

February 7, 2017

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Ray Krov, Robert Thurgarland and Scott Wilhelm. Committeemen Thomas Scheibener was absent. Also present was Attorney Richard Cushing

There being a quorum this meeting was called to order by Mayor Bush at 7:07 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

**OPEN PUBLIC MEETINGS STATEMENT**

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 8, 2016** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES**

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the minutes of the January 17, 2017 Regular Meeting

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**APPROVAL OF BILLS AS SUBMITTED**

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
22457	American Camp Association	ACA Tri State Camp Conference	\$ 485.00	\$ 485.00
22458	US Bank Cust/Pro Cap 4 & Creditors	Municipal Tax Sale Lien Sold	\$ 4,689.12	
		Municipal Tax Sale Lien Sold	\$ 900.00	\$ 5,589.12
22459	US Bank-Cust PC5	Municipal Tax Sale Lien Sold	\$ 2,659.81	\$ 2,659.81
22460	Verizon	12/26/16-1/25/17	\$ 81.71	
		12/26/16-1/25/17	\$ 86.19	
		12/26/16-1/25/17	\$ 248.44	
		12/26/16-1/25/17	\$ 593.86	
		12/26/16-1/25/17	\$ 906.86	\$ 1,917.06
22461	ABE MATERIALS - EASTON	2017 Recycled Asphalt	\$ 628.75	
		2017 Recycled Asphalt	\$ 195.34	\$ 824.09
22462	Affordable Housing Professionals of	AHPNJ 2017 Membership Dues	\$ 95.00	\$ 95.00
22463	ALAN J. TURDO	2017 Prescription Safety Glasses	\$ 300.00	\$ 300.00
22464	ALL INDUSTRIAL-SAFETY PRODUCTS, INC	Bibs, Rain Gear, Vests	\$ 382.07	\$ 382.07
22465	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 7.75	\$ 7.75
22466	Amazon.com RRCC	Amazon Items	\$ 181.84	\$ 181.84
22467	AMAZON.COM, LLC Police	OEM / Police Equipment	\$ 262.27	
		OEM / Police Equipment	\$ 93.15	\$ 355.42
22468	AMERICAN CAMP ASSOCIATION	ACA Membership Fee	\$ 774.00	\$ 774.00
22469	AMERIGAS - CLINTON 7510	Propane Tank for Municipal Rental	\$ 200.00	
		Propane for Municipal Del 011617	\$ 695.16	\$ 895.16
22470	AMY R KIRK	Yoga - January	\$ 232.00	\$ 232.00
22471	ANJEC	EC 2017 Membership dues	\$ 385.00	\$ 385.00

