



Township of Holland
IN
HUNTERDON COUNTY

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Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
February 6, 2018

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 21, 2017 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: January 16, 2018 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
24177	ABE MATERIALS - EASTON	2018 Cold Patch	\$ 357.50	\$ 357.50
24178	ADT SECURITY SERVICES	Holland Township Bethany Ridge Sec	\$ 158.34	\$ 158.34
24179	ALAN J. TURDO	2018 ODB Leaf Machine Registration	\$ 60.00	\$ 60.00
24180	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 27.50	\$ 27.50
24181	AMAZON.COM, LLC Police	Patrol Vehicle Vacuum	\$ 43.19	\$ 43.19
24182	AMERIGAS - CLINTON 7510	Propane Municipal Building	\$ 821.05	\$ 821.05
24183	AQUA NEW JERSEY	RRCC Pool 121417-011218(8797)	\$ 42.19	
		RRCC 121417-011218(8796)	\$ 268.36	
		910 Milford Warren Glen Rd Seasonal	\$ 16.88	
		910 Lawn Irrigation	\$ 16.88	\$ 344.31
24184	ASSOCIATED MAILING & PRINTING	Envelopes, Dog Licensing, Dumpster	\$ 730.76	
		Envelopes, Dog Licensing, Dumpster	\$ 779.10	
		Envelopes, Dog Licensing, Dumpster	\$ 193.20	\$ 1,703.06
24185	Billows Electric Supply Company	Fluorescent Light Bulbs For RRCC	\$ 153.00	\$ 153.00
24186	PEPSI-COLA	Water for fitness Center	\$ 101.52	\$ 101.52
24187	BRIDGE STREET SERVICE CENTER	1998 Ford L8513 Brake Adjustment	\$ 51.35	\$ 51.35
24188	BRUCES MOWER SERVICE	Oil Mix, Bar Oil	\$ 28.70	\$ 28.70
24189	Cleary Giacobbe Alfieri Jacobs		Dec-17 \$ 810.00	\$ 810.00

