

April 16, 2013

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were : Mayor Daniel Bush, Deputy Mayor Anthony Roselle, Committeemen Kenneth Vogel, Thomas Scheibener and Ray Krov. Also present was Attorney Richard Cushing

There being a quorum this meeting was called to order by Mayor Bush at 7:07 pm. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance” and asked for a moment of silence for the victims of the Boston Marathon bombing.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on December 20, 2012 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the minutes of the March 19, 2013 Regular Meeting and Executive Session

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the bills as follows:

13514	ALAN J. TURDO	Mileage	13.20	
		Mileage	61.60	74.80
13520.	ALFONS MAYER	Mileage	13.20	13.20
13521	ALLEGRO ENTERPRISES, INC.	Water	20.75	20.75
13522	ALLIED OIL, LLC	Gasoline	621.94	
		Gasoline	728.63	1,350.57
13523	ANDREE SANTINI	Yoga Classes March	234.40	234.40
13524	AQUA NEW JERSEY	Water-Hydrants	2,749.80	2,749.80
13525	ATLANTIC TACTICAL OF N.J.,	Ammunition	345.78	
		NLTA Helmet W/ Neck Protector	672.74	1,018.52
13526	BELL FORD	Vehicle Maintenance	55.64	55.64
13527	PEPSI-COLA	Pepsi Products for fitness center	89.53	
		Pepsi order for fitness center	124.30	213.83
13528	Leonard A. LaGuardia	Staff Shirts	47.00	47.00
13529	CERTIFIED CHEMICAL COMPANY	Garbage bags and bacteria killer	121.29	
		wood cleaner	55.01	176.30
13530	CHAMPION TIRE	Backhoe Tires	2,107.40	2,107.40
13531	CHARMAINE M. CAMPBELL	Refund for Background	41.00	41.00
13532	DAVIS BUSINESS MACHINES, I	Copy Machine	117.82	117.82
13533	DEER CARCASS REMOVAL SERVI	Deer Carcass Removal - March 2013	232.00	232.00
13534	DELAWARE VALLEY FAMILY HEA	Hepatitis Shot	146.00	146.00
13535	DUTCH MILL MARKET	CERT Training	22.62	22.62
13536	EAGLE POINT GUN	Ammunition	1,821.04	1,821.04
13537	EASTERN CONCRETE MATERIALS	2 1/2" Clean Stone	475.61	475.61
13538	ELIZABETH C. McKENZIE	PB Highlands discussion meeting	525.00	
		PB Highlands discussions	43.75	568.75
13539	ESTELA VALERA	Salsa Classes Feb, Mar, April	300.00	300.00
13540	FAST WELD	2000 Plow Frame	145.00	145.00
13541	FASTENAL	Cap Screw	3.35	3.35
13542	FINCH FUEL OIL CO, INC	Heating Oil/Diesel	1,612.85	
		Heating Oil/Diesel	319.64	1,932.49
13543	GOOD IMPRESSIONS, INC.	Envelopes	235.52	
		Pre Stamped Envelopes	546.69	782.21

