

February 19, 2013

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Dan Bush, Deputy Mayor Anthony Roselle, Committeemen Ken Vogel, Thomas Scheibener and Ray Krov. Also present was Attorney Richard Dieterly. Attorney Cushing joined the meeting at 7:14 pm

There being a quorum this meeting was called to order by Mayor Bush at 7:08 pm. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE AND MOMENT OF SILENCE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance” and asked that everyone remain standing afterwards for a moment of silence for the Runge family for their loss of Susan Nash and Charlie Runge in the February 10, 2013 Hawks School-house fire.

Mayor Bush also recognized the members of the Holland Fire Co, Milford Holland Rescue and all local fire companies and Rescue Squads that aided them in an heroic effort to save the Runge home and the lives of the family members.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on December 20, 2012 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF BILLS AS SUBMITTED

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the bills as follows:

Check#	Vendor	Description	Payment	Check
CLEARING ACCOUNT				
13271	A.F.D. TITLE COMPANY, INC.	Tax Foreclosures	450.00	450.00
13272	ALFONS MAYER	Mileage/items from home	89.99	89.99
13273	ALLEGRO ENTERPRISES, INC.	Water	33.75	
		Water	7.75	41.50
13274	ALLIED OIL, LLC	Gasoline	825.56	
		Gasoline	734.14	1,559.70
13275	AMY R KIRK	Yoga Classes January	358.00	358.00
13276	APPLIED WASTE WATER PUMPING LLC	Gridley Pump Station M	375.00	375.00
13277	AQUA NEW JERSEY	Water	3,409.60	
		Water-Hydrants	319.84	3,729.44
13278	ASPHALT PAVING SYSTEMS, INC.	CHIP AND SEAL PROGRAM	27,000.00	
		CHIP AND SEAL PROGRAM	27,000.00	54,000.00
13279	AUSEM SERVICES, LLC	See Below	589.50	589.50
13280	BAER AGGREGATES, INC.	1/4" Grit	346.20	346.20
13281	CARLY SOPKO	Zumba January 2013	327.60	327.60
13282	CATHERINE M. MILLER	Mini-Conference	27.00	27.00
13283	CLEMENS UNIFORM	Shop Towels	10.00	
		Mat Service	80.00	90.00
13284	CMS CONSTRUCTION INC.	Drainage Improvement o	4,663.20	4,663.20
13285	COOPER ALARM SYSTEMS, INC.	Camera on 2nd Floor	380.00	380.00
13286	DAVE PHILLIPS MUSIC & SOUND	audio cords for stereo	68.29	68.29
13287	DAVIS BUSINESS MACHINES, INC.	Rental for Copiers	175.58	175.58
13288	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal -	58.00	58.00
13289	DELAWARE VALLEY FAMILY HEALTH CNTR.	Hepatitis Shots	438.00	438.00
13290	DINGMAN'S DAIRY	ice cream from 2012	171.28	171.28
13291	EVA VELEZ	Yoga Classes January	238.00	238.00
13292	FASTENAL	Welding Supplies	16.37	16.37
13293	FINCH FUEL OIL CO, INC	Heating Oil/Diesel	5,675.76	
		Heating Oil/Diesel	838.73	6,514.49
13294	FOSTER AND CO., INC.	Various Supplies	187.37	187.37
13295	GANN LAW BOOKS	2013 NJ Titles 40 &40A	153.00	153.00
13296	GEBHARDT & KIEFER, P.C.	Legal Services	10,752.00	10,752.00
13297	GOTTA HAVE IT	Sand for Pool Filter	480.00	480.00
13298	GRAINGER	Vacuum	148.05	
		Emergency Light, Cable	76.37	224.42
13299	GRASS ROOTS	Grass Seed & Fertilize	405.66	405.66