24190	CLEMENS UNIFORM	Mats for RRCC	\$	81.00	
		Mats for Municipal Bldg	\$	35.25	
		2018 DPW Shop Rags & Bethany Ridge	\$	21.75	
		Mats for Municipal Bldg	\$	35.25	\$ 173.25
24191	COOPER ALARM SYSTEMS, INC.	122017 work at RRCC and Police Dept	\$	95.00	\$ 95.00
24192	Department of Finance	1st Qtr Assessment Open Space Tax	\$	52,012.09	\$ 52,012.09
24193	Department of Finance	1st Qtr Assessment Library Tax for	\$	52,237.72	\$ 52,237.72
24194	Department of Finance	1ST Qtr County Tax for 2018	\$	522,497.51	\$ 522,497.51
24195	CEUnion	PB/BOA classes	\$	95.00	
		PB/BOA classes	\$	95.00	\$ 190.00
24196	Daxko LLC	Up front fee, system configuration,	\$	5,550.00	\$ 5,550.00
24197	Digital Ally Inc	Body Cameras	\$	1,215.00	\$ 1,215.00
24198	ECLECTIC ARCHITECTURE, LLC	RR Stage Project	\$	360.00	\$ 360.00
24199	ELIZABETH C. McKENZIE	BOA Sciarello B14 L70 services 1201	\$	43.75	\$ 43.75
24200	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292	\$	234.90	
		Meter 01061655 Account 93404665351	\$	932.44	\$ 1,167.34
24201	Energ Fitness Wellness Solutions LL	Spin Bike Parts & Repair	\$	561.62	\$ 561.62
24202	FINCH FUEL OIL CO, INC	2018 #2 Diesel Fuel - Library/DPW	\$	2,013.23	
		2018 Ultra Low Sulfur Dyed Diesel	\$	1,795.50	
		Ultra Low Sulfur Dyed Diesel - RRCC	\$	198.25	
		2018 #2 Fuel Oil	\$	740.15	\$ 4,747.13
24203	FLEMINGTON SUPPLY CO., INC.	RRCC EOC Flooring - Kitchen/Bathroom	\$	231.10	\$ 231.10
24204	FOX HILL CONDOMINIUM ASSOC., LLC	Reimbursement for Street Lighting	\$	684.60	\$ 684.60
24205	GRAINGER	Supplies	\$	257.17	
		Knee Pads	\$	57.92	
		Safety Sunglasses, Ear Plugs	\$	155.36	\$ 470.45
24206	HCPZA	PB/BOA membership dues 2018	\$	15.00	\$ 15.00
24207	HOLLAND TOWNSHIP	2018 Sewer bill Mar 1 914 Milford W	\$	281.25	\$ 281.25
24208	HOLLAND TOWNSHIP	2018 Sewer bill due Mar 1 Milford W	\$	187.50	\$ 187.50
24209	HOLLAND TOWNSHIP	2018 Sewer Bill due Mar 1 910 Milfo	\$	4,687.51	\$ 4,687.51
24210	HOLLAND TOWNSHIP	2018 Sewer bill Mar 1 61 church rd	\$	562.50	\$ 562.50
24211	HOLLAND TWP VOLUNTEER FIRE COMPANY	1st qtr 2018	\$	17,500.00	\$ 17,500.00
24212	Hunterdon County Central Printing	Zoning Map reproduction lower leve	\$	39.00	\$ 39.00
24213	ILEETA	Membership Dues (Harris)	\$	125.00	\$ 125.00
24214	INDUSTRIAL COMMUNICATIONS COMPANY	Holland Township Tower Site Lease J	\$	2,672.28	\$ 2,672.28
24215	J C Ehrlich Co Inc	Monthly Pest Control January 2018	\$	224.00	\$ 224.00
24216	JERSEY CENTRAL POWER & LIGHT	Dec-17	\$	5.94	
		Dec-17	\$	1,152.76	
		Account 100 004 272 595 Street Light	\$	23.37	
		Account 100 004 272 652 Street Light	\$	1,362.28	
		Account 100 060 952 585 Street Light	\$	60.74	
		Account 100 004 555 932 Case Field	\$	100.73	
		100 070 503 212 Pool Storage Garage	\$	3.32	\$ 2,709.14
24217	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford	\$	542.28	
		Account 100 077 061 016 Jan 2018	\$	152.08	
		Account 100 004 555 858 Baseball 51	\$	193.03	
		Account 100 003 579 271 Library Jan	\$	125.95	
		Account 100 029 305 644 Jan 2018	\$	2,888.24	\$ 3,901.58