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13544	GRAINGER	Exit Signs/Emergency Lights	303.39	303.39
13545	GRAPHIC EXPRESSION	SIGN	195.68	195.68
13546	H.J. OPDYKE LUMBER COMPANY	Lime	172.80	172.80
13547	HIGHWAY SAFETY SYSTEMS, IN	Stamets Rd - Guiderail	1,061.25	1,061.25
13548	HOLLAND TOWNSHIP COMMUNITY	Seniors Recycling	225.00	225.00
13549	HUNTERDON COUNTY DEMOCRAT	Paper Renewal	36.95	36.95
13550	HUNTERDON COUNTY MUNICIPAL	2013 Hunterdon County Municipal Cle	10.00	10.00
13551	HUNTERDON TECH SUPPORT, LL	Computer Service	725.00	725.00
13552	INTERNATIONAL SALT COMPANY	Road Salt	4,083.73	4,083.73
13553	J C CLEANERS	Dry-cleaning - March 2013	184.75	184.75
13554	JDM TECHNOLOGIES	Gridley Pump Problems	150.00	150.00
13555	JERSEY CENTRAL POWER & LIG	Electricity	439.41	
		Electricity	175.88	615.29
13556	JESSICA NEGLIA	Pool Supplies	46.92	46.92
13557	KDP DEVELOPERS, INC.	MILLER PARK	35,928.00	35,928.00
13558	KEITH GROOGAN	Karate March 2013	37.50	37.50
13559	KOCHES REPAIRS, INC.	Vehicle Maintenance 15-12	130.48	130.48
13560	Robin Nugent	Refund for Background	41.00	41.00
13561	MONINGHOFF APPLIANCE & SUP	Various Supplies	22.22	
		Various Supplies	29.85	
		Moninghoff Supplies	117.75	169.82
13562	MUNICIPAL CLERKS' ASSOC. O	2013 Dues - Municipal Clerks' Assoc.	175.00	175.00
13563	NJ DEPT OF HEALTH & SENIOR	Dog License	304.80	304.80
13564	NJ DEPT OF HEALTH & SENIOR	Dog License	259.20	259.20
13565	NJ DEPT OF HEALTH & SENIOR	Dog License	339.00	339.00
13566	NJN PUBLISHING	Advertising	69.75	
		Advertising	14.34	84.09
13567	ONE CALL CONCEPTS, INC.	NJ One Call Mark outs	1.14	1.14
13568	PATRICIA L. PATREY	Cups for Recycling	8.63	8.63
13569	PERFORMANCE TIRE COMPANY	Truck Tires	4,420.00	4,420.00
13570	PETER J. DAVIS	Mileage-Perc. test	3.30	3.30
13571	RARITAN VALLEY DISPOSAL #8	30 Yard Garbage Dumpster	1,020.00	
		30 Yard Garbage Dumpster	1,020.00	2,040.00
13572	SERVICE ELECTRIC TELEPHONE	Telephone-RRCC	151.31	151.31
13573	STAPLES BUSINESS ADVANTAGE	Staples	5.85	5.85
13574	STEM BROTHERS, INC.	Heating Oil	94.20	94.20
13575	SUSAN LUTHRINGER	Mileage/License	30.92	30.92
13576	THE EXPRESS-TIMES	Advertising for RRCC Patio	1,570.60	1,570.60
13577	THE STAR-LEDGER	Bids for RRCC Patio	477.44	477.44
13578	VALLEY AUTO SUPPLY	Bearing & Shop Towels	236.61	236.61
13579	VERIZON	Telephone	1,857.71	
		Telephone	28.61	1,886.32
13580	VERIZON WIRELESS	Cell Phones & Air Cards - March 201	40.01	
		Cell Phones & Air Cards - March 201	827.22	867.23
13581	VIKING TERMITE & PEST CONT	Pest Service	331.00	331.00
13582	WEIGHTS AND MEASURES FUND	Radar Tuning Forks Certification	80.00	80.00
13583	WELLINGTON BATTERY COMPANY	Batteries	24.00	24.00
				<u>72,158.30</u>

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	30,396.91	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	2,312.01	
GENERAL CAPITAL FUNS	BUDGET AND APPROPRIATION RESERVES	37,976.04	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	570.34	
ANIMIAL CONTROL	BUDGET AND APPROPRIATION RESERVES	<u>903.00</u>	
	TOTAL CHECKS ISSUED		<u>72,158.30</u>

Other disbursements

PRIOR CHECKS

AMY KIRK	489.00
EVA VELEZ	482.50
TRAN-BRIDGE	1,163.00

2,134.50

TOTAL PAYMENTS PRESENTED TO TOWNSHIP COMMITTEE

74,292.80

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	X			
Anthony Roselle, Deputy Mayor	X			
Thomas Scheibener	X			
Kenneth Vogel	X			
Dan Bush, Mayor	X			

