**NOW THEREFORE, BE IT PROCLAIMED**, by the Holland Township Committee, of the County of Hunterdon, state of New Jersey that May 6, 2017 be hereby declared as “**Arbor Day**” in Holland Township, and all citizens are urged to celebrate Arbor Day and to support efforts to protect our trees and woodlands,

**BE IT FURTHER PROCLAIMED**, that all citizens should obtain free tree seedlings at the Holland Township Recycling Center on May 6, 2017 from 9:00am – 12:00 p.m. and plant and care for the trees to gladden the heart and promote the well-being of this and future generations.

**-RESOLUTION-**to hire Johnathan Ciotta

**RESOLUTION**

Authorization to hire Jonathan Ciotta as part time  
Personal Trainer and Group Exercise Instructor at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of Personal Trainers and Group Exercise Staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

**WHEREAS**, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, this employee will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required training; and



**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

**THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Jonathan Ciotta will be hired as Riegel Ridge Community Center as Personal Trainer at the 2017 rate of \$30.00 per/session And Group Exercise Instructor at the 2017 rate of \$25 per/hour effective April 18, 2017 contingent upon favorable background check results.

**-RESOLUTION-**Chapter 159 Insertion of Special Item of Revenue- State of New Jersey Highland Water Protection and Planning Council

**RESOLUTION  
CHAPTER 159**

Insertion of Special Item of Revenue  
\$15,000.00 from the State of New Jersey, Highlands Water Protection and Planning Council

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township of Holland has received notice of additional funding in the amount of \$15,000.00 from the State of New Jersey, Highlands Water Protection and Planning Council, for Task 15 and wishes to amend the 2017 Budget to include as revenue.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of . . . . . \$15,000.00

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated  
With Prior Written Consent of the Director of the  
Division of Local Government Services:

State and Federal Revenues Off-set with  
Appropriations:

State of New Jersey Highland Water Protection  
And Planning Council  
Task 15

**BE IT FURTHER RESOLVED**, that the sum of . . . . . \$15,000.00  
Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS  
State and Federal Programs Off-set by

Revenues:

State of New Jersey Highland Water Protection  
and Planning Council  
Task 15

**BE IT FINALLY RESOLVED**, that the Township Clerk forward two certified copies of this resolution to the Chief Finance Officer to be sent to the Director of Local Government Services for approval.

**-RESOLUTION-Chapter 159** Insertion of Special Item of Revenue- PennEast Pipeline Community Connector Grant Program

**RESOLUTION  
CHAPTER 159**

Insertion of Special Item of Revenue  
\$5,000.00 from the PennEast Pipeline Community Connector Grant Program

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township of Holland has received notice of an award of \$5,000.00 from PennEast Pipeline Community Connector Grant Program and wishes to amend the 2017 Budget to include as a revenue.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of .....\$5,000.00

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated  
With Prior Written Consent of the Director of the  
Division of Local Government Services:

State and Federal Revenues Off-set with Appropriations:  
PennEast Pipeline Community Connector Grant Program

**BE IT FURTHER RESOLVED** that the sum of  
.....\$5,000.00

Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS

State and Federal Programs Off-set by Revenues:

PennEast Pipeline Community Connector Grant Program



**BE IT FINALLY RESOLVED**, that the Township Clerk forward two certified copies of this resolution to the Chief Finance Officer to be sent to the Director of Local Government Services for approval.

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**ADJOURN** at \_\_\_\_\_

DRAFT AGENDA