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22472	AQUA NEW JERSEY	RRCC Pool 121416 - 011717 (8797)	\$ 35.83	
		910 Milford Warren Glen Rd Season	\$ 14.33	
		910 Lawn Irrigation 121416 - 0117	\$ 14.33	
		RRCC 121416 - 011717 (8796)	\$ 462.93	
		910 milford warren glen rd 6"fire	\$ 321.32	\$ 848.74
22473	ATLANTIC SALT, INC.	2017 Road Salt	\$ 3,360.02	
		2017 Road Salt	\$ 8,602.98	\$ 11,963.00
22474	PEPSI-COLA	Water for fitness center	\$ 146.34	\$ 146.34
22475	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	\$ 70.00	\$ 70.00
22476	CERTIFIED CHEMICAL COMPANY	Bowl Cleaner/soap/ice melt	\$ 468.89	\$ 468.89
22477	City Connections LLC	Web Design 2017 Jan - Dec	\$ 4,408.00	\$ 4,408.00
22478	Cleary Giacobbe Alfieri Jacobs	2016 Labor Attorney services thru	\$ 360.00	\$ 360.00
22479	CLEMENS UNIFORM	Mats for community Center	\$ 85.80	
		Mats for Munic 011917	\$ 35.25	
		Mats for Munic 010517	\$ 35.25	
		DPW Shop Rags & Bethany Ridge Mat	\$ 21.75	\$ 178.05
22480	CONNEY SAFETY PRODUCTS	Reflective Winter Gloves	\$ 713.70	\$ 713.70
22481	COOPER ALARM SYSTEMS, INC.	DVR assistance with camera	\$ 135.00	\$ 135.00
22482	COOPER ELECTRICAL SUPPLY	Firehouse Parking Lot Light Repair	\$ 36.96	\$ 36.96
22483	COOPER POWER SYSTEMS	Maintenance Agreement 011517-0114	\$ 945.00	\$ 945.00
22484	Department of Finance	1ST Qrt County Tax for 2017	\$ 507,532.49	\$ 507,532.49
22485	Department of Finance	1st Qrt Assessment Open Space Ta	\$ 48,285.29	\$ 48,285.29
22486	Department of Finance	1st Qrt Assessment Library Tax fo	\$ 50,888.09	\$ 50,888.09
22487	Dashing Valet Dry Cleaning	Dry-cleaning (12/13/16 - 1/24/17)	\$ 234.89	\$ 234.89
22488	CEUnion	PB/BOA classes	\$ 267.00	\$ 267.00
22489	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - December 2	\$ 114.00	\$ 114.00
22490	DELAWARE VALLEY FAMILY HEALTH CNTR.	AI Turdo - Jan 25 2017 date of se	\$ 150.00	\$ 150.00
22491	DUTCH MILL MARKET	Cleaning Supplies	\$ 7.97	\$ 7.97
22492	EASTERN CONCRETE MATERIALS	3/4" Clean Stone For RRCC Generator	\$ 587.89	\$ 587.89
22493	ECLECTIC ARCHITECTURE, LLC	Riegel Ridge Stage Project 2016-0	\$ 2,000.00	\$ 2,000.00
22494	ELIZABETHTOWN GAS	Meter 01061655 Account 9340466535	\$ 626.52	
		Meter 14Y735578 Account 98904592	\$ 141.30	\$ 767.82
22495	Energ Fitness Wellness Solutions LL	Belts for treadmills	\$ 920.00	
		Replaced drive module	\$ 135.00	\$ 1,055.00
22496	ENTEL SYSTEMS, INC.	Annual Maintenance coverage	\$ 668.00	\$ 668.00
22497	EUGENIA FRANZO	Zumba January 2017	\$ 163.60	\$ 163.60
22498	FERGUSON - LAKEWOOD #501	6 inch plug for little pool	\$ 78.98	\$ 78.98
22499	FINCH FUEL OIL CO, INC	Ultra Low Sulfur Diesel, #2 Home	\$ 3,110.89	\$ 3,110.89
22500	First Student, Inc. of Delaware	Field Trip Bus Camden Aquarium	\$ 365.00	\$ 365.00
22501	FOX BROTHERS ALARM SERVICES, INC.	Alarm System Riegel Ridge - 2017	\$ 165.00	\$ 165.00
22502	GEBHARDT & KIEFER, P.C.	Services 110116-113016 general	\$ 1,968.00	\$ 1,968.00
22503	GEBHARDT & KIEFER, P.C.	Services 110116-113016 PennEast P	\$ 224.00	\$ 224.00
22504	GENERAL CODE, LLC	Supplement #10	\$ 833.02	\$ 833.02
22505	GRAINGER	Nitrile Gloves, Ear Plugs, Safety	\$ 277.76	
		Cotter Pin	\$ 57.56	\$ 335.32
22506	H.J. OPDYKE LUMBER COMPANY, INC.	Storage Bins For Police Dept	\$ 567.40	\$ 567.40
22507	HOLLAND TOWNSHIP	2017 Sewer bill due Mar 1 Milford	\$ 180.00	\$ 180.00
22508	HOLLAND TOWNSHIP	2017 Sewer bill Mar 1 914 Milford	\$ 270.00	\$ 270.00
22509	HOLLAND TOWNSHIP	2017 Sewer bill Mar 1 61 church r	\$ 540.00	\$ 540.00
22510	J C Ehrlich Co Inc	Monthly Pest Control	\$ 217.00	\$ 217.00
22511	JERSEY CENTRAL POWER & LIGHT	Account 100 004 556 468 Consumption	\$ 339.54	
		Account 100 004 557 474 Street Li	\$ 73.21	
			\$ 5.29	
			\$ 1,150.93	
		Account 100 004 272 595 Street L	\$ 1,698.80	
		Account 100 004 272 652 Street L	\$ 204.44	\$ 3,472.21
22512	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 553 Street L	\$ 166.77	

