

January 15, 2013

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were : Mayor Dan Bush, Deputy Mayor Anthony Roselle, Committeemen Thomas Scheibener and Ray Krov. Committeeman Ken Vogel was absent. Also present was Attorney Richard Cushing

There being a quorum this meeting was called to order by Mayor Bush at 7:10 pm. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on December 20, 2012 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: Approval of the minutes:

Mr. Roselle moved and Mr. Scheibener seconded the motion to approve the minutes of the 12/04/2012 Regular meeting and Executive Session

Roll Call Vote /Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov		x		
Anthony Roselle, Deputy Mayor		x		
Thomas Scheibener		x		
Kenneth Vogel				x
Dan Bush, Mayor		x		

APPROVAL OF MINUTES OF THE: Approval of the minutes:

Mr. Scheibener moved and Mr. Krov seconded the motion to approve the minutes of the 12/18/2012 Regular meeting and Executive Session

Roll Call Vote /Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

APPROVAL OF MINUTES OF THE: Approval of the minutes from the:

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the minutes of the 1/1/2013 Reorganizational Meeting

Roll Call Vote /Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov			x	
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Roselle moved and Mr. Scheibener seconded the motion to approve the bills as follows:

Check#	Vendor	Description	Payment	Total Check
CLEARING ACCOUNT				
13099	A.B.E. MATERIALS - EASTON	3/4" Clean Stone	1,504.83	1,504.83
13100	A.F.D. TITAL COMPANY, INC.	Tax Foreclosures	400.00	400.00
13101	ALAN J. TURDO	2012 Clothing Allowance	150.00	150.00
13102	ALFONS MAYER	Mileage for Alfons Mayer	44.00	44.00
13103	ALL INDUSTRIAL-SAFETY PRODUCT	2012 Jackets	753.98	753.98
13104	ALLEGRO ENTERPRISES, INC.	Water	93.50	93.50
13105	ALLIED OIL, LLC	Gasoline	590.20	
		Gasoline	433.67	1,023.87