24218	JBRINKS, LLC	Bricks for Kidz Summer Camp Deposit	\$ 75.00	\$ 75.00
24219	Joseph J Pangaro	Training (Davis)	\$ 375.00	\$ 375.00
24220	KARL'S AUTO GLASS	1/4" Glass For Police File Cabinets	\$ 110.00	\$ 110.00
24221	LDI Color Toolbox	Contract Usage Charge	\$ 350.05	\$ 350.05
24222	Lindsay McDonald	Background Check reimbursement	\$ 40.00	\$ 40.00
24223	LUCILLE A. GROZINSKI	BOA 013118 meeting court reporter	\$ 225.00	\$ 225.00
24224	MASER CONSULTING PA	Agricultural Retention Project HLP0	\$ 617.50	
		RRCC Pavilion 11/30/17 HTL048	\$ 3,356.18	
		Gridley Circle Pump station work th	\$ 120.00	
		HTL001 General December 2017	\$ 900.00	
		Highlands Grant Task 15 Storm water	\$ 65.00	\$ 5,058.68
24225	MASER CONSULTING PA	PB HK B24 L 3 13 Professional service	\$ 70.00	
		PB Pivotal/Etown B9 L20.01 service	\$ 1,343.75	
		Agricultural Retention/Farmland Pre	\$ 801.25	
		Planner Services thru 011418	\$ 67.50	
		PB Pivotal/Etown B9 L20.01 service	\$ 72.50	\$ 2,355.00
24226	EDWARD HORSFALL	Computer Services - December 2017	\$ 450.00	
		Dec-17	\$ 829.98	\$ 1,279.98
24227	MGL PRINTING SOLUTIONS	Sewer Bills	\$ 311.00	\$ 311.00
24228	MICHAEL JOHN WORTHINGTON	Dendrochronological Study 2 Barns	\$ 3,200.00	\$ 3,200.00
24229	MILFORD-HOLLAND RESCUE SQUAD, INC.	2018 1st QUARTER DONATION	\$ 17,350.19	\$ 17,350.19
24230	MONINGHOFF APPLIANCE & SUPPLY CORP.	Bolts & Foam Insulation	\$ 34.95	
		Various Supplies	\$ 174.90	\$ 209.85
24231	Morton Salt, Inc.	2018 Road Salt	\$ 6,843.21	
		2018 Road Salt Order #5101416711	\$ 10,548.82	
		2018 Road Salt Order #5101436592	\$ 6,870.92	\$ 24,262.95
24232	MUNICIPAL SOFTWARE, INC.	2018 Annual SUpport	\$ 8,253.60	
		2018 Annual SUpport	\$ 2,898.00	
		2018 Annual SUpport	\$ 408.00	\$ 11,559.60
24233	NJ Advance Media	HD 2018 exceed budget limits & esta	\$ 75.04	\$ 75.04
24234	DCRP/NJ DIV OF PENSION/BENEFITS		Jan-18	\$ 172.86
				\$ 172.86
24235	NJ STATE ASSOC. OF CHIEFS OF POLICE	Training Course (Harris)	\$ 165.00	\$ 165.00
24236	OFFICE DEPOT, INC.	Office Supplies	\$ 53.18	
		Keyboard / Ink Pad	\$ 32.48	\$ 85.66
24237	Old Dominion Brush Co. Inc.	Trailer mounted vacuum debris colle	\$ 2,372.86	
		Trailer mounted vacuum debris colle	\$ 9,372.25	
		Trailer mounted vacuum debris colle	\$ 50,262.14	\$ 62,007.25
24238	Opdyke's Sales & Service	Filters For 2015 & 2017 Trucks	\$ 877.11	\$ 877.11
24239	Pat's Window Cleaning Inc.	Window/Mirror cleaning RRCC	\$ 275.00	\$ 275.00
24240	PENTELEDATA	01/24/18-02/24/18	\$ 199.90	\$ 199.90
24241	PERFORMANCE TIRE COMPANY	Trailer, F350 & Dump Truck Tires	\$ 2,747.96	
		15-14 : New Tires	\$ 759.20	\$ 3,507.16
24242	POWERCO, INC.	2011 Case Backhoe Filters & O-Ring	\$ 453.66	\$ 453.66
24243	Promed Office Cleaners LLC	Police Cleaning - April 2017	\$ 480.00	\$ 480.00
24244	R/H TRUCK PARTS	2010 International Coolant Leak	\$ 546.31	
		2015 International 7400 Inspection	\$ 108.00	
		2015 7400 Federal Inspection	\$ 114.92	\$ 769.23
24245	R/H TRUCK PARTS	2002 Sterling Federal Inspection	\$ 171.63	