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		Account 100 060 952 585 Street L	\$	61.03	
		Account 100 070 503 212 Pool	\$	3.62	
		Account 100 004 555 932 Case Field	\$	136.40	
		Account 100 105 886 640 914 Milford	\$	484.49	
		Account 100 003 579 271 Library	\$	133.31	
		Account 100 004 555 858 Baseball	\$	209.09	
		Account 100 029 305 644	\$	2,947.20	\$ 4,141.91
22513	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016	\$	125.28	\$ 125.28
22514	Jessica Dulin-Soto	Yoga -January	\$	278.60	\$ 278.60
22515	JESSICA NEGLIA	Storage Bins	\$	92.85	
		CPR/First Aid/AED for staff	\$	54.00	
		Hotel for Tri-State Camp Conference	\$	576.70	
		Mileage	\$	19.44	\$ 742.99
22516	JULIANNA R. BENDIX	Yoga - January	\$	333.60	\$ 333.60
22517	KEITH GROOGAN	Karate	\$	406.25	\$ 406.25
22518	MASER CONSULTING PA	PB HK B24 L 3 13 plan review thru	\$	70.00	
		General Engineer Services thru 01	\$	70.00	
		Gridley Circle Pump station work	\$	198.75	
		Bellis Road FY 2015 NJDOT Appl En	\$	1,495.00	
		Bellis Road FY 2015 NJDOT Appl En	\$	726.25	
		EC Forestry Grant - DEP Paperwork	\$	373.75	\$ 2,933.75
22519	EDWARD HORSFALL	Computer Services	\$	50.00	
		Computer Services (11/3/16)	\$	175.00	
		installation of RRCC Phone System	\$	1,200.00	\$ 1,425.00
22520	MELANIE WOROB	Zumba January 2017	\$	330.60	\$ 330.60
22521	MGL PRINTING SOLUTIONS	NJ Dog License Tags/Vac-Pak	\$	420.00	\$ 420.00
22522	Midwest Motor Supply Co Inc	School Bus Yellow Paint	\$	122.52	\$ 122.52
22523	Milford Catering	PR 2016 Haunted Hayride Pizza	\$	500.00	\$ 500.00
22524	MILFORD WATER DEPARTMENT	Water Hydrant Billing 2017	\$	440.00	\$ 440.00
22525	MONINGHOFF APPLIANCE & SUPPLY CORP.	Flood Lights	\$	11.49	
		Various Supplies	\$	66.42	\$ 77.91
22526	MUNICIPAL SOFTWARE, INC.	FAS SYSTEM 2015	\$	1,134.00	
		FAS SYSTEM 2015	\$	408.00	
		FAS SYSTEM 2015	\$	10,040.85	\$ 11,582.85
22527	TREASURER, STATE OF NJ	2017 BFCE Annual Renew Fire Code	\$	349.50	
		2017 BFCE Annual Renew Fire Code	\$	581.00	
		2017 BFCE Annual Renew Fire Code	\$	834.00	
		2017 BFCE Annual Renew Fire Code	\$	819.50	\$ 2,584.00
22528	Nancy Angione	REFUND BUS TRIP	\$	50.00	\$ 50.00
22529	NEW JERSEY PLANNING OFFICIALS	PB/BOA membership dues 01/01/2017	\$	370.00	\$ 370.00
22530	NJ Advance Media	Legal Notices and Ads	\$	89.04	
		TC Ordinance 16-4 final Amend	\$	19.94	
		Advertising	\$	14.34	
		PB Lin/Asian Yummy B22 L29.19 MN	\$	18.08	
		HD 2017 exceed budget limits & es	\$	62.90	\$ 204.30
22531	NJAPZA	PB/BOA Membership Dues 01/01/2017	\$	90.00	\$ 90.00
22532	NJLM	2017 Membership Dues	\$	593.00	\$ 593.00
22533	OFFICE DEPOT, INC.	Office Supplies	\$	126.75	\$ 126.75
22534	ONE CALL CONCEPTS, INC.	NJ Mark Outs - January 2017	\$	2.50	\$ 2.50
22535	Patrick Carmona	Window/Mirror cleaning RRCC	\$	275.00	\$ 275.00
22536	PCM Sale Inc	Camera Monitors (Police)	\$	642.63	
		phone system for RRCC	\$	467.97	\$ 1,110.60
22537	PENTELEDATA	Cable Modem Rental & Support 012	\$	199.90	\$ 199.90
22538	Philly Trampoline Parks Levittown	Deposit for Summer Camp Field Tri	\$	584.00	\$ 584.00
22539	PILATES BY CORRINE, LLC	Pilates - January	\$	666.00	\$ 666.00
22540	RARITAN VALLEY DISPOSAL #865	2016 30 Yard Garbage Dumpster	\$	510.00	\$ 510.00
22541	RECREATIONAL CONCEPTS DEVELOPMENT C	Summer Camp field trip deposit	\$	100.00	\$ 100.00