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13106	AMAZON.COM, LLC	Surge Protector / Rechargeable Batteries	63.33	63.33
13107	APPLIED WASTE WATER PUMPING L	STANDBY PUMP	7,200.00	7,200.00
13108	AQUA NEW JERSEY	Water-Hydrants	13.44	
		Water-Hydrants	184.07	197.51
13109	ATLANTIC TACTICAL OF N.J., IN	5.11 Pants - Harris	94.94	94.94
13110	AUSEM SERVICES, LLC	HVAC Service	1,813.80	1,813.80
13111	BASE ENTERTAINMENT GROUP, LLC	Black Light Volleyball	500.00	500.00
13112	CARLA CIELO	Historic Preservation	1,011.11	1,011.11
13113	CATHERINE M. MILLER	Holiday Luncheon	48.94	48.94
13114	Leonard A. LaGuardia	T-Shirts for Cheernastics	400.00	400.00
13115	CERTIFIED CHEMICAL COMPANY	cleaning supplies	262.38	262.38
13116	CERTIFIED SPEEDOMETER SERVICE	Calibration of Patrol Vehicles	336.00	336.00
13117	CHRISTINE FRENCHU	Farmland Consulting	5,295.00	5,295.00
13118	CLEMENS UNIFORM	Shop Towels	10.00	10.00
13119	CMS CONSTRUCTION INC.	Drainage Improvement on Upper Oak	40,336.80	40,336.80
13120	DAVIS BUSINESS MACHINES, INC.	Maintenance Agreement	327.45	327.45
13121	DEER CARCASS REMOVAL SERVICE,	Deer Removal - November 2012	174.00	
		Deer Carcass Removal - December 201	116.00	290.00
13122	DELAWARE VALLEY REG. HIGH SCH	Transportation for Windmill Classic	85.90	
		School Tax/HS	663,233.68	663,319.58
13123	DELL MARKETING L.P.	Patrol Car Laptops	4,082.30	4,082.30
13124	DENNIS G. FLECK	Reimbursed for Firearms	32.00	32.00
13125	DUTCH MILL MARKET	2012 Holiday Luncheon	49.39	
		CERT Year End Meeting	14.53	63.92
13126	EDWARD P REES	REIMBURSEMENTS FOR 2012	112.37	112.37
13127	ELIZABETHTOWN GAS	Gas	1,014.98	1,014.98
13128	FINCH FUEL OIL CO, INC	Heating Oil/Diesel	819.03	819.03
13129	FLEMINGTON DEPARTMENT STORE	2012 Shoe Allowance	134.95	
		2012 Shoe Allowance	234.95	
		2012 Shoe Allowance	234.95	
		2012 Shoe Allowance	214.95	819.80
13130	FLIP PAD	Backhoe Pads	238.00	238.00
13131	FOSTER AND CO., INC.	Ties & Electrical	123.18	123.18
13132	GENERAL CARBON CORP.	55 Gallon Barrel	595.00	595.00
13133	GEORGE MAZUR	2012 Clothing & Coveralls	255.13	
		2012 Eye Glasses	300.00	555.13
13134	GRAINGER	Batteries	281.16	281.16
13135	GTM TURF MANAGEMENT	Winterize field	1,047.00	1,047.00
13136	HOLLAND TOWNSHIP COMMUNITY SE	Seniors Recycling	180.00	180.00
13137	HUNTERDON CENTRAL REG. HIGH S	Paper/Dumpster Cards	149.95	149.95
13138	HUNTERDON TECH SUPPORT, LLC	Computer Work	970.00	970.00
13139	INTERNATIONAL SALT COMPANY, L	Salt	8,717.78	8,717.78
13140	ITS MAILING SYSTEMS, INC.	Ink Cartridge/Mail Machine	262.73	262.73
13141	J C CLEANERS	Dry-cleaning November 2012	125.00	125.00
13142	JAMES CAFRO	Reimbursed for Firearms	9.00	9.00
13143	JDM TECHNOLOGIES	3rd Building Electric	209.37	209.37
13144	JERSEY CENTRAL POWER & LIGHT	Electricity	357.95	
		Electricity	5,788.12	6,146.07
13145	JESCO, INC.	Roller Parts	32.33	32.33
13146	JESSICA NEGLIA	Postcards for Summer Rec	54.99	54.99
13147	JOHN M. SEARS	2012 Clothing, Eye Glasses, Coveralls	739.20	739.20
13148	JOHN PHILLIPS CARPENTRY	Library Window	846.00	846.00
13149	JUDITH McNALLY	Reimbursed for Firearms	2.00	2.00
13150	KEITH GROOGAN	Karate - December 2012	80.00	80.00
13151	LAWSON PRODUCTS, INC.	Brooms	68.62	68.62
13152	MACMILLAN OIL CO OF ALLENTOWN	Grease	388.08	388.08
		Additional work authorized by TC		
13153	MASER CONSULTING PA	Was	325.00	325.00
13154	MERKIN EQUIPMENT	2004 F-550 Repairs	364.68	
		Plow Lights	236.58	601.26
13155	MEZZA LUNA PIZZA	2012 Holliday Luncheon	482.00	482.00
13156	MGL PRINTING SOLUTIONS	2013 Dog Tags	430.00	430.00
13157	MONINGHOFF APPLIANCE & SUPPLY	supplies from hardware store	209.91	209.91
13158	NJ DEPT OF HEALTH & SENIOR SE	Dog License for May	43.20	43.20
13159	NJ DEPT OF HEALTH & SENIOR SE	Dog License for July	37.20	37.20
13160	NJ DEPT OF HEALTH & SENIOR SE	Dog License for September	1.20	1.20
13161	NJ DEPT OF HEALTH & SENIOR SE	Dog License for October	14.40	14.40
13162	NJ POLICE TRAFFIC OFFICERS' A	Annual Membership Dues - 2013	35.00	35.00
13163	NJN PUBLISHING	Advertising	36.14	36.14
		Digital Recorders, Keyboard and mouse		
13164	OFFICE DEPOT, INC.		554.04	554.04
13165	ORIENTAL TRADING COMPANY	Decorations	204.12	204.12
13166	PERFORMANCE TIRE COMPANY	Tire	279.00	279.00
13167	POWERCO, INC.	Roller Filters	68.34	68.34