PRESENTATION-Hunterdon County 300th Celebration Committee Chairwomen, Marcia Karrow and County Administrator Cynthia Yard County 300th Celebration

- Brief description of the events of the 300th Birthday of the County

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Cancellation of COAH Lien

Mr. Vogel moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing Cancellation of a Mortgage Held by the Township of Holland

WHEREAS, in or about 1992 the Township of Holland ("Township") created the Holland Township Housing Rehabilitation Program ("Program") to fund housing rehabilitation projects for low and moderate households within the Township; and

WHEREAS, the funding for the Program has been, for the most part, from federal and state funding sources; and

WHEREAS, in 2008, pursuant to the terms of the Program, HCDSI made arrangements to lend \$24,485 to Jeffrey and Karen Capone from Program funds so that they could make improvements to their home to make it comply with the Uniform Construction Code requirements; the funding for the loan came from the revolving fund of the Community Block Grant Program; and

WHEREAS, on August 14, 2008 Jeffrey and Karen Capone executed a mortgage and note to Holland Township Housing Rehabilitation Program in the amount of \$24,485; and

WHEREAS, subsequent August 14, 2008 rehabilitation work was done to the Capone residence in accordance with the Program, but there were certain construction and code issues that increased the cost of the work to \$43,473; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Holland, County of Hunterdon, state of New Jersey resolve as follows:

1. The Township has been paid in full for the note and mortgage and it is appropriate to cancel the mortgage;
2. The Mayor, Clerk and Municipal Attorney are authorized to execute such documents and to take such steps as are necessary to carry out such action.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-2013 BUDGET-Public Hearing/Final Adoption

Mr. Krov moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION

**FINAL ADOPTION OF THE
HOLLAND TOWNSHIP 2013 BUDGET**

BE IT RESOLVED, by the Township Committee, Township Of Holland, County of Hunterdon, State of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations and authorization of the amount of:

- (a) \$0.00 for municipal purposes, and
- (b) \$0.00 for school purposes in Type I School District only (N.J.S. 18A:9-2) to be raised by taxation, and
- (c) \$0.00 to be added to the certificate of amount to be raised by taxation for local school Purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

- (d) \$0.00 Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$0.00 Minimum Library Tax

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-DRAFT II-RESOLUTION-2013 Salaries-Tabled until the next meeting for rounding of salaries and for 2012/2013 comparisons.

LIAISON REPORTS

-Krov-School representatives from Holland Township School will be at May 7th meeting

-Scheibener-

- Draft RRCC rental fees policy was distributed and are in review by Attorneys. They should be ready by next meeting
- Mr. Scheibener and Mr. Vogel are reviewing the lease for the Case Field Concession Stand
- Farmer’s Market Committee-Mr. Scheibener and Mr. Bush will work on gathering committee members
- Program for software at the RRCC-Attorney Staples is reviewing the contact and will contact Net-Ventures to discuss the changes
- The bus trip to AC on Saturday April 20th

-Vogel-

- Community Day is on Yum Kippur in 2013-It shouldn’t be on a religious holiday
- Sewer-Gridley Circle Pump Station-Township should move to gravity feed at an estimate of about \$330,000- \$400,000- Mr. Vogel and Mr. Bush will meet with Attorney Cushing and Engineer Roseburry to start building a strategic plan including a time line. CFO Rees advised that the Township has a down payment but a bond will be necessary for the balance so the financial burden will be paid out of the sewer fund over many years. He recommended hiring a bond council.