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22542	Saint's Cheer	2016 Road Clean Up - Church Rd	\$	500.00	\$	500.00
22543	SANICO, INC.	Monthly Billing 1.5 YD RL Cont 1	\$	51.38		
		Monthly Invoice 2 YD FL Cont 1 p	\$	78.57	\$	129.95
22544	SERVICE ELECTRIC CABLE TV, INC.	Internet Powered by Pentele Data	\$	67.45	\$	67.45
22545	SERVICE ELECTRIC TELEPHONE CO.	Telephone	\$	282.80	\$	282.80
22546	SIRCHIE FINGER PRINT LABORATORIES	Evidence Supplies	\$	164.20	\$	164.20
22547	SPRING MILLS VETERINARY HOSPITAL	010717 Holland Township Free Rabi	\$	526.00	\$	526.00
22548	STAPLES BUSINESS ADVANTAGE	Trash Bags	\$	272.28		
		Office Supplies	\$	237.48	\$	509.76
22549	STAPLES BUSINESS ADVANTAGE	Office Supplies	\$	212.15		
		Scandisk 32g	\$	111.65	\$	323.80
22550	STEM BROTHERS, INC.	2017 Propane For Recycling Center	\$	88.77		
		2017 Propane For Recycling Center	\$	148.54		
		2017 Recycling Center Propane	\$	119.87	\$	357.18
22551	Stephanie Beddiges	Pilates - January	\$	506.40	\$	506.40
22552	Supreme Heating & Air Conditioning	Maintenance Agreement	\$	1,760.00		
		Boiler room noisy pump	\$	833.00	\$	2,593.00
22553	SUSAN M. BABER, CCR	PB court recorder January 9 2017	\$	275.00	\$	275.00
22554	Tamatha Isenberg	Yoga - January	\$	338.40	\$	338.40
22555	THERESA VERDI	Cleaning RRCC	\$	720.00		
		Cleaning RRCC	\$	600.00	\$	1,320.00
22556	TRANS-BRIDGE, INC.	PR 120917 NYC trip Dec	\$	100.00	\$	100.00
22557	U.S. MUNICIPAL SUPPLY, INC.	Road Work Ahead & One Lane Road S	\$	1,159.50	\$	1,159.50
22558	ULINE	Two Shelf Wire Shelving	\$	117.35	\$	117.35
22559	US Bank Custodian/BV Trust	B 11 L 10 461,463,465 Lt Yk Mt P	\$	25,100.00		
		B 11 L 10 461,463,465 Lt Yk Mt P	\$	32,590.97	\$	57,690.97
22560	US Bank-Cust PC5	B 21 L 48 443 Church Rd- 2014-01	\$	15,901.09		
		B 21 L 48 443 Church Rd- 2014-01	\$	1,000.00	\$	16,901.09
22561	VALLEY AUTO SUPPLY	Exhaust Pipe, Clamps, Bulbs	\$	131.96		
		Chain For 1998 (#23) Truck Tarp	\$	102.98	\$	234.94
22562	VERIZON WIRELESS	Cell Phones/Air Cards - December	\$	590.90	\$	590.90
22563	VOIP Supply, LLC	RRCC phones	\$	1,280.89	\$	1,280.89
22564	Walter & Sarah Melvin	tax overpayment B6 L54 39 Bellis	\$	438.97	\$	438.97
22565	WILSON PRODUCTS	Acetylene Torch Repair	\$	91.78	\$	91.78
22566	WOODRUFF ENERGY	NATURAL GAS 1,952.251 UNITS	\$	872.14	\$	872.14
				\$ 779,105.64	\$	779,105.64
Manual Checks						
121317	Its Neopost	Postage	\$	500.00	\$	500.00
20117	Guardian	Dental	\$	2,854.22	\$	2,854.22
20217	NJ State Health Benefits Program	Health benefits	\$	27,954.61	\$	27,954.61
				\$ 810,414.47	\$	810,414.47
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$	744,882.96		
GRANT FUN D	BUDGET AND APPROPRIATION RESERVES		\$	1,540.27		
OTHER TRUST FUNDS	LIABILITIES		\$	27,000.00		
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES		\$	2,902.29		
SEWER FUND	BUDGET AND APPROPRIATION RESERVES		\$	1,139.29		
SEWER CAPITAL	BUDGET AND APPROPRIATION RESERVES		\$	198.75		
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES		\$	1,354.00		
ESCROW	ESCROW FUNDS			88.08		
Checks issued 02-7-2017						779,105.64
Other Payments						
121317	Its Neopost	19578	Postage	\$	500.00	
20117	Guardian	19566	Dental	\$	2,854.22	
20217	NJ State Health Benefits Program	19593	Health benefits	\$	27,954.61	
Manual Totals						<u>31,308.83</u>
Total						<u><u>810,414.47</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

