

March 5, 2013

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Anthony Roselle, Committeemen Kenneth Vogel, Thomas Scheibener and Ray Krov. Also present was Attorney Richard Dieterly filling in for Attorney Cushing.

There being a quorum this meeting was called to order by Mayor Bush at 7:05pm Mr. Bush asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

Mayor Bush invited the audience to join the Committee in reciting the "Pledge of Allegiance".

**OPEN PUBLIC MEETINGS STATEMENT**

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on December 20, 2012 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES OF THE:** Approval of the minutes:

Mr. Vogel moved and Mr. Krov seconded the motion to approve the minutes of the February 5, 2013 Regular Meeting, Executive Session I and Executive Session II

<b>Voice Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the minutes of the February 13, 2013 Special Meeting and Executive Session

<b>Voice Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**APPROVAL OF BILLS AS SUBMITTED**

Mr. Roselle moved and Mr. Krov seconded the motion to approve the bills as follows:

<b>Check#</b>	<b>Vendor</b>	<b>Description</b>	<b>Payment</b>	<b>Total Check</b>
13358	ALL INDUSTRIAL-SAFETY PRODUCTS, INC	2012 Jackets	414.48	414.48
13359	ALLIED OIL, LLC	Gasoline	975.80	975.80
13360	CERTIFIED CHEMICAL COMPANY	Ice melter, paper towels, purell	590.80	590.80
13361	COOPER ALARM SYSTEMS, INC. CUSTOM UPHOLSTERY & WINDOW	Monitor	880.00	880.00
13362	TREATMNT	Upholstery for fitness equipment	205.00	205.00
13363	DAVID PETTY	Mailbox Repair	50.00	50.00
13364	DELAWARE VALLEY REG. HIGH SCHOOL	School Tax/HS	663,233.68	663,233.68
13365	ELIZABETHTOWN GAS	Gas	2,377.18	2,377.18
13366	FINCH FUEL OIL CO, INC	Heating Oil/Diesel	1,332.13	
		Heating Oil/Diesel	1,530.07	
		Heating Oil/Diesel	1,737.55	4,599.75
13367	FOSTER AND CO., INC.	Clevis Pin	37.80	37.80
13368	HOLLAND TOWNSHIP BOARD OF EDUCATION	School Tax	1,383,126.67	1,383,126.67
13369	IIMC	Clerk's Conference	475.00	475.00
13370	J C CLEANERS	Dry-cleaning - January 2013	228.69	228.69
13371	JOHN LA FLAMME	Redemption Sale	1,151.25	1,151.25
13372	MACMILLAN OIL CO OF ALLENTOWN, INC.	Motor Oil	542.00	542.00
13373	MILFORD SEWER UTILITY	1st Qrt 2013 Cost for Operational	50,000.00	50,000.00

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13374	MR. JOHN, INC.	Rest Rooms	169.65	169.65
13375	NJ DIV. OF FIRE SAFETY	2013 Hazard Reg. Fee	1,751.50	1,751.50
13376	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	1,020.00	1,020.00
13377	RICOH USA Inc	Copies	149.22	149.22
13378	Robert F. Heffernan, SCGREA, SRA	LAND APPRAISAL	3,000.00	3,000.00
13379	SAMANTHA V. MOSER	Hip Hop classes for RRCC	275.00	275.00
13380	SEAN P. GUTSICK	Ammunition	29.99	29.99
13381	STAPLES BUSINESS ADVANTAGE	Staples order	131.65	
		Thank you cards	51.85	183.50
13382	STEM BROTHERS, INC.	Heating Oil	1,900.00	
		Heating Oil	105.92	2,005.92
13383	STORR TRACTOR COMPANY	Flail Mower Parts	1,599.35	1,599.35
13384	TOM RODRIGUEZ ASSOCIATES	Land appraisal	2,300.00	2,300.00
13385	TRANS-BRIDGE, INC.	Deposit for Bus trip	100.00	100.00
13386	WASTE MANAGEMENT OF NEW JERSEY, INC	Recycling Dumpster	342.88	342.88
13387	WE RENT	Tire Tubes, installation	104.94	
		Small Mower	573.47	
		Items for Mowers	162.85	841.26
13388	g. NEIL	Poster Guard 1 Year Ste Federal R	59.99	59.99
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				2,122,716.36

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	24,456.01		
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	1,020.00		
GENERAL CAPITAL FUND	BUDGET AND APPROPRIATION RESERVES	880.00		
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	50,000.00		
<b>Other disbursements</b>			76,356.01	
	Local School	1,383,126.67		
	Regional School	663,233.68		
				<u>2,046,360.35</u>

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**APPROVAL OF ADDITIONAL BILL**

-Cullianane farmland preservation-

Mr. Scheibener moved and Mr. Vogel seconded the motion to approve the following additional bill based on the most up to date information from Hunterdon County Farmland Preservation Program Administrator William Mulette:

GENERAL CAPITAL FUND	BUDGET AND APPROPRIATION RESERVES-	62,929.69	
<b>Other disbursements</b>			62,929.69

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**REMINDER**

The Holland Township Committee will be holding two Special Budget Workshops beginning at 6:00 pm on Thursday March 7, 2013 and Friday March 15, 2013 (as needed) at the Holland Township Municipal Building.