February 19, 2013

13300	H.J. OPDYKE LUMBER COMPANY, INC.	Lumber for shelving	46.40	46.40
13301	HATCH MOTT MacDONALD, LLC	Engineering	6,410.50	6,410.50
13302	HCPZA	2013 1 st Qt meeting	30.00	30.00
13303	HOLLAND TOWNSHIP COMMUNITY SENIORS	Recycling Work	360.00	
		Recycling Work	135.00	495.00
13304	HOLLAND TWP VOLUNTEER FIRE COMPANY	Tree	152.00	152.00
13305	HUNTERDON COUNTY MUNICIPAL	Municipal Clerk	15.00	15.00
13306	IIMC	Clerk's Conference	570.00	570.00
13307	INTERNATIONAL SALT COMPANY, LLC	Road Salt	9,175.28	
		Road Salt	1,333.06	
		Road Salt	7,014.89	17,523.23
13308	JERSEY CENTRAL POWER & LIGHT	Electricity	208.90	
		Electricity	5,576.31	
		Electricity	174.03	
		Electricity	3,141.27	9,100.51
13309	JESSICA NEGLIA	Items for Movie Night	35.30	35.30
13310	JOHN D. HARRIS, JR.	Cell Phone Battery	59.99	59.99
13311	KATO TECHNOLOGY SOLUTIONS, INC.	January Computer Service	850.00	850.00
13312	KEITH GROOGAN	Karate - January 2013	80.00	80.00
13313	KOCHES REPAIRS, INC.	Vehicle Repair 15-13	1,263.92	
		Vehicle Maintenance 15	183.67	
		Vehicle Maintenance 15	44.98	1,492.57
13314	LAW OFFICE OF TODD BOLIG, LLC	BOA general billings 01	435.00	435.00
13315	LUCILLE A. GROZINSKI	BOA reorg meeting 0130	200.00	200.00
13316	MACMILLAN OIL CO OF ALLENTOWN, INC.	Engine Oil	542.00	542.00
13317	CMRS - POC	Postage	300.00	
		Rental Mail machine	234.00	534.00
13318	MARIA ELENA JENNETTE KOZAK	Mileage	64.10	64.10
13319	MELANIE WOROB	Zumba January 2013	101.60	101.60
13320	MGL PRINTING SOLUTIONS	2013 Sewer	344.00	344.00
13321	MID STATE REGISTRARS' ASSOCIATION	2013 Registrars' Bus M	40.00	40.00
13322	MID-STATE REGISTRARS ASSOCIATION	2013 Registrars Member	45.00	45.00
13323	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Windshield Washer Fluid	24.51	24.51
13324	MONINGHOFF APPLIANCE & SUPPLY CORP.	Various Items for building	139.82	
		Items from hardware store	206.15	
		Misc. Supplies	38.46	384.43
13325	MORROW & MORROW, LLP	PB gen matters Jan 201	159.50	159.50
13326	NJ STATE ASSOC. OF CHIEFS OF POLICE	Membership Dues	200.00	200.00
13327	NJAPZA	2013 Membership Dues J	45.00	45.00
13328	NJN PUBLISHING	Advertising	108.04	
		Advertising	111.44	219.48
13329	OFFICE BUSINESS SYSTEMS HOLDING, IN	Maintenance Contract	234.00	234.00
13330	OFFICE DEPOT, INC.	Office Supplies	70.74	70.74
13331	ONE CALL CONCEPTS, INC.	One Call Mark Outs	4.72	4.72
13332	POWER SYSTEMS, INC.	Fitness Equipment	458.65	458.65
13333	PRINT & MAIL COMMUNICATINS, LLC	Mailing Recycling/Dog	272.27	
		Mailing Recycling/Dog	544.53	816.80
13334	PUMPING SERVICES, INC.	Annual Pump Station Se	680.20	680.20
13335	R & H TRUCK PARTS	1995 L-8000 Repairs	843.89	843.89
13336	RARITAN VALLEY DISPOSAL #865	30 Yard Dumpster	510.00	510.00
13337	RENEE S. SOPKO SEAMSTRESS	Gutsick Replacement Pa	10.00	10.00
13338	SAMZIE'S UNIFORMS	Uniform	608.00	608.00
13339	SANICO, INC.	Garbage	129.95	129.95
13340	SERVICE ELECTRIC CABLE TV, INC.	Cable	59.95	59.95
13341	SMITH MOTOR COMPANY, INC.	1975 Tractor Repairs	1,009.90	1,009.90
13342	STAPLES BUSINESS ADVANTAGE	Office Supplies	199.00	199.00
13343	DIV. OF CRIMINAL JUSTICE ACADEMY	Training - Gutsick	150.00	150.00
13344	STEM BROTHERS, INC.	Heating Oil	73.39	
		Heating Oil	172.02	245.41
13345	THE GRAND FALLOONS	School program for May	375.00	375.00
13346	TOP LINE CONSTRUCTION CORP. INC	RUMMEL ROAD	2,049.23	2,049.23
13347	Trump Taj Mahal	Clerk's Conference	563.00	563.00
13348	V.E. RALPH & SONS, INC.	ped defib pads, batter	425.70	425.70
13349	VALLEY AUTO SUPPLY	F550 Batteries	262.00	262.00
13350	VERIZON	Telephone	28.98	
		Telephone	1,737.58	1,766.56
13351	VERIZON WIRELESS	Cell Phones & Air Card	40.01	
		Cell Phones & Air Card	561.83	601.84
13352	VERMEER NORTH ATLANTIC	Chipper Parts	2,278.91	
		Knife Sharpening	44.09	2,323.00
13353	VIKING TERMITE & PEST CONTROL, INC.	Pest Service	331.00	331.00
13354	VITAL COMMUNICATIONS, INC.	2013 Tax Book	100.00	100.00
13355	WARREN MATERIALS	Cold Patch	687.94	687.94
13356	WILLIAM FABER	Mileage	46.20	46.20