-Roselle-no report

-Bush-County 300th purchase –call Marcia Karrow to order Blue Skies print framed
Mr. Roselle moved and Mr. Scheibener seconded the motion to approve the purchase of framed Watercolor print #15 “Blue Skies” by Dan Campanelli to be hung in the Holland Township Municipal Building at a cost of \$395.00 which is being sold as a fundraiser by the Hunterdon County Tricentennial Committee.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Quotes for Riegel Ridge Community Center security system-

Mr. Vogel moved and Mr. Scheibener seconded the motion to award the quote for a camera security system for the Riegel Ridge Community Center to Cooper Home Systems at the quoted price of \$8,900 noting the following:

- QPA has advised this quote is not the lowest but the quality of the product is better
- Police Chief Harris recommends the system offered by Cooper Home Systems

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Ray Krov			x			
Anthony Roselle, Deputy Mayor			x			
Thomas Scheibener		x	x			
Kenneth Vogel	x		x			
Dan Bush, Mayor			x			

Purchase order-Harris will work with Reese

-Authorization-to construct a fence around the Riegel Ridge Community Center Grove area-Mr. Vogel will work on a quote for a horseshoe shaped fence to be ready next month

- **-Approval of Raffle Application-2013-4** Del Val All Sports Booster Club Inc.-Raffle 50/50
Mr. Scheibener moved and Mr. Roselle seconded the motion to approve Application for Raffle 2013-4
Del Val All Sports Booster Club Inc. - On-Premises Draw Raffle for Cash 50/50
To be held May 10, 2013 and May 17, 2013 6:00-11:00 p.m. Riegel Ridge Community Center

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval to participate in the Middlesex Regional Educational Services Commission Electricity Purchasing Program

Mr. Krov moved and Mr. Scheibener seconded the motion to approve participation in the Middlesex Regional Educational Services Commission 2013 cooperative electricity purchasing program.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Authorization for Mayor to sign and Municipal Clerk to submit a letter to the Highlands Council
Mr. Scheibener moved and Mr. Roselle seconded the motion to **Authorize the Mayor to sign and Municipal Clerk to submit** the following letter to the Highlands Council

*Herbert August, Grants Administration Manager
New Jersey Highlands Council
100 North Road
Chester, NJ 07930*

Re: Redistribution of the approved Highlands Council implementation Plan and Schedule pursuant to Highlands Council Resolution 2011-15, May 19, 2011

Dear Mr. August,

It was brought to our attention that the Highlands Council is allowing municipalities to request a redistribution of funds already allocated to various tasks. We fully understand that the tasks are not to be altered but upon consultation with our professionals and the expertise of the Highlands Council we believe that some of the monies allocated to specific tasks need to be reallocated.

It is our belief that our project components should be as follows:

Task 1	Fair Share Plan	\$ 5,000
Task 2	Highlands ERI	\$ 2,000
Task 3	Highlands Element	\$10,000
Task 4	Land Use Inventory	\$ 5,000
Task 4b	Ag Retention/farmland Pres. Plan	\$15,000
Task 5	Highlands Land Use Ordinance	\$13,000
Task 6	Planning Area Petition Ordinance	\$ 0
Task 7	Checklist Ordinance	\$ 0
Task 8	Water Use & Management Plan	\$80,000
Task 9	Habitat Cons & Management Plan	\$10,000
Task10	Stream Corridor Protection & Restoration Plan	\$25,000
Task 11	Municipal Zoning Map update	\$ 5,000

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Task 12	Cluster Development Feasibility. Analysis	\$ 2,500
Task 13	Wastewater Management Plan	\$ 3,000
Task 14	Highlands Council Training	\$ 2,500
Task ?	Redevelopment & Brownfield Opportunities	\$10,000

Holland Township has completed Tasks 6 (Planning Area Petition Ordinance) and Task 7 (checklist Ordinance). We have submitted the invoices for those tasks and the Highlands Council has reimbursed Holland Township.

Holland Township has done work towards Task 13 (Wastewater Management Plan) and under the advice of the Highlands Council has not submitted invoices against that task as work is still in progress. It is our understanding that the Highlands Council has received comments from the DEP regarding our plan and we are awaiting the comments from the Highlands Council so as to finish this task and submit billing for payment from the Grant.