		2017 International 7400 Federal Ins	\$	114.92			
		2017 International 7400 Emissions	\$	108.00	\$	394.55	
24246	RANDY LIPPINCOTT	2017 Clothing Allowance - Randy Lip	\$	12.24	\$	12.24	
24247	RARITAN VALLEY DISPOSAL #865	2018 30 Yard Garbage Dumpster	\$	510.00	\$	510.00	
24248	RUTGERS, THE STATE UNIVERSITY OF NJ	COAH New Brunswick classes Kozak	\$	371.00	\$	371.00	
24249	SAMR Inc	Ewaste recycling	\$	1,350.00	\$	1,350.00	
24250	SAMZIE'S UNIFORMS	Gloves (Gutsick)	\$	54.99	\$	54.99	
24251	SERVICE ELECTRIC CABLE TV, INC.	Internet	\$	68.44	\$	68.44	
24252	SERVICE ELECTRIC TELEPHONE CO.	Telephone Service RRCC	\$	158.42	\$	158.42	
24253	SHAMMY SHINE CAR WASH, INC.	Patrol Car Washes	\$	200.00	\$	200.00	
24254	SIMPLEX GRINNELL, LP	Tech Support	\$	584.00			
		Repair fire alarm	\$	311.07	\$	895.07	
24255	SMITH MOTOR COMPANY, INC.	Vehicle Maintenance 15-11	\$	44.27	\$	44.27	
24256	STAPLES BUSINESS ADVANTAGE	Manila file jackets	\$	104.63	\$	104.63	
24257	STEM BROTHERS, INC.	2018 Recycling Center Propane	\$	252.29			
		2018 Recycling Center Propane	\$	184.79			
		2018 Recycling Center Propane	\$	91.55	\$	528.63	
24258	STORR TRACTOR COMPANY	Bulb, Tool Box	\$	106.00	\$	106.00	
24259	Supreme Heating & Air Conditioning	Replace Pump for hot water	\$	5,347.25	\$	5,347.25	
24260	TCTA OF NEW JERSEY	Membership	\$	100.00	\$	100.00	
24261	THE LOCK DOCTOR	Repair & Parts for Gymnasium Door	\$	847.00	\$	847.00	
24262	THERESA VERDI	Cleaning RRCC	\$	680.00	\$	680.00	
24263	TRANS-BRIDGE, INC.	PR 120818 NYC trip Dec	\$	200.00	\$	200.00	
24264	VITAL COMMUNICATIONS, INC.	2018 MO IV Tax Master File	\$	100.00	\$	100.00	
24265	WB Mason Co Inc.	File Store Boxes	\$	29.99			
		Toilet Cleaner & Broom	\$	94.77	\$	124.76	
24266	AQUA NEW JERSEY	9/17-1/29/18	\$	321.32	\$	321.32	
24267	VERIZON		4435	\$	265.20	\$	265.20
24268	VERIZON	1/26/18 billing		\$	623.28	\$	623.28
24269	VERIZON		4849	\$	89.51	\$	89.51
24270	VERIZON		9188	\$	85.33	\$	85.33
24271	VERIZON	1/26/18 billing		\$	949.60	\$	949.60
				\$	830,162.50	\$	830,162.50
Manuals							
2E+06	ITS NEOPOST, INC.	Refill Postage Machine 2/2/18	\$	500.00	\$	500.00	
2E+06	GUARDIAN	February, 2018 Dental	\$	2,860.04	\$	2,860.04	
Total Manuals				\$	3,360.04	\$	3,360.04
		Grand Total		\$	833,522.54	\$	833,522.54
RECAP							
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$	758,690.03			
GRANT FUND	BUDGET AND APPROPRIATION RESERVES		\$	11,490.45			
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES		\$	53,978.32			
SEWER FUND	BUDGET AND APPROPRIATION RESERVES		\$	3,214.94			
SEWER CAPITAL	BUDGET AND APPROPRIATION RESERVES		\$	120.00			
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES		\$	1,138.76			
ESCROW	ESCROW FUNDS		\$	1,530.00			
Checks issued 2-2-18						830,162.50	
	Manual Totals					3,360.04	

REMINDER/ANNOUNCEMENT**OLD BUSINESS FROM TOWNSHIP COMMITTEE****-ORDINANCE 2018-1- Public Hearing/Final Adoption-Establishing a CAP Bank****ORDINANCE 2018-1****ORDINANCE TO EXCEED THE CALENDAR YEAR 2018 MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK****(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 155,147.30 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of Holland shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 155,147.30, and that the CY 2018 municipal budget for the Township of Holland be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

-ORDINANCE 2018-2- Public Hearing/Final Adoption-Appropriation for Purchase/Preservation of Land

ORDINANCE 2018-2

AN ORDINANCE THAT APPROPRIATED \$439,876.73 FROM THE RESERVE FOR PURCHASE OF LAND FOR THE PURCHASE/PRESERVATION OF LAND IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$439,876.73

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$439,876.73 is hereby appropriated from the Reserve for Purchase of Land for the Purchase/Preservation of Land in the amount of \$439,876.73