142,671.39

ESCROW FUNDS

February 19, 2013

5662	- ELIZABETH C. McKENZIE	authorized B24 L3 13	568.75	568.75
5663	- HATCH MOTT MacDONALD,	Theresa Oliver B2 L4	98.00	98.00
5664	- MORROW & MORROW, LLP	B24 L3 13 Huntington	572.75	572.75
				1,239.50

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	105,512.57	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	983.01	
GENERAL CAPITAL FUNS	BUDGET AND APPROPRIATION RESERVES	34,092.43	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	1,811.11	
ANIMIAL CONTROL	BUDGET AND APPROPRIATION RESERVES	272.27	
ESCROW	ESCROW FUNDS	1,239.50	
TOTAL CHECKS ISSUED			143,910.89
Other disbursements			
		Hospitalization	24,416.62
		Dental	2,837.48
			27,254.10
TOTAL PAYMENTS PRESENTED TO TOWNSHIP COMMITTEE			171,164.99

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

PUBLIC HEARING-Hoffman Farm

PUBLIC NOTICE

PLEASE TAKE NOTICE that the County of Hunterdon will hold two public hearings in connection with the proposed sale at Block 6, lot 49.02 (Farm Parcel A); lot 49.06 (Farm Parcel B); and lot 49 (Farm Parcel C), known as the Hoffman Farm and located in the Township of Holland (295 Spring Mills-Little York Road, County Road 614).

The first public hearing is scheduled for Tuesday, February 19, 2013 at 7:00 p.m. in the main meeting room of the Holland Township Municipal Building, 61 Church Road, Milford, New Jersey 08848. A second public hearing is scheduled for Tuesday, March 5, 2013 at 5:00 p.m. in the Freeholder Board meeting room, Hunterdon County Administration Building, 71 Main Street, Bldg. #1, second floor, Flemington, New Jersey 08822. Formal action may be taken at the public hearings.