These meetings are open to the public. No action will be taken. A portion of both meetings will be set aside for Public Comment.

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

-Mr. Vogel expressed continued concern regarding the Pursell property on Milford Warren Glen Road. He suggested that the Committee should go through proceeding to condemn and take over the property.

Mr. Scheibener will work with Mr. Dieterly and Mr. Cushing to look at ordinances from other municipalities dealing with property maintenance.

-Mr. Vogel stressed the need for an “over 55 development or an area with smaller houses in Holland Township because it looks like noting will be done at the established location on Rt. 519. The Committee should look for other property and rezone to fit the needs. Mr. Scheibener brought up the sewer issue for such a development. Vogel suggested that a mini sewer plant may need to be developed.

Mr. Bush and Mr. Scheibener will bring this issue up to the Planning Board.

**LIAISON REPORTS**

**-Krov**-Holland Township School Board introducing budget tonight—they will come to Twp meeting RFP for Pro Services for Assessment-issues-should go through QPA

**-Scheibener**-asked for a consensus on the Parks and Recreation offering a CPR training program. The class would be offered to employees, volunteers and then to coaches and then to all residents if there is space available. There will be a charge but the Township will subsidize, if needed.

**-Vogel**-the Personnel policies are close to completion. A few of the personnel forms are being tightened up. Should be ready the second meeting in March or the first meeting in April.

Sewers-note from Attorney Cushing regarding approval and Public Hearing held –Dieterly will check with Cushing

**-Roselle**-Police Report and Library reports were distributed

**-Bush**-Miller Park Rd completed with a small punch list

Riegel Ridge Community Center Terrace Project-bid opening will be Tuesday March 12, 2013 at 10am in the Municipal Building. Clerk Miller reported that there were 14 bid package requested to date.

Historic Preservation Grants are available and due March 15 Mayor Bush asked for a motion to authorize Historic Preservation Commission member Carl Molter to peruse a grant for landscaping at the Riegel Ridge Community Center

Mr. Vogel moved and Mr. Scheibener seconded the motion to authorize Carl Molter to pursue a Historic Preservation grant from Hunterdon County for landscaping at the Riegel Ridge Community Center for this round or future rounds

<b>Voice Vote</b>	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-COAH Rehab**-Request for lien subordination-Mr. Scheibener and Mr. Dieterly will prepare a Resolution including a request for an affidavit of title that there are no other liens

**-Mayor announces nominations** to Parks and Recreation Committee-

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the Mayors nominations follows:

- Sandra Howell as a member of the Parks and Recreation Committee. Filling the unexpired term of Mary Denvir. Term expiring 12/31/2013
- Tom Holzworth as a member of the Parks and Recreation Committee. Tern expiring 12/31/2014

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Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-Resignation received** from RRCC employee Lauren Keinworthy

Mr. Vogel moved and Mr. Scheibener seconded the motion to accept the resignation from RRCC employee Lauren Keinworthy effective February 22, 2013

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-RESOLUTION-Refund of Redemption to outside lienholder**

Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorizing Refund of Redemption Monies to Outside Lienholder

**WHEREAS**, at the Municipal Tax Sale held on September 12, 2012, a lien was sold on Block 8.02 Lot 4, also known as 10 Oak Lane, Milford NJ, for 2011 sewer charges; and,

**WHEREAS**, the mortgage company has effected redemption of Certificate No. 2012-02 in the amount of \$1,151.25.

**NOW, THEREFORE, BE IT RESOLVE**, that the Holland Township Committee, Township of Holland, County of Hunterdon, in the State of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$1,151.25 payable to John LaFlamme, 9 Lisa Court, Oxford NJ 07863 for the redemption of Tax Sale Certificate #2012-02.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-RESOLUTION-Green Communities Grant**

Mr. Krov moved and Mr. Roselle seconded the motion to adopt the following Resolution noting that an endorsement and recommendation to adopt this Resolution was received from the Environmental Commission on February 19, 2013

**RESOLUTION**

The governing body of the Township of Holland desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$3,000.00 to fund the following project:

2013 Green Communities Grant  
Community Forestry Management Plan

Therefore, the governing body resolves that Maria Elena Jennette Kozak or the successor to the office of Secretary is authorized (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$3,000.00 and not more than \$3,000.00, and (c) to execute any amendments thereto which do not increase the Grantee's obligations.

\*The Holland Township Committee authorizes Holland Township and hereby agrees to match

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\$3,000.00 of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. 10 0% of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).\*

The Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

<b>Roll Call Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**RESOLUTION-COAH Rehab-Capone**

Mr. Scheibener suggested that this Resolution be put off until the March 19, 2013 meeting for further clarification as additional funds have been received that may affect this resolution.