No Old Business

**LIAISON REPORTS**

**Krov**

- Verizon Wireless notice they will add nodes on telephone poles, they are supplemental to what they already have, will be adding 5 or less in Holland. Will report again when the exact locations are received.
- PennEast-notification of award of \$5,000 grant was received, Fire Co and Park Assoc. also received a grant
- Budget Introduce 2<sup>nd</sup> meeting in March
- Collector is retiring mid-February

**Thurgarland**

- Attended Women’s Club Jan 19 meeting
- Jan 30 met with Police Sergeant Gutsick and Secretary Pursell to discuss the security needs of the Police Department in regards to janitorial services. Received 2 quotes. Resolution is on the agenda
- Met with Fire Chief Tom Welsh-discussed the future plans for the Fire Company in 2017
- Environmental Commission-Thanks to Mr. Gore for his dedication to the township

**Wilhelm**

- Spoke to Representatives from Library Committee
- Will attend Board of Health meeting on Thursday night

**Bush-**

- Notice from NJDOT-Bellis Road Phase II grant application was received 1/30/2017
- State Historic Preservation Office accepted the Riegel Ridge Community Center Stage project
- Directory Card-2017 directory cards are ready to be printed the consensus was the directory cards should not be mail to residents. They will be put out at township buildings as they have been the past few years
- Department heads will send in budgets to Mr. Bush and Mr. Krov, Fire Department, Rescue Squad and the Library have also sent in their budgets.