Present from Hunterdon County were:

- Sue Dziamara, Director of Hunterdon County Planning Services and
- Frank Bell, Director of the Land Use and Facilities Management Department

Mayor Bush Opened the Public Meeting at 7:11 pm

Ms. Dziamara read the following Opening Statement:

This hearing is being conducted in accordance with N.J.S.A. 40A:12-13.5 et. All property owners within 200' were notified of the two scheduled public hearings via Certified Mail and the hearing notice was published in the Hunterdon County Democrat on January 17, 2013, and notices were posted at 51Main Street, the Route 12 County Complex, the Main Branch of the Hunterdon County Library and Holland Township. The County and the Township have determined that the subject properties are not needed for public use.

The Report for the Sale of Property Owned by the County of Hunterdon and the Township of Holland and known as the Hoffman Farm is available on the County Website and was accepted and approved by the Hunterdon County Board of Chosen Freeholders on September 18, 2012. Copies were distributed to 51Main Street, the Route 12 County Complex, the Main Branch of the Hunterdon County Library, Holland Township and copies are available here tonight.

This is the first of two (2) public hearings which will be held in connection with the disposition of the Hoffman parcels, herein referred to as the "Hoffman Preserved Farm Property 11 and identified on the Holland

Township Municipal Tax map as Block 6 Lot 49 (Farm Parcel C); Block 6 Lot 49.02 (Farm Parcel A) and Block 6 Lot 49.06 (Farm Parcel B), located at 295 Spring Mills-Little York Road in Holland Township. The second public hearing will be held on March 5, 2013, in the Freeholder Meeting Room, 51 Main Street, Flemington, NJ. The auction of the properties will be schedule at least 90-days after the March 5 public hearing.

The County of Hunterdon and the Township of Holland, as tenants in common, acquired the 414 acre Hoffman Farm on June 26, 2002, for \$2.8 million. The County of Hunterdon paid \$2.120 million for a 76% undivided real property interest and the Township of Holland paid \$680,000 for a 24% undivided interest, with the expressed intent of preventing future residential development by restricting all or part of the property for agricultural uses and general open space preservation purposes. A Phase I Environmental Assessment was completed in July 2001.

The Joint Purchase Agreement between the County of Hunterdon and the Township of Holland stipulated a significant portion of the property's qualifying farm land acreage would be sub-divided for agriculture purposes and permanently preserved through the State Agriculture Development Program (SADC).

The farmland preservation application identified Hoffman Farm Parcels A, Band C consisting of approximately 330 acres of land; Block 6 Lot 49 (Parcel C); 90.9028 acre; 2-acre non-severable exception area Block 6 Lot 49.02 (Parcel A); 126.5080 acre; 2-acres non-servable exception area Block 6 Lot 49.06 (Parcel B); 110.0824 acres; 1Residual Dwelling Site Opportunity (RDSO). On December 29, 2010, the Agreements to Sell Development Easement were executed by and between the County of Hunterdon, the Township of Holland and the SADC.

The subdivision of the Hoffman Preserved Farm Property was approved and granted by the Holland Township Planning Board by resolution on October 11, 2010, and corrective deeds of easement were conveyed to the New Jersey State Agriculture Development Committee (SADC) on June 21, 2012. These Deeds of Easement prohibit any development on the property for nonagricultural purposes, the Hoffman Preserved Farm Property encumbered by Deeds of Easement reflect a total of 313.0788 acres net excluding exception areas, road rights-of-ways and access easements. The remaining portion of the property, Lot 43, consisting of 89.5832 acres, was excepted from permanent farmland preservation restrictions and will be retained for general open space.

The Historic Covenants prohibit destruction of the historic structures. Access easement provisions have been made for vehicular access by County or Municipal representatives in order to reach the Historic structures for construction, restoration, maintenance and inspection. The Grantee acknowledges that there is no existing roadway or drive from Spring Mills-Little York Road {CR614} directly or entirely to the two Historic Covenants and the Grantor may use existing roadways or drives.