**-RESOLUTION- Emergency Temporary Budget Appropriation**

Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Emergency Temporary Appropriation

**WHEREAS**, an emergent condition has arisen in that the Township is expected to expend funds, enter in contracts, commitments or payments prior to the 2013 budget adoption for the aforesaid purposes, and no adequate provision has been made in the 2013 temporary budget for the aforesaid purposes, and

**WHEREAS**, N.J.S. 40A:4-20 provides for the creation of an emergency temporary resolution for said purpose, and

**WHEREAS**, the total emergency temporary appropriation resolutions adopted in the year 2013 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$240,369.67.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$ 37,500.00 as follows:

Public Works O/E	25,000.00
Other Recreation Programs	2,500.00
Fuel Oil	10,000.00

2. Said emergency temporary appropriation will be provided for in the 2013 budget

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services

<b>Roll Call Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

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**-RESOLUTION-Opposing Early Voting Bills**

Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Opposing S2364/A3553

**WHEREAS**, Senate Bill S-2364 and Assembly Bill A3553 propose to create a system of early voting in the State of New Jersey; and

**WHEREAS**, the goal of accommodating voters in pursuit of greater participation in the democratic process is a worthy goal; and

**WHEREAS**, these bills would in reality increase workloads, add more costs to the election process, and ultimately serve to confuse voters more than it would accommodate their needs; and

**WHEREAS**, these bills would require for each primary and general election a public facility, except a public school, located in each municipality in an area of a high concentration of population to be open and available to registered voters starting 15 days before an election for early polling, possibly conflicting with if not pushing out other important uses for these buildings, causing inconvenience to residents; and

**WHEREAS**, these bills require retraining of poll workers and dramatically increased hours, as well as chain of custody requirements to protect the voting process, despite the fact that recruiting and training polls workers is already a difficult process; and

**WHEREAS**, these bills would increase costs to municipalities, including overtime pay for workers; and

**WHEREAS**, although these bills allow municipalities to request reimbursement for extra costs and provide an appropriation, the appropriation does not outline a specific amount nor dedicated funding, only that which the State Treasurer and the Director of the Division of Budget and Accounting deem necessary, and they do not outline the procedure for a municipality whose reimbursement request is denied; and

**WHEREAS**, the opportunity for “Early Voting” already exists in the State of New Jersey through the Vote by Mail ballot process.

**NOW, THEREFORE, BE IT RESOLVED** that governing body of the Township of Holland in the County of Hunterdon does hereby oppose S2364 and A3553.

**BE IT FURTHER RESOLVED**, the governing body of the Township of Holland does hereby call upon its representatives in the State Legislature to oppose the adoption of this bill.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be sent to the Office of the Governor, Senate President Sweeney, Senators Gill and Whelan, sponsors of S2364, Speaker Oliver, Assemblymen Wisniewski, Diegnan, Benson, Conaway, and Coughlin, sponsors of A3553, our State Senator and Assembly representatives, the County Board of Elections, and the New Jersey League of Municipalities.

<b>Roll Call Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**BUSINESS FROM TOWNSHIP ATTORNEY**

-no report

**MEETING OPEN TO PUBLIC**

- Anthony Rizzello-questioned the liability of the Township to do CPR training of employees

Mr. Dieterly advised that they would be covered under the Good Samaritan Law

- Ted Harwick-questioned the bill on the bills list for appraisal of property

Mayor Bush advised it was for potential land acquisition

- Val Sivilli-trucks idling on Riegelsville Rd. Mr. Bush is working with the Georgia Pacific manager, Bush, Roselle, Harris and GP reps

-Mr. Roselle will reach out to Robert Lippincott and the Holland Twp Vol. Fire Co. to discuss and ask for possible signage

- Jeffrey Muscatell (Riegelsville Rd.)-truck idling-damage to personal property and firehouse
- Debra Muscatell “ -Robert Lippincott had signs up, they may have come down in the storm-Mr. Roselle will be in contact with Mr. Lippincott

**EXECUTIVE SESSION**

**-RESOLUTION-to enter into Executive Session**

Mr. Roselle moved and Mr. Scheibener seconded the motion to adopt the following resolution at 8:09pm noting that action may be taken when the Committee returns to open session

**RESOLUTION**

**Entering into Executive Session**

**WHEREAS**, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Contract negotiations-real property acquisition
- Advice of Attorney

**BE IT FURTHER RESOLVED**, that Minutes will be kept on file in the municipal clerk’s office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

The Committee returned to open session at 8:33 pm

**-Approval of DPW Contract**

Mr. Vogel moved and Mr. Roselle seconded the motion to accept the Department of Public Works 2012-2015 Contract as presented.

<b>Roll Call Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**ADJOURN**

Mr. Roselle moved and Mr. Scheibener seconded the motion to adjourn at 8:34 pm.

Respectfully submitted,

Approved by,

\_\_\_\_\_  
Catherine M. Miller, RMC  
Municipal Clerk

\_\_\_\_\_  
Daniel T. Bush, Mayor  
Anthony Roselle, Deputy Mayor