

August 20, 2013

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Anthony Roselle, Committeemen Kenneth Vogel, Thomas Scheibener and Ray Krov. Also present Attorney Richard Cushing

There being a quorum this meeting was called to order by Mayor Bush at 7:00 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

**OPEN PUBLIC MEETINGS STATEMENT**

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on December 20, 2012 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES**

Mr. Roselle moved and Mr. Scheibener seconded the motion to approve the minutes of the July 16, 2013 Regular meeting.

<b>Voice Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**APPROVAL OF BILLS AS SUBMITTED**

Mr. Scheibener moved and Mr. Krov seconded the motion to approve the bills as follows:

Check Number	Vendor	Description	Payment	Check
<b>DEVELOPERS ESCROW TRUST</b>				
5689	1555 - CHRISTOPHER HIRSCH	for Driveway	422.63	422.63
5690	1264 - MASER CONSULTING PA	L 37 01 Milford	650.00	650.00
				1,072.63
<b>CLEARING ACCOUNT</b>				
14180	A.B.E. MATERIALS - EASTON	Broken Asphalt	83.98	83.98
14181	ALFONS MAYER	Alfons - Mileage	35.75	35.75
14182	ALLIED OIL, LLC	Gasoline	1,254.41	
		Gasoline	658.54	1,912.95
14183	AMAZON.COM, LLC	Battery Back Up - Livescan	308.40	308.40
14184	AMERIGAS - CLINTON 7510	Gas-RRCC	256.38	
		Gas-RRCC	246.93	503.31
14185	ANCHOR RUBBER STAMP & PRINTING	Stamp	38.50	38.50
14186	ASSESSOR SERVICES, LLC.	Tax Reassessment per contract	15,110.00	15,110.00
14187	AUSEM SERVICES, LLC	AC Service	255.00	255.00
14188	BARBARA TUFARO	Refund for Summer Rec	26.00	26.00
14189	BRIDGE STREET SERVICE CENTER	Vehicle Maintenance 15-11	486.88	486.88
14190	CATHERINE ALOISE	Lifeguard of the week prizes	29.58	29.58
14191	Leonard A. LaGuardia	T-Shirts Summer Rec/Snack Hut	303.95	303.95
14192	CERTIFIED CHEMICAL COMPANY	Cleaning/Bags	463.97	463.97
14193	CLEMENS UNIFORM	Mat Service	80.00	80.00
14194	THE OFFICE CONCEPTS GROUP	Desk for Police	863.99	863.99
14195	CODY COMPUTER SERVICES, INC.	CODY Annual Support	5,309.64	5,309.64
14196	DAVIS BUSINESS MACHINES, INC.	Copy Machine	203.39	203.39
14197	DEER CARCASS REMOVAL SERVICE, LLC	Deer Removal - July 2013	50.00	50.00
14198	DELAWARE VALLEY REG. HS	Summer Rec Field Trips	1,162.30	1,162.30
14199	DINGMAN'S DAIRY	Ice Cream	147.13	147.13
14200	DRAEGER SAFETY DIAGNOSTICS, INC.	Alcotest Solution	152.50	152.50
14201	ED PEARCE	Fix rotten wood on pool house	100.00	100.00
14202	FINCH FUEL OIL CO, INC	Heating Oil/Diesel	908.64	908.64
14203	FOX BROTHERS ALARM SERVICES, INC.	Add Alarm Code	25.00	25.00
14204	GEBHARDT & KIEFER, P.C.	Legal Services	4,480.00	