Attorney Cushing entered the room 7:10pm

Mayor Bush asked if any member of the public had questions or comments and then he asked if there were comments from the Committee

- Daniel Fucs asked if there would be an exception area for lot B.

Mr. Dieterly advised that one of the parcels has an exception area for the existing home and one of the parcels has a (RDSO) Residential Development Site Opportunity, which means the party that buys the property can determine where they will locate a house and there is no exception area for that house.

- Mr. Scheibener asked about the extra 80 acre parcel in the back that was discussed as possibly being offered to one of the abutting properties for a determined sum.

Mr. Dieterly informed the public it was determined that the property should remain as open space.

Mr. Vogel moved and Mr. Roselle seconded the motion to close the public hearing at 7:23 pm

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

Mayor Bush asked for a brief break at 7:23 pm.

Attorney Dieterly left the meeting room at this time.

The Committee returned to open session at 7:27 pm

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Sewer Rent fees-This Resolution was tabled at the February 5, 2013 meeting until the February 19, 2013 meeting for further consideration.

Mr. Vogel moved and Mr. Scheibener seconded the motion to adopt the following Resolution

RESOLUTION

Authorizing the Sewer Rent Collector to prepare and send the 2013 Sewer Bills

WHEREAS, the Chief Financial Officer for Holland Township has recommended that the 2013 sewer rate increase by \$10 per year making the 2013 annual rate \$540 per unit; and

WHEREAS, the Sewer Collector must prepare the annual billing in a timely fashion.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township Holland, County of Hunterdon in the State of New Jersey that the Sewer Collector is authorized to prepare the 2013 sewer bills, charging an annual fee of \$540 per unit.

BE IT FURTHER RESOLVED that the grace period for the 1st quarter only, shall be extended to April 1, 2013 with any payment received after April 1, 2013 will accrue from March 1, 2013..

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-Cash Management Services-This Resolution was tabled at the February 5, 2013 meeting for further consideration.

Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution

**BANK RESOLUTION BY CORPORATION
CASH MANAGEMENT SERVICES**

Depositor: HOLLAND TWP MUNICIPALITY

Address: 61 CHURCH RD, MILFORD NJ 08848

Financial Institution: Sun National Bank, 226 Landis Ave., Vineland, NJ 08360

RESOLVED, that the form, terms and provisions of the Sun National Bank Cash Management Master Agreement (“Cash Management Agreement”) which is supplemental to the Commercial Deposit Account Agreement by and between Company and Sun National Bank are hereby approved and the Company shall enter into such Cash Management Agreement.

IT IS FURTHER RESOLVED, that any one (1) of the following officers, employees or agents of this Company (each an “Authorized Person”) whose actual signatures are shown below is authorized to execute the Cash Management Agreement and such other agreements on behalf of the Company and to perform such other acts as any one of them deems reasonably necessary to carry out the provisions of these resolutions and to bind the Company to such documents (and all other documents that are part of the services), as amended from time to time, for the purpose of enabling representatives of the Company (“Users”) to use the services described in the Cash Management Agreement, including, but not limited to, Balance Reporting, Internal Transfers, ACH, Fed Wire, Stop Payment and Remote Deposit (“Cash Management Services”):

Authorized Person Title Signature

Chief Financial Officer, Edward Peter Rees

Municipal Clerk, Catherine Miller

IT IS FURTHER RESOLVED, that each person named in the foregoing resolution as an Authorized Person is authorized to act on the Company's behalf in all matters relative to Company's Users as defined in the Cash Management Agreement, including but not limited to 08/24/12 CM RESOLUTION the right to be the exclusive contact with Sun National Bank to (i) establish additional Users on the Company's behalf, (ii) terminate any or all existing Users; (iii) add

or terminate Company's use of the Cash Management Services, and (iv) change the activity level of an account associated with any User.