It was brought to our attention that Holland Township may submit to the Highlands Council invoices against Task 3 (Highlands Element) that related to the re-examination report of the Master Plan. At this time we are submitting invoices from our Planner, Group Melvin Design and for the advertising of the required Public Hearing. We are requesting that a total of \$3,941.41 be reimbursed from the Grant.

The itemized invoices are as follows:

Group Melvin Design	Invoice 11177	\$ 750.00
Group Melvin Design	Invoice 11247	\$1,912.50
Group Melvin Design	Invoice 11259	\$1,237.50
NJN Publishing	Invoice S2557498000	\$ 41.41

Our request to increase Task 3 Highlands Element/Master Plan to \$10,000.00 would mean that these invoices would be applied against that task thus reducing the \$10,000.00 by \$3,941.41 and would leave \$6,058.59 in the account once Holland Township has been reimbursed.

It should also be noted that we propose to add the Task regarding Redevelopment and Brownfield Opportunities. This project was identified in correspondence dated August 17, 2011 identified as the Township of Holland, Hunterdon County Highlands Implementation Plan and Schedule and it is the belief of those involved that this is something that Holland Township is interested in identifying. It has been discussed that Task 3 Highlands Element/Master Plan would reference the task Redevelopment and Brownfield Opportunities (keep in mind that Holland Township has two identified mills in the Township).

All parties involved have created an aggressive timeline to start working on and satisfying the Tasks. At this time, we await your favorable responses to our reallocation of Grant Funds as presented at this time. We do understand that if there is a need at a future date to revisit the redistribution of funds that we would be writing another proposal for your review.

Please feel free to contact us if you need further information or explanation. Our Secretary Maria Elena Jennette Kozak has been working with our Finance Officer and Grant Coordinator as well as with the Holland Township Highlands Council Sub-Committee, our professionals and your staff. Please feel free to reach Ms. Kozak at 908-995-0057.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION appointment Marie Elena Kozak as Highlands "Exemption Designee"
Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION

Appointing Maria Elena Kozak to serve as the Township's Highlands "Exemption Designee" and authorizes her to attend the training program.

WHEREAS the New Jersey Department of Environmental Protection, the Highlands Water Protection and Planning Council has announced the first round of training sessions for the Highlands Area Delegated Exemption Certification Program; and

WHEREAS such training is applicable only to municipalities with approved Petitions for Plan Conformance; and

WHEREAS Holland Township has an approved Petition for Plan Conformance; and

WHEREAS this training program will permit municipalities to issue determinations for Highlands Act Exemptions 1, 2, 4, 5, 6, 7 and 8; and

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WHEREAS Highlands Council authorization is required to begin issuing such determinations and requires several steps, including completion of this training program by the appropriate municipal officials,

BE IT RESOLVED by the Holland Township Committee, Township of Holland in the County of Hunterdon, state of New Jersey that Maria Elena Kozak is appointed to serve as the Township's "Exemption Designee" for Highlands Land Use matters, and authorizes her to attend the training program noted below.

Date	Host	Subject	Cost
Thurs. April 25 1:30 - 3:30 p.m.	Highlands Council office 100 North Road, Chester, NJ 07930	Highlands Area Delegated Exemption Certification Program	No cost

Roll Call Vote /Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-hiring Christina Mueller

Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Christina Mueller as part time
Front Desk Help at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Help at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an "at will" 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee may be required to wear a uniform prescribed by the Township, portions of which will be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook has been made available to this employee for review and they will be required to comply with all policies in the handbook, and

WHEREAS, this employee will work 15-20 hours per week, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Christina Mueller is hired as Riegel Ridge Community Center Front Desk Help at the 2013 rate of **\$8.50** per/hr. working under the supervision of the Director of Parks and Recreation until her background check has been completed.