SECTION TWO: The period of usefulness of the Purchase/Preservation of Open Space/Farmland defined by NJSA 4-A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by NJSA 40A:2-43 will not be increased by the ordinance.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Discussion- setting date for Work Session on Updated Employee Handbook

-Approval of Raffle Application: (To be held June 10, 2018 12:00 p.m.-4:00 p.m. at Farmers Sportsman's Club)

Application for Raffle 2018-1 **Milford Lions Club** [Off-premise draw raffle awarding cash-50/50]

-Approval to attend conference RRCC Director Jessica Neglia and Summer Camp Supervisor Robin Nugent:

Date	Host	Subject	Cost
3/20-22/2018	American Camp Association	Tri-State Camp Conference	No Conference fee due to a credit from previous cancelation Hotel approx. \$500- for shared room

-Approval to attend conference: RRCC Director Jessica Neglia

Date	Host	Subject	Cost
3/4-3/7/2018	NJRPA NJ Recreation Park Ass	Annual Conference	Conference fee \$450 Hotel \$75/night

-Approval to attend certification class Buildings and Grounds employee Alex Bellick

Date	Host	Subject	Cost
3/1 & 3/2/2018	Pool Operation Management	CPO (Certified Pool Operator) (certification will be good for 5 years)	\$305

-Approval of proposed 2018 Summer Camp Prices

2018 Summer Camp Prices	Resident	Non-resident
Full Day	\$156/week	\$171/week
Part time (Pre-school only)	\$113/week	\$125/week

2017 Summer Camp Prices	Resident	Non-resident
Full Day	\$149/week	\$163/week
Half Day	\$107/week	\$118/week

2016 Summer Camp Prices	Resident	Non-resident
Full Day	\$143/week	\$157/week
Half Day	\$103/week	\$113/week

-Approval of Proposed Payroll Schedule for Summer Camp Program

2018 Proposed Payroll Increase Schedule for Holland Township Summer Recreation Program					
Salary (per hour)					
# of years employed at Summer Recreation Program	Camp Supervisor	Assistant Supervisor	*Senior Counselors	** Junior Counselors	Head Counselors
1 st and 2 nd years	\$20	\$16	\$9.50	\$8.50	\$12.00
3 rd and 4 th years	\$22	\$17	\$10.00	\$9.00	\$12.50
5 th and 6 th years	\$24	\$18	\$10.50	\$9.50	\$13.00
7 th , 8 th and 9 th years	\$26	\$19			\$13.50
10 th + years	\$28	\$20			\$14.00

* We would never have a senior counselor for more than 9 yrs

** We would never have a junior counselor for more than 6 yrs

-RESOLUTION-Hiring Sam Paolicelli as Part Time Special Police Officer

RESOLUTION

Hiring Sam Paolicelli as Part Time Special Police Officer

-RESOLUTION-Accepting Sustainable Jersey Grant for RRCC Thermal Upgrade of Historic Windows Project

RESOLUTION

Accepting a \$30,000.00 Sustainable Jersey Grant for the
Riegel Ridge Community Center Thermal Upgrade of Historic Windows

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Township of Holland strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the Township of Holland is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program;

WHEREAS, on November 8, 2017 the Holland Township Committee adopted a Resolution authorizing submitting of a Sustainable Jersey Grant Application for the Riegel Ridge Community Center Thermal Upgrade of Historic Windows project, and

WHEREAS, Sustainable Jersey has notified the Holland Township Committee that the Township has been awarded a grant in the amount of \$30,000.00 for Riegel Ridge Community Center Thermal Upgrade of Historic Windows project.

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, accepts with gratitude, the aforementioned \$30,000.00 Sustainable Jersey Grant entitled "Riegel Ridge Community Center Thermal Upgrade of Historic Windows."

BE IT FURTHER RESOLVED, that the Township Committee authorizes Mayor Bush and Municipal Clerk Miller to sign any forms necessary to obtain this grant.