IT IS FURTHER RESOLVED, that the right to transfer funds as described in and contemplated by the Cash Management Agreement (and any schedule, exhibit or worksheet incorporated therein) is hereby expressly agreed to and authorized by Company.

IT IS FURTHER RESOLVED, that the authority hereby conferred upon the above named Authorized Person(s) shall remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by Sun National Bank and Sun National Bank has had a reasonable period of time to act upon such notice.

IT IS FURTHER RESOLVED, that any and all actions heretofore taken by an officer(s) of the Company in connection with or relating to Cash Management Services be and they are hereby ratified and confirmed as the proper and binding actions of the Company, and the terms of the Cash Management Agreement are approved and authorized and are binding upon the Company.

IT IS FURTHER RESOLVED, that the foregoing resolutions shall be deemed to be in addition to and shall not be deemed to revoke, rescind, modify, or otherwise affect, any other resolutions heretofore delivered to Sun National Bank by or on behalf of the Company except for any previous Bank Resolution by Corporation for Cash Management Services and that any other resolutions heretofore delivered to Sun National Bank by or on behalf of the Company shall not limit the authority conferred by the foregoing resolutions

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

LIAISON REPORTS

Krov-

-Press release for Boards and Commissions vacancies has been distributed

Scheibener-

-Software for RRCC information was distributed and will be put in the budget

Vogel-

-Furnace quotes are coming in and will be put in the budget

-Need contact with users of the grandstands snack bar. Mayor Bush advised that any contract should be reviewed by Attorney Dieterly.

Roselle-

-Generator at firehouse

Bush-Mower will be looked at again for possible use

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval of the “7th Grade Initiative” program at the Riegel Ridge Community Center

Mr. Roselle moved and Mr. Vogel seconded the motion to approve the “7th Grade Initiative” program at the Riegel Ridge Community Center

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval to attend seminar-

Mr. Roselle moved and Mr. Scheibener seconded the motion to approve the following attendance: Municipal Clerk Cathy Miller

Date	Host	Subject	Cost
2/7/2013	Hunterdon County Clerks Assoc.	Mini Conference	\$27.00

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval to attend seminar-Parks and Rec Director Jessica Neglia

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the following attendance:

Date	Host	Subject	Cost
3/3-5/2013	NJ Recreation & Park Association Conference Atlantic City, NJ	Best Practices in Parks & Recreation, Legal Topics in Parks & Rec	\$400 + Hotel \$158

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel		x		
Dan Bush, Mayor	x			

-Approval to attend seminar

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the following attendance:

Alternate Registrar Melissa Tigar and Registrar Cathy Miller

Date	Host	Subject	Cost
3/21/2013	Mid-State Registrars Association	Re-Certification Seminar and Business Meeting	\$20.00 each

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval to attend webinar

Mr. Roselle moved and Mr. Scheibener seconded the motion to approve the following attendance:

Planning Board and Environmental Commission Secretary Maria Elena Kozak

Date	Host	Subject	Cost
3/22/2013 12 pm- 1 pm	NJ Planning Officials Equity Environmental Engineering LLC	Contaminated Sites and the Planning Process: What's New in NJ	No charge

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval to attend conference-

Mr. Roselle moved and Mr. Scheibener seconded the motion to approve the following attendance:

Municipal Clerk Cathy Miller

Date	Host	Subject	Cost
5/19-24	Municipal Clerk's	Yearly Conference	Conference

February 19, 2013

	Assoc. of NJ & IIMC		\$695 Hotel \$563
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Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval of the 2013 Emergency Management Commission Members
Mr. Scheibener moved and Mr. Vogel seconded the motion to approve the 2013 Emergency Management Commission Members