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13168	R & H TRUCK PARTS	2000 F-550 Repairs	935.07	935.07
13169	RANDY LIPPINCOTT	2012 Clothing & Coveralls	158.22	
		2012 Coveralls	124.99	283.21
13170	RARITAN VALLEY DISPOSAL #865	30 Yard Dumpster	510.00	
		30 Yard Dumpster	1,530.00	2,040.00
13171	RR DONNELLEY	Vital Records forms	187.50	187.50
13172	RTG 2, LLC	Tub Grinding Hurricane Sandy	1,700.00	1,700.00
13173	SANICO, INC.	Garbage	129.95	129.95
13174	STAPLES BUSINESS ADVANTAGE	Staples	420.23	420.23
13175	STEM BROTHERS, INC.	Heating Oil	88.86	88.86
13176	SUSAN LUTHRINGER	Mileage	13.09	13.09
13177	TREASURER, STATE OF NEW JERSE	Marriage/Civil Union	200.00	200.00
13178	UNITED STATES POSTAL SERVICE	Envelopes	846.90	846.90
13179	VALLEY AUTO SUPPLY	Bulbs	60.72	
		Filters & Gas Can	213.42	
		Supplies	445.01	
		Solenoid, V-belt	85.97	805.12
13180	WALTER KUCHARSKI	Reimbursed for Firearms	9.00	9.00
	WASTE MANAGEMENT OF NEW			
13181	JERSE	20 Yard Dumpster @ School	342.88	342.88
13182	WM LAMP TRACKER, INC.	8' Fluorescent Bulb Recycling	99.95	99.95
				<u>765,664.58</u>
		ESCROW		
5654	- ELIZABETH C. McKENZIE	SPRING MILL LLC	525.00	525.00
5655	- HATCH MOTT MacDONALD,	SPRING MILL LLC	193.20	193.20
				<u>718.20</u>

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	51,243.91
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	1,820.00
GENERAL CAPITAL FUNS	BUDGET AND APPROPRIATION RESERVES	40,336.80
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	8,418.29
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	526.00
ESCROW	ESCROW FUNDS	718.20
COAH	Developer Fees	
	TOTAL CHECKS ISSUED	

Other disbursements	<u>103,063.20</u>
Hospitalization	24,416.92
Local School Taxes	1,383,126.67
Regional School taxes	663,319.58
TOTAL PAYMENTS PRESENTED TO TOWNSHIP COMMITTEE	<u>2,173,926.37</u>

Roll Call Vote /Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-JCP&L report on street lights-Mr. Bush asked Ruth Kinney to provide a report for the next meeting. Chief Harris will have his Police officers report on the effects of Phase I for the February 19, 2013 meeting

LIAISON REPORTS

-Krov

- interpretation of Resolution establishing Green Team. The consensus was the structure should remain the same. There are 2 vacancies currently

PRESENTATION-by Nolan Hamilton of NetVentures-Software for the Riegel Ridge Community Center

Parks and Recreation Director Jessica Neglia will prepare a summary of the presentation for the Committee

LIAISON REPORTS-continued

-Scheibener-no report

Tom-no report

-Roselle-

- Fire house generator almost done

-Dan-

- Patio Specs should be ready for the February 5, 2013 meeting-bids should be returned to the Architect for review and recommendation for award
- More grant money for RRCC may be owed to you
- Jan 5' 2013 Rabies Clinic went well about 170 animals vaccinated

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Resignation received:

Mr. Roselle moved and Mr. Scheibener seconded the motion to accept the resignation of Parks and Recreation Committee member Emily DeRosa effective 12/31/2012

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

-Appointment to Planning Board-

Mr. Roselle moved and Mr. Scheibener seconded the motion to approve the Mayors appointment of David Grossmueller, as a Class IV member of Planning Board filling the expired term of Andy Kovacs. New term expires 12/31/2016.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

-Approval to attend seminar:

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve attendance of Parks and Recreation Director, Jessica Neglia to the following seminar:

Date	Host	Subject	Cost
2/22-2/24/2013	SCW Philadelphia Mania Fitness Convention	Sara City Workouts Fitness Education	Convention price \$229 Hotel price \$253

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

-Approval to attend webinar and seminar:

Mr. Roselle moved and Mr. Scheibener seconded the motion to approve attendance Environmental Commission/Planning Board Secretary, Maria Elena Kozak to the following:

Date	Host	Subject	Cost
1/28/2013 2pm-3:30pm	Webinar US Environmental Protection Agency	Climate Change Indicators in the US, 2012 Report	Time
1/22/2013 9:30am-12:00pm	Seminar Trust Fund and Project/Unit/RCA	COAH	Time and mileage

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Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

-RESOLUTION-Account transfers

Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

Transfer of Funds

WHEREAS, the Municipal Budget for the year 2012 was approved on March 6, 2012 and adopted on April 17, 2012, and

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Current Operating Budget		
Engineering Services O/E	5,000.00	
Fire O/E		4,000.00
Environmental – Recycling S/W		1,000.00

BE IT FURTHER RESOLVED that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

-RESOLUTION-Tax Lien Attorney

Mr. Roselle moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

PROFESSIONAL SERVICES

Resolution Authorizing the Award of a Contract for Certain Township Professionals Not Utilizing the Process Defined in the Third Definition Under N.J.S.A. 19:4A-20.7

WHEREAS, there exists a need for a Municipal Attorney to represent the Township for In Rem foreclosure proceedings in the Township of Holland, County of Hunterdon, in the year **2013**, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the award of contracts for Professional Services without competitive bidding must be advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey in a meeting held on January 15, 2013, the following:

(A) That the Mayor and Clerk of the Township of Holland are hereby authorized and directed to execute said contract with the following: all being for a one year period ending January 1, 2014,

contingent upon receipt of the following where the contract would exceed \$36,000 of a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) within the 12 month period prior to the contract award, and that they will not, during the term of their contract make any political contribution so reportable, and also contingent upon receipt of a Political Contribution Disclosure Certification prescribed by N.J.S.A. 19:44A-20.26.

- Goldenberg, Mackler, Sayegh, Mintz, Pfeffer, Bonchi & Gill Attorney at Law, 110 N 6th Vineland, New Jersey 08360 at a fee of \$500 per uncontested tax sale certificate plus expenses.

(B) This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law.

(C) This resolution shall be printed once in the Hunterdon County Democrat.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

-RESOLUTION-2 Resolutions for the Statewide Insurance Fund

Mr. Roselle moved and Mr. Scheibener seconded the motion to adopt the following two Resolutions:

RESOLUTION

Authorizing the 2013 Fund Year Risk Management Consultant’s Agreement with the Statewide Insurance Fund

THIS AGREEMENT entered into this 1st day of January 2013, among the Statewide Insurance Fund (“FUND”), a joint insurance fund of the State of New Jersey, The Township of Holland (“MEMBER”) and Groendyke Associates (“CONSULTANT”) through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER’S exposures and advise on matters relating to the Member’s operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member’s commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.

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- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claims settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND'S Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
 - (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER'S assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of all lines assessment (excluding any fees, PLIGA, and loss ratio apportionment); and 10% of Selective umbrella assessment (excluding fees, PLIGA and administrative expenses).
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND'S assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

2. The term of this Agreement shall be from January 1, 2013 to January 1, 2014. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.

3. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.

4. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

RESOLUTION

Appointing Fund Commissioner

WHEREAS, Township of Holland (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Holland that Catherine M. Miller, RMC, Municipal Clerk is hereby appointed as the Fund Commissioner for the Local Unit for the year 2013; and

BE IT FURTHER RESOLVED that Linda L. Moser, Deputy Clerk is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2013; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund. .

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

-RESOLUTION- Supporting the application for funding from the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon
 Mr. Scheibener moved and Mr. Roselle seconded the motion to adopt the following Resolutions:

RESOLUTION

Supporting the application for funding from the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon

WHEREAS, the Township of Holland, County of Hunterdon, Stat of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

WHEREAS, the Holland Township Committee, further recognizes that it is incumbent upon not only public officials by upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Holland Township Committee supports the application for funding from the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, Sate of New Jersey that the following is recognized:

1. The Holland Township Committee does hereby support the submission of an application for the South Hunterdon Municipal Alliance grant for calendar year 2013 in the amount of \$14,700.00.
2. The Holland Township Committee acknowledges the terms and conditions for the Municipal Alliance grant.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