BE IT FURTHER RESOLVED, that this resolution is effective April 16, 2013.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

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-RESOLUTION- Authorization for the CFO to purchase fuel
Mr. Scheibener moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization for the CFO to Purchase fuel through the
Morris County Cooperative Pricing Council for the 2013 Calendar Year

WHEREAS, Holland Township needs to award contracts for the purchase of unleaded, heating oil and diesel fuel; and

WHEREAS, the Qualified Purchasing Agent has determined that the best prices for the fuel are available through the Morris County Cooperative Pricing Council, of which the Township is a member.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, in the County of Hunterdon, state of New Jersey, that the Chief Financial Officer is authorized to make the following purchases for the 2013 calendar year:

Diesel Fuel–MCCPC Contract#12	Motor Gasoline–MCCPC Contract#1	#2 Fuel Oil–MCCPC Contract#2
Finch Fuel Oil Company, Inc.	Allied Oil, LLC	Allied Oil, LLC
Not to exceed \$40,000.00	Not to exceed \$30,000.00	Not to exceed \$40,000.00

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-Professional Services Resolution-Planning Board & Board of Adjustment Professionals Cushing will call Bolig to see if Boards should do this
This Resolution was tabled as the Committee feels each board should adopt a Professional Services Resolution for their own Professionals.
Mr. Cushing will discuss with Board of Adjustment attorney Bolig.

-RESOLUTION-Professional Services Resolution-Assessor Services, LLC
Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

PROFESSIONAL SERVICES

Resolution Authorizing the Award of a Contract for Certain Township Professionals Not Utilizing the Process Defined in the Third Definition Under N.J.S.A. 19:4A-20.7

WHEREAS, there exists a need for professional appraisal inspections, enter data into the tax assessment system, and perform related services in connection with the 2013 Township wide Reassessment Program as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the professional to be awarded the contract under the Fair and Open Contracts process indicating he will provide this professional service for the amount set forth in the submitted proposal; and

WHEREAS, the professional set forth below has furnished [or will furnish prior to the effectiveness of an award of a contract to them] a Business Entity Disclosure Certificate that certifies he has not made any reportable contributions to a political or candidate committee in Holland Township in the previous one year, and that the contract will prohibit this professional from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the award of contracts for Professional Services without competitive bidding must be advertised; and

WHEREAS, it is anticipated that the termination of this contract is January 31, 2014.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey that:

(A) That the Mayor and Clerk of the Township of Holland are hereby authorized and directed to execute said contract with Assessor Services LLC, of 414 Runyon Curt, Flemington, NJ to be compensated at the fees listed per the estimated number of line items in each property classification as follows:

Class 1	(143 lines)	@ \$12.00
Class 2	(1,867 lines)	@ \$28.00
Class 3A	(176 lines)	@ \$35.00
Class 3B	(252 lines)	@ \$12.00
Class 4	(33 lines)	@ \$40.00
Class 15	(87 lines)	@ \$28.00

(B) This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law.

(C) This resolution shall be printed once in the Hunterdon County Democrat.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

- Gun permit issue-letter went to State Police stating this is a full time police dept.
- Reassessment contract is almost complete
- Housing and Community Dev. services-amendment to agreement is almost complete

MEETING OPEN TO PUBLIC

-Ted Harwick-Hunterdon County 300th celebration is at artistic high level

-Danna Stem-re: Gridley Circle pumping station-voiced her concerns on health issues relating to the overflow into her yard.

-Alfons Mayer-asked Mr. Vogel where in the budget he would find the figures Mr. Vogel referred to at the last meeting regarding profit/loss at the RRCC-Mr. Vogel and Mr. Krov will review Mr. Vogel’s figures and will make that information available at the May 7, 2013 meeting

-Jerry Bowers-asked about the status of the replacement of the Stop sign at Bellis Road and Mt. Joy Road. Mr. Bush will check with DPW Superintendent Alan Turdo.

-Randy Lippincott-asked about a Zoning Violation he received from the Zoning Officer-Attorney Cushing suggested Lippincott should call Zoning Officer.

ADJOURN

Mr. Krov moved and Mr. Roselle seconded the motion to adjourn at 9:25 pm.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Daniel T. Bush, Mayor
Anthony Roselle, Deputy Mayor