NAME	WORKING TITLE	1	2	3	4	5
1. Chief John D. Harris, Jr.	EM Coordinator / Chief of Police		X			
2. Detective Sean P. Gutsick	Deputy EMC Operations / Police Department		X			
3. Gail Rader	Deputy EMC Sheltering		X			
4. Richard Botto, Jr.	Communications		X			
5. Mayor Daniel Bush	Public Information Officer / Mayor	X				
6. Chief Steven Underhill Tom Welsh (Alt)	Fire Company		X			
7. Deputy Mayor Anthony Roselle	Fire Police / Township Liaison	X				
8. Chief Larry Lutz	Rescue Squad		X			
9. Alan J. Turdo	Department of Public Works Superintendent		X			
10. James Stryker Abigail Postma (Alt)	Supervisor of Maintenance Admin / Board Secretary				X	
11. Detective Sean P. Gutsick	911 Coordinator				X	
12. Richard Botto, Jr.	Hazmat Safety Officer		X			
13. Jeremy Hewens, MD Carla Jardim, MD	Hunterdon Medical Center / Delaware Valley Health Center		X			
14. Donna Lizanich	Board of Health		X			
15. CERT T-T-T Lisa DiStefano	Damage Assessment		X			
16. Rick Epstein	Hunterdon County Democrat			X		
17. Frank Meichur Neil Macintosh (Alt)	Supervisor, GenOn Energy					X
18. Dennis Miller	EHS Coordinator, Georgia Pacific Corrugated, III					X

Group Representation Key:

(Please explain any substituted positions)

1. Elected Officials (Mayor/Freeholders).
2. Police, Fire, Emergency Management, First Aid, Health, Environmental, Hospital and Public Works.
3. Broadcast and Print Medias.
4. Community Groups (Red Cross, Salvation Army, etc.).
5. Owners/Operators of Facilities Subject to Sara Title III.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-Authorization to pay Dog Clinic help-it was determined that these employees will be paid as vendors

-RESOLUTION-to hire Melissa Pecchia

Mr. Vogel moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Melissa Pecchia as part time

Front Desk Help at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Help at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which will be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position.

THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that will be hired Melissa Pecchia as Riegel Ridge Community Center as Front Desk Help at the 2013 rate of **\$8.50** per/hr. contingent on favorable results of all required background checks, effective February 19, 2013.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-Change Orders for Rummel Road Phase I

Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Award of Change Orders #1, Resurfacing of Rummel Road (Phase I)
Top Line Construction Corp.

WHEREAS, the Township of Holland Engineer requests change orders to be approved by the Township Committee at its regular meeting on February 19, 2013. This change order is listed below for your review and approval; and

Change Order Number	Amount	Description	Original Contract	Revised Contract
1	\$-28.41	Adjustment for quantities used	\$102,489.76	\$102,461.35

WHEREAS, it is the recommendation of the Township Engineer to award this change order to Top Line Construction Corp.; and

WHEREAS, details of this change order are noted in the communications dated February 7, 2013 and is attached to this resolution; and

WHEREAS, the treasurer has certified that funds will be available in Township General Capital Fund Ordances for Road Improvements; and

WHEREAS, the issuance of change orders is governed by *N.J.A.C. 5:30-11.2-11.10*; and

WHEREAS, the Township Committee have been advised that the proposed change orders will not cause the originally awarded contract price to be exceeded by more than 20 per cent; and

WHEREAS, the Township Committee have been further advised that the need for the proposed change orders results from an unforeseeable problem which cannot be addressed through public bidding without a substantial amount of the construction being delayed which would cause substantial inconvenience to the public; and

WHEREAS, the Township Committee have been further advised that the proposed change orders do not materially expand on the size, nature or scope of the project as described in the bid documents; and

WHEREAS, the Township Committee have been further advised that the work represented by the proposed change orders could not be performed through a separately bid contract without unduly disrupting the basic work or incurring adverse cost consequences; and

WHEREAS, the Township Committee have concluded that the change orders are necessary and the work will be completed

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, Hunterdon County, New Jersey that Change Order #1 to Top Line Construction Corp be approved.