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

-Approval to attend class: Maria Elena Kozak  
 Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the following attendance:  
 Planning Board Secretary Maria Elena Kozak:

Date	Host	Subject	Cost
2/10/2017	CEUnion,	Social Media Mayhem:Best Practices	\$ 89.00
3/10/2017	CEUnion,	Your Digital Shield	\$ 89.00
4/7/2017	CEUnion,	Strengthening Your Ethical Compass	\$ 89.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-Approval-of Raffle Application:**

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the following:  
 Raffle Application: (To be held 12:00 pm-4:00 p.m. at Farmers Sportsman’s Club)  
 Application for Raffle 2017-3 **Milford Lions Club** [Off-premise draw raffle awarding cash-50/50]

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-Mayor announces the following changes to the Holland Township Planning Board:**

Mr. Thurgarland moved and Mr. Krov seconded the motion to endorse the following changes made by Mayor Bush:

- Move Alternate #1 Ken Grisewood to Class IV member to fill an unexpired vacant term expiring 12/31/2020
- Move Alternate #2 Casey Bickhardt to Alternate #1 term expires 12/31/2018

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-Accepting the resignation:**

Mr. Krov moved and Mr. Thurgarland seconded the motion to accept, with regrets, the resignation of Environmental Commission member Henry Gore effective January 20, 2017

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION-Award of contract for cleaning Police Department**

Mr. Thurgarland moved and Mr. Krov seconded the motion to adopt the following Resolution:

**RESOLUTION**

**WHEREAS**, Holland Township requested quotes for cleaning services in the Police Department.

**WHEREAS**, quotes were received from Promed Office Cleaners, LLC (\$480 per month) and Servicemaster (\$629 per month);

**WHEREAS**, the bid was reviewed by the Qualified Purchasing Agent for accuracy and completeness; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Mayor and Municipal Clerk be authorized to sign a contract with Promed Office Cleaners, LLC for Police Department cleaning services in the amount of \$120 per week.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

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**-RESOLUTION-hiring Nicole Davison**

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorization to hire Nicole Davison as part time  
Front desk at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

**WHEREAS**, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, this employee will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required training; and

**WHEREAS**, this employee will be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

**THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Nicole Davison will be hired as Riegel Ridge Community Center as Front Desk Staff at the 2017 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective February 7, 2017.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION-hiring Tina Meixsell**

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorization to hire Tina Meixsell as part time  
Toddler Time Staff at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of Toddler Time staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

**WHEREAS**, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, this employee will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required training; and

**WHEREAS**, this employee has served as Child Watch Employee since December 6, 2016 and will not be required to complete another background check.

**THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Tina Meixsell will be hired as Riegel Ridge Community Center as Toddler Time Staff at the 2017 rate of \$16.00 per/hr., effective February 7, 2017.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-TWO RESOLUTIONS-** Redemption of Tax Sale Certificate to an Outside Lienholder  
Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following two Resolutions:

**RESOLUTION**

Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder

**WHEREAS**, at the Municipal Tax Sale held on December 10, 2014, a lien was sold on Block 21 Lot 48, also known as 443Church Road for unpaid 2013 Taxes; and,

**WHEREAS**, Phillip Rainford has redeemed Certificate # 2014-011

**NOW, THEREFORE, BE RESOLVED**, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$15,901.09 for the lien and \$1,000.00 for the premium paid at the sale to US Bank Cust for PC5 Sterling National 50 South 16<sup>th</sup> St. Suite 2050 Philadelphia PA 19102 on Tax Sale Certificate #2014-011.