-RESOLUTION-Required Resolution certifying compliance with Equal Employment Opportunity Commission's Enforcement Guidance

RESOLUTION

Governing Body Certification of Compliance With The
United States Equal Employment Opportunity Commission's
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Holland Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

-RESOLUTION- Fireworks for 2018 Community Day

RESOLUTION

Approval of Fireworks Display
at Holland Township 2018 Community Day

WHEREAS, Holland Township Community Day is scheduled on Saturday September 8, 2018 (rain date Sunday September 9, 2018) for the 4th year at Riegel Ridge Community Center; and

WHEREAS, the Holland Township Committee wishes to provide a fireworks show at Holland Township Community Day for the entertainment of the residents and local community; and

WHEREAS, the Township received a proposal from **Celebration Fireworks** to provide a fireworks show at Riegel Ridge Community Center in a total amount of **\$ 8,400.00**; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this expense; and

WHEREAS, the Director of Holland Township Parks and Recreation will obtain the following:

- Confirmation that the Holland Township Volunteer Fire Company will provide coverage for public safety
- A Certificate of Insurance from the above fireworks company naming Holland Township as an additional insured
- That a waiver of liability from the owner of any structure found by the Fire Marshall to be located within the display and fallout zone.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the Mayor and Municipal Clerk are hereby authorized to endorse a contract with **Celebration Fireworks** in the amount of **\$ 8,400.00** for a fireworks display at Holland Township Community Day.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution will be prepared by the Municipal Clerk and shall be included in the fireworks application submitted by the Director of Parks and Recreation to the State of New Jersey, Department of Community Affairs, Division of Fire Safety, CN 809, Trenton, New Jersey 08625-0809.

-RESOLUTION-Hunting Shire Road

RESOLUTION

Authorizing Mayor and Clerk to execute the agreement entitled
"Service Agreement for the Former Shire Tract"

WHEREAS, the Township Committee of the Township of Holland (the "Committee") has determined that the control of the deer population and maintenance of certain lands within the Township designated as Block 10, Lot 12 on the Tax Maps of the Township (the "Property") is a proper and necessary public

purpose so as to maintain the character of the land in harmony with the goals and objectives of the Committee; and

WHEREAS, adequate funds and personnel are not available for the Township to accomplish the deer population control and maintenance of the Property, consequently, the Township is entering into this agreement with Farmers Sportsman’s Club, LLC, a New Jersey non-profit corporation for hunting and maintenance of the Property; and

WHEREAS, the Agreement, which is attached hereto, and the services to be provided hereunder and the benefits provided thereby, are significantly below the threshold required for public bidding by N.J.S.A. 40A: 11-3;

WHEREAS, it is in the best interests of the Township to enter into a two (2) year agreement with Farmers Sportsman in the form attached hereto; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, Hunterdon County that Mayor and Clerk are authorized to execute the agreement entitled “Service Agreement for the Former Shire Tract” substantially in the form attached hereto.

-RESOLUTION-Hiring Lindsey McDonald

RESOLUTION

Authorization to hire Lindsey McDonald as part time
Toddler Time and Childwatch Staff at Riegel Ridge Community Center

-RESOLUTION-Update #3 2018 Salary Resolution

UPDATED RESOLUTION

2018 SALARIES AND WAGES

Update #3

WHEREAS, the Holland Township Committee adopted the 2018 Salary resolution on December 5, 2017, and

WHEREAS, the 2018 Salary Resolution was updated as follows:

- Updated #1 adopted December 19, 2017
- Updated #2 adopted January 15, 2018

WHEREAS, the Township Committee wishes to make additions/corrections (denoted with *) in order to keep the Salary Resolution accurate and complete, and

WHEREAS, the Township Committee has chosen to categorize Township positions into two sections; where the positions in Section I are reviewed annually for salary adjustments while the positions in Section II are reviewed less frequently for salary adjustments;

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following **Updated** 2018 salaries and wages; which fall within the ranges established by Holland Township Ordinance 2015-1, adopted on final reading February 3, 2015, and as amended by Ordinance 2015-10, adopted on final reading November 4, 2015 and Ordinance 2015-11, adopted on final reading December 15, 2015 for the positions listed below; shall be as follows:

Position (Name)