-RESOLUTION-Application for Energy Audit
 Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolutoin:

RESOLUTION

Local Government Energy Audit

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the Governing Body of the Township of Holland has decided to apply to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by the Township of Holland, are served by a New Jersey regulated public utility, and that the Township of Holland has not already reserved \$100,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, upon acceptance into the Program, the Township of Holland will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Firm Selection Form; and,

WHEREAS, the Township of Holland understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey approves the submission of an Application for Participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

-No report

MEETING OPEN TO PUBLIC

-Harris-firearms permits-legislation will be introduced on Feb 4th to give power to accept applications and issue firearms permits back to part-time Police Departments

-Jerry Bowers-would like to see a membership that includes “**Resident grandparents and resident or non-resident grandchildren membership**”

-Ted Harwick-

Asked if Transfer of funds Resolution was for 2012 bills.

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session

Mr. Roselle moved and Mr. Krov seconded the motion at 8:31pm to adopt the following resolution noting that action may be taken when the Committee returns to open session

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Advice of Attorney: Contract negotiations
- Personnel-perspective engaging of professionals

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the municipal clerk’s office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

The Committee returned to open session at 10:03 pm

-RESOLUTION-to hire Bob Ballard as Prosecutor and Christian Perrucci as Hearing Officer
Mr. Roselle moved and Mr. Scheibener seconded the motion to adopt the following Resolutions:

RESOLUTION

Resolution Authorizing the Hiring of an Special Attorney-Hearing Officer

WHEREAS, there exists a need for hearing officer services for the Township of Holland in connection with a disciplinary action; and

WHEREAS, funds are or will be made available for this purpose to be certified by the Treasurer; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, authorizes engaging an Special Attorney-Hearing Officer without competitive bidding providing that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding and the contracts be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. Robert A. Ballard, Jr. ("Special Attorney-Hearing Officer") is hereby appointed to perform services as hearing officer for the Township of Holland and will be paid at a rate of \$150.00.
2. The Mayor and Clerk are authorized to enter into a mutually agreeable written agreement with said Special Attorney-Hearing Officer consistent with the terms of the Proposal within thirty (30) days of the date of this Resolution, subject to the Chief financial Officer certifying there are adequate funds in the Township budget to fund the agreement.
3. This Agreement is awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law, N.J.S.A. 40A:11-5.
4. This resolution shall be printed once in the Hunterdon County Democrat.

RESOLUTION

Resolution Authorizing the Hiring of an Special Attorney

WHEREAS, there exists a need for the performance of services of a special attorney for the Township of Holland in connection with a disciplinary action; and

WHEREAS, funds are or will be made available for this purpose to be certified by the Treasurer; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, authorizes engaging an Special Attorney without competitive bidding providing that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding and the contracts be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. Christian M. Perrucci of Florio, Perrucci, Steinhardt & Faber ("Special Attorney") is hereby appointed to act as a special attorney for the Township in connection with a disciplinary matter for the Township of Holland and will be paid at a rate of \$165 per hour.
2. The Mayor and Clerk are authorized to enter into a mutually agreeable written agreement with said Special Attorney consistent with the terms of the Proposal within thirty (30) days of the date of this Resolution, subject to the Chief financial Officer certifying there are adequate funds in the Township budget to fund the agreement.

January 15, 2013

3. This Agreement is awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law, N.J.S.A. 40A:11-5.
- 4.
5. This resolution shall be printed once in the Hunterdon County Democrat.

-RESOLUTION-Authorizing Mayor and Clerk to sign Professional Service Contracts

RESOLUTION

Authorizing Mayor and Clerk to sign Professional Service Contracts

BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the Mayor and Municipal Clerk are authorized to sign the Professional Services Contracts for Robert A. Ballard, Jr. of Ballard and Dragan and Christian M. Perrucci of Florio, Perrucci, Steinhardt & Faber

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

ADJOURN

Mr. Roselle moved and Mr. Krov seconded the motion to adjourn at 10:08

Roll Call Vote /Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel				x
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Daniel T. Bush, Mayor
Anthony Roselle, Deputy Mayor