BE IT FURTHER RESOLVED that a copy of this resolution be published as required, available for public inspection, in the office of the Holland Township Municipal Clerk, Municipal Building, Milford, NJ.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-Change Orders for Upper Oak

Mr. Scheibener moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Award of Change Orders #1, Drainage Improvements to Upper Oak
CMS Construction Inc.

WHEREAS, the Township of Holland Engineer requests change orders to be approved by the Township Committee at its regular meeting on February 19, 2013. This change order is listed below for your review and approval; and

Change Order Number	Amount	Description	Original Contract	Revised Contract
1	\$3,840.00	Relocation due to conflict with water main.	\$41,160.00	\$45,000.00

WHEREAS, it is the recommendation of the Township Engineer to award this change order to **CMS Construction Inc.**; and

WHEREAS, details of this change order are noted in the communications dated February 7, 2013, and is attached to this resolution; and;

WHEREAS, the treasurer has certified that funds will be available in Township General Capital Fund Ordinance for; and

WHEREAS, the issuance of change orders is governed by *N.J.A.C. 5:30-11.2-11.10*; and

WHEREAS, the Township Committee have been advised that the proposed change orders will not cause the originally awarded contract price to be exceeded by more than 20 per cent; and

WHEREAS, the Township Committee have been further advised that the need for the proposed change orders results from an unforeseeable problem which cannot be addressed through public bidding without a substantial amount of the construction being delayed which would cause substantial inconvenience to the public; and

WHEREAS, the Township Committee have been further advised that the proposed change orders do not materially expand on the size, nature or scope of the project as described in the bid documents; and

WHEREAS, the Township Committee have been further advised that the work represented by the proposed change orders could not be performed through a separately bid contract without unduly disrupting the basic work or incurring adverse cost consequences; and

WHEREAS, the Township Committee have concluded that the change orders are necessary and the work will be completed

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, Hunterdon County, New Jersey that Change Order #1 to **CMS Construction Inc.** be approved.

BE IT FURTHER RESOLVED that a copy of this resolution be published as required, is on file, available for public inspection, in the office of the Holland Township Municipal Clerk, Municipal Building, Milford, NJ.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

RESOLUTION-Sustainable Land Use Pledge

Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

Committing to Land Use Decisions with the Intent of Making Holland Township a Truly Sustainable Community

WHEREAS, land use is an essential component of overall sustainability for a municipality; and

WHEREAS, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

WHEREAS, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

WHEREAS, Given New Jersey’s strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead;

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon, State of New Jersey that we resolve to take the following steps with regard to our municipal land-use decisions with the intent of making Holland Township a truly sustainable community. It is our intent to include these principles in the next master plan revision and reexamination report and to update our land-use zoning, natural resource protection, and other ordinances accordingly.

Regional Cooperation - We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.

Transportation Choices - We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles through, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.

Natural Resource Protection - We pledge to take action to protect the natural resources of the State for environmental, recreational, and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use, and open space planning.

Mix of Land Uses - We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and town center areas.

Housing Options - We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single- and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.

Green Design - We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.

Municipal Facilities Siting - We pledge, to the extent feasible, to take into consideration factors such as walkability, bikability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval of 2013 Recycling Center Holiday Closings

Mr. Krov moved and Mr. Scheibener seconded the motion to approve the following 2013 Recycling Center Holiday Closing:

*May 25 Saturday before Memorial Day
August 31 Saturday before Labor Day*

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session

February 19, 2013

Mr. Roselle moved and Mr. Scheibener seconded the motion to adopt the following resolution at 8:01pm noting that action will not be taken when the Committee returns to open session

RESOLUTION
Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Contract negotiations/potential litigation
- Property Acquisition
- Collective Bargaining

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the municipal clerk's office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

The Committee returned to open session at 8:25pm

ADJOURN

Mr. Vogel moved and Mr. Scheibener seconded the motion to adjourn at 8:25pm.

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Daniel T. Bush, Mayor
Anthony Roselle, Deputy Mayor