Salary

Notes

Township Committee (Bush)	\$4,000.00	No increase
Township Committee (Krov)	\$4,000.00	No increase
Township Committee (Thurgarland)	\$4,000.00	No increase
Township Committee (Scheibener)	\$4,000.00	No increase
Township Committee (Wilhelm)	\$4,000.00	No increase

Township Clerk (Miller)	\$68,975.00	
Registrar (Miller)	\$5,630.00	
Deputy Township Clerk (Tigar)	\$23,802.00	
Deputy Registrar (Tiger)	\$2,958.00	
Substitute Secretarial Help (Hammerstone)	\$16.50	No increase
Substitute Secretarial Help (Kolonoia)	\$16.50	No increase

Chief Finance Officer (Pasqua)		
Finance Assistant/Bookkeeper (Stevens)	\$20.00	Market adjustment (+3.2%)
Finance Assistant/Bookkeeper (Santos)	\$20.00	Market adjustment (+3.2%)
Qualified Purchasing Agent (Hance)	\$5,520.00	
Substitute Secretarial Help (Kozak)	\$20.57	

Animal Control Secretary (Colucci) \$18.94

Tax Collector (Boxwell) \$21,420.00

Sewer Rent Collector (Boxwell) \$4,080.00

Licensed Sewer Operator (Aller) \$6,398.00

Tax Assessor (Trivigno) \$39,865.00

Planning Board:

Planning Secretary (Kozak)	\$23.59	
PERC Witness, per hour (Davis)	\$19.00	No increase
PERC Witness, per hour (Joyce)	\$19.00	No increase

Zoning Board:

Zoning Secretary (Kozak)	\$23.59	
Zoning Officer (Creveling)	\$8,489.00	
Development Regulations Officer (Creveling)	\$4,245.00	
Municipal Housing Liaison (Kozak)	\$1,275.00	

Police:

Police Chief (Harris)	\$113,831.00	
Police Secretary (Pursell)	\$45,380.00	
Deputy Police Records Custodian (Pursell)	\$1,783.00	
Emergency Management Secretary (Pursell)	\$1,583.00	

Per PBA Contract:

Sergeant	\$3,300.00	Per PBA Contract
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Bent	\$99,074.00	Per PBA Contract
Heilig	\$99,074.00	Per PBA Contract
Hults	\$99,074.00	Per PBA Contract
Gustsick	\$99,074.00	Per PBA Contract
Davis	\$57,000.00	Per PBA Contract

Part-Time Officers (Gooley)	\$19.90	
*Part-Time Officer (Paolicelli)	\$19.90	
Prosecutor (Farsiou)	\$6,120.00	
Public Defender (Dunbar)	\$1,224.00	

Public Works:

DPW/Buildings Superintendent (Turdo)	\$94,960.00	
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Per Teamster's Contract (For Information Only):

(Hourly rates change on anniversary date)

Lippincott (2,080 hours @ \$33.13 per hour, doh 1/1/06)	\$68,910.40	Per Teamster's Contract
Mazur (2,080 hours @ \$33.96 per hour, doh 9/1/96)	\$70,636.80	Per Teamster's Contract
Modica (2,080 hours @ \$33.96 per hour, doh 5/3/03) (\$33.13 per hr to 5/2/18, \$33.96 per hr 5/3-12/31/18)	\$70,636.80	Per Teamster's Contract
Colaluce (2,080 hours @ \$25.00 per hour, doh 11/23/15) (\$24 per hr to 11/22/18, \$25 per hr 11/23/18-12/31/18)	\$52,000.00	Per Teamster's Contract
Holder (2,080 hours @ \$22.00 per hour, doh 1/2/17)	\$45,760.00	Per Teamster's Contract
Mayer (2,080 hours @ \$22.00 per hour, doh 6/1/17) (\$20 per hr to 5/31/18, \$22 per hr 6/1-12/31/18)	\$49,920.00	Per Teamster's Contract

Part Time Snow Removal:

		Proposed Steps: start \$24.50;
Croasdale	\$25.50	2nd yr. \$25.50; 3rd yr. \$26.50;
Scott	\$25.50	future increases TBD by TC. (Starts with 2017 year)
Part Time Seasonal Employees (Public Works)	\$13.00	Rounded: -.01

Buildings and Grounds:

Belick (doh 6/20/17)	\$18.36	
Jacobs, George	\$12.24	
Cleaning Municipal Bldg., per week (Howarth)	\$166.12	

Recycling:

Certified Recycling Coordinator (Turdo)	\$500.00	No increase
Patrey (doh 1/1/2006)	\$14.20	
Robbins (doh 2/05/13)	\$10.50	Proposed Steps: \$10 to start;
Vacant		+.50 per year to \$12.50; future increases TBD by TC. (Starts with 2017 year)

Board Secretaries: Per Meeting Attended

Parks and Recreation Secretary (Kozak)	\$90.00	No increase
Board of Health Secretary (Hammerstone)	\$90.00	No increase

Environmental Commission Secretary (Kozak)	\$90.00	No increase
Historic Preservation Secretary (Kirby-McDonough)	\$90.00	No increase
Agriculture Advisory (Sorge)	\$90.00	No increase

Riegel Ridge Community Center:

Director (Neglia)	\$56,583.00
Member Services Rep. (Mayer, Marie)	\$13.59
Member Services Rep. (Pecchia, Melissa)	\$12.48
Member Services Rep. (Ihling, Dianne)	\$12.48

Pool Supervisor:

Neglia	\$7,578.00
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Front Desk Staff

Aquino	\$9.02	
Burke, Karl	\$8.84	
Cooley, Harry	\$8.84	
Davison, Nicole	\$8.67	
Furmanek, Jennifer	\$8.84	
Hulsman, Mariel	\$8.50	No increase: doh 10/20/17
Kraynanski, John	\$9.61	
LaBar, Audrey	\$8.84	
Levenson, Daniel	\$8.50	No increase: doh 7/18/17
Nugent, Elizabeth	\$8.84	
Rainey, Sybil	\$8.67	
Swearer, Heather	\$9.00	No increase: doh 8/28/17
Viespoli, Caitlin	\$8.50	No increase: doh 7/25/17
Zehnbauer, Nick	\$8.50	No increase: doh 8/21/17
Clare Nugent	\$8.50	No increase

Child Watch:

Nugent, Elizabeth	\$8.84	
Rainey, Sybil	\$8.67	
Clare Nugent	\$8.50	No increase
LaBar, Audrey	\$8.67	
*Swearer, Heather	9.00	
*Lindsey McDonald	9.00	

Toddler Time:

Rainey, Sybil	\$16.32
*Lindsey McDonald	16.00

Group Exercise Instructors:

Cinquemani, Tiffany (per 60 minute class)	\$25.50
Ciotta, Jonathan (per 60 minute class)	\$25.50
Deckert, Shelli (per 30 minute class)	\$17.40
Deckert, Shelli (per 60 minute class)	\$28.28
Hatch, Gayle (per 30 minute class)	\$17.40

Hatch, Gayle (per 60 minute class)	\$28.28
Plasters, Lisa (per 60 minute class)	\$28.28
Margaret Purcell	\$25.00

Yoga Instructors:

Campbell, Amber (per hour)	\$26.01
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Certified Personal Trainers:

Aquino, Nicholas (per session)	\$31.21
Ciotta, Jonathan (per session)	\$30.60
Hatch, Gayle (per session)	\$33.12
Neglia, Jessica (per session)	\$33.12

Joint Municipal Court:

*Per Joint Court Agreement: ~~TBD~~ 9% for 2018

Holland Twp share: 11% in 2016; 6% in 2017; 9% in 2018

*Judge (Novak), pro-rated	\$0.00
Judge (Shamey), pro-rated	\$30,600.00
*Court Administrator (Lingsch), pro-rated	\$0.00
Court Administrator (Jackie Signorile), pro-rated	\$50,000.00
*Violations Clerk, per hour, pro-rated (Williamson)	\$20.40
Bench Log, per Court session, pro-rated	\$80.00
Security, per Court session, pro-rated	\$120.00

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