**RESOLUTION**

Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder

**WHEREAS**, at the Municipal Tax Sale held on December 9, 2015, a lien was sold on Block 11 Lot 10, also known as 461, 463, 465 Little York-Mt. Pleasant Rd for unpaid 2014 Taxes; and,

**WHEREAS**, Phillip Rainford has redeemed Certificate # 2015-007

**NOW, THEREFORE, BE RESOLVED**, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$32,590.97 for the lien and \$25,100.00 for the premium paid at the sale to US Bank Cust for BV001 Trust & Creditors 50 South 16<sup>th</sup> St. Suite 2050 Philadelphia PA 19102 on Tax Sale Certificate #2015-007.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			



**-RESOLUTION-** Authorizing Cancellation of 2014 Taxes

This Resolution was tabled giving Mr. Krov time to speak with Tax Collector Kay Winzenried

**RESOLUTION**

Authorizing Cancellation of 2014 Taxes

**-RESOLUTION-** Authorizing Refund 2014 of Taxes

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorizing Refund 2014 of Taxes

**WHEREAS**, Block 6 Lot 54, also known as 39 Bellis Rd. became farmland assessed for 2014; and

**WHEREAS**, the reduction in the assessment has caused the owner to overpay taxes in 2014; and

**WHEREAS**, a resolution was done on September 1, 2015 for the amount of \$984.36 and a check was issued in the amount of \$545.35 leaving a balance due to be refunded in the amount of \$438.97.

**NOW, THEREFORE, BE RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Chief Financial Officer is directed to issue a check in the amount of \$438.97 payable to Walter & Sarah Melvin, whose mailing address is 118 West 22<sup>nd</sup> St. 11th Floor New York, NY 10011.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION-**Darlene Green-Highlands Planner

Mr. Krov moved and Mr. Thurgarland seconded the motion adopt the following Resolution:

**RESOLUTION**

**PROFESSIONAL SERVICES**

Authorizing the Award of a Contract for Certain Township Professionals Not Utilizing the Process Defined in the Third Definition Under N.J.S.A. 19:4A-20.7

**WHEREAS**, there exists a need for a Highlands Planner, in the Township of Holland, County of Hunterdon, in the year **2017** and

**WHEREAS**, the Chief Financial Officer of the Township has certified that sufficient funds are available to pay the costs of professional services contracts for these purposes; and

**WHEREAS**, said Chief Financial Officer has certified that the contracts (recited below) with Darlene A. Green, P.P, AICP of Maser Consulting, would exceed \$36,000 in value, and such parties have furnished to the Township [or will furnish prior to the effectiveness of an award of a contract to them] a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contribution so reportable; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the award of contracts for Professional Services without competitive bidding must be advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey in a meeting assembled as follows:

(A) That the Mayor and Clerk of the Township of Holland are hereby authorized and directed to execute contracts with following, all being for a one year period ending January 1, 2018, contingent

upon receipt from each of the following where the contract would exceed \$36,000 of a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) within the 12 month period prior to the contract award, and that they will not, during the term of their contract make any political contribution so reportable, and also contingent upon receipt of a Political Contribution Disclosure Certification prescribed by N.J.S.A. 19:44A-20.26.

**Darlene A. Green, P.P, AICP of Maser Consulting**, Clinton, NJ as Highlands Council Planner.

(B) This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law.

(C) This resolution shall be printed once in the Hunterdon County Democrat.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**BUSINESS FROM TOWNSHIP ATTORNEY**

- Draft Storm Water Ordinance should be ready for the second meeting in Feb or the first meeting in March

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

No comments

**EXECUTIVE SESSION**

**-RESOLUTION**-to enter into Executive Session-

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution at 7:32 pm noting no action will be taken when the Committee returns to Open Session.

**RESOLUTION**

Entering into Executive Session

**WHEREAS**, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Contract Negotiations with respect with potential employee
- Potential Litigation-OPRA requests

**BE IT FURTHER RESOLVED**, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

The Committee returned to open session.

**ADJOURN**

Mr. Krov moved and Mr. Wilhelm seconded the motion to adjourn.

Respectfully submitted,

Approved by,

\_\_\_\_\_  
Catherine M. Miller, RMC  
Municipal Clerk

\_\_\_\_\_  
Dan Bush, Mayor  
Ray Krov, Deputy Mayor