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		Legal Services	6,835.17	
		Legal Services	128.00	11,443.17
14205	GOTTA HAVE IT	Shick & Clarifer	851.03	851.03
14206	GRAINGER	Spill Kit, Recip. Saw, Drill	723.96	723.96
14207	HUNTERDON LOCK AND SAFE, INC.	Fix Emergency Door	235.07	235.07
14208	HUNTERDON TECH SUPPORT, LLC	Computer Work	320.00	320.00
14209	IN THE SWIM	Water testing	156.88	156.88
14210	JERSEY CENTRAL POWER & LIGHT	Electricity	135.45	
		Electricity	6,973.44	7,108.89
14211	JESSICA NEGLIA	Future Chef items for summer rec	93.36	
		Constant Contact Payment	30.87	
		Cutting board to fix lifeguard chair	25.23	149.46
14212	JOHN PHILLIPS CARPENTRY	Livescan Counter Top	625.00	625.00
14213	L.J. ZUCCA INC. DISTRIBUTORS	Candy for snack hut	57.96	
		Candy for snack hut	77.72	135.68
14214	MACMILLAN OIL CO OF ALLENTOWN, INC.	Degreaser/Grease	309.12	309.12
14215	MAILFINANCE	Mail Machine Rental	360.00	360.00
14216	MARIA ELENA JENNETTE KOZAK	PB B24 1 3 13 del of plans to board	25.85	25.85
14217	MASER CONSULTING PA	Engineering	2,135.00	
		Engineering	1,961.35	4,096.35
14218	MEZZA LUNA PIZZA	Pizza for Summer Rec	325.00	325.00
14219	MGL PRINTING SOLUTIONS	Checks	368.00	368.00
14220	MICHAEL FREUND	Refund for Summer Rec	75.00	75.00
14221	MILFORD SEWER UTILITY	3rd Qtr. 2013 Cost for Operational	50,000.00	50,000.00
14222	MILFORD WATER DEPARTMENT	Refund for Application	300.00	300.00
14223	MONINGHOFF APPLIANCE & SUPPLY CORP.	Hardware Supplies	210.44	
		Various Supplies	870.85	1,081.29
14224	MR. JOHN, INC.	Rest Rooms	422.19	422.19
14225	MULTI-FLOW INDUSTRIES, LP	Soda Syrup	219.08	219.08
14226	NATIONAL BUSINESS FURNITURE, LLC	Chair for front desk	261.00	261.00
14227	NET VENTURES CORP.	Monthly Licensing Fee	375.00	375.00
14228	NJN PUBLISHING	Advertising	35.81	35.81
14229	OFFICE BUSINESS SYSTEMS HOLDING, IN	Maintenance for FTR System	234.00	234.00
14230	OFFICE DEPOT, INC.	Office Supplies	100.38	
		Office Supplies	63.07	163.45
14231	ONE CALL CONCEPTS, INC.	NJ One Call Markouts	6.84	6.84
14232	POWERCO, INC.	Hydraulic Fluid	275.76	
		Correction	20.00	295.76
14233	RARITAN VALLEY DISPOSAL #865	30 Yard Dumpster	1,530.00	1,530.00
14234	RENTAL CENTER U.S.A.	Games for carnival day	141.50	141.50
14235	RICOH USA Inc	Copying RRCC	337.90	337.90
14236	RIEGEL RIDGE RAMS YOUTH	Refund of Rental for Cheerleading	500.00	500.00
14237	RUTH KINNEY	Mileage	22.22	22.22
14238	SANICO, INC.	Garbage	376.02	376.02
14239	SERVICE ELECTRIC CABLE TV, INC.	Cable	59.95	59.95
14240	SHERILYNN MAHONEY	Items for Toddler Time	45.00	45.00
14241	SIRCHIE FINGER PRINT LABORATORIES	Fingerprinting Materials	41.29	41.29
14242	STAPLES BUSINESS ADVANTAGE	office supplies	101.12	101.12
14243	St. of NJ/Dept of Labor/Workforce	State Plane 4 Assessment	562.59	562.59
14244	STORR TRACTOR COMPANY	Hydraulic Piping	56.64	56.64
14245	SUSAN M. BABER, CCR	PB court reporter for scheduled m	225.00	225.00
14246	SYSCO METRO NY LLC	Food for Snack Hut	1,529.48	
		Food for snack hut	502.45	2,031.93
14247	VALLEY AUTO SUPPLY	Reverse Alarm	124.00	124.00
14248	VERIZON	Telephone	29.45	
		Telephone	1,861.12	1,890.57
14249	VERIZON WIRELESS	Cell Phones & Air Cards - July 20	40.01	
		Cell Phones & Air Cards - July 20	470.46	510.47
14250	VIKING TERMITE & PEST CONTROL, INC.	Pest Service	344.00	344.00
14251	WATER SAFETY PRODUCTS, INC.	lifeguard lanyards, t-shirt, tube c	428.00	428.00
14252	WE RENT	Pull Cord	3.00	3.00
14253	WM LAMP TRACKER, INC.	Recycling Fluorescent Bulbs	39.95	39.95
14254	HERITAGE CONSULTING ENGINEERS	SECOND PAYMENT ON Bethany ridge	2,500.00	2,500.00
				<u>121,134.89</u>
				<u>122,207.52</u>
CURRENT FUND				
	BUDGET AND APPROPRIATION RESERVES		59,271.47	
GRANT FUND				
	BUDGET AND APPROPRIATION RESERVES		1,459.96	
GENERAL CAPITAL FUNDS				
	BUDGET AND APPROPRIATION RESERVES		10,038.56	
SEWER FUND				
	BUDGET AND APPROPRIATION RESERVES		50,164.90	
ESCROW				

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ESCROW FUNDS  
TOTAL CHECKS ISSUED

1,072.63

122,007.52

<b>Voice Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**REMINDER/ANNOUNCEMENT**-Mayor Bush announced the following:

-There will be 1 more Special Elections to fill the seat of Senator Frank Lautenberg:

- The Special US Senate General Election will be held on Wednesday, October 16, 2013 from 6 a.m.-8 p.m. This election and the Regular General Election on November 5<sup>th</sup> will be held at the **Riegel Ridge Community Center.**

-Holland Township is hosting the **34<sup>th</sup> Annual Holland Township Community Day** on Saturday September 7, 2013. The day filled with rides, games, demonstrations and lots of great food kicks off at 1 p.m. and will end with our famous fireworks display. This year the Holland Township Farmer's Market will return to Community Day and a Car Show hosted by the Holland Township Parks and Recreation Committee will be held from noon to 4 p.m.

**PRESENTATION**

Municipal Auditor William Colantano was present at the meeting to review the 2012 Annual Audit with the Committee.

- Ted Harwick, Bellis Rd.-questioned what fund balance can pay for
- Mike Keady, Shire Rd.-need to start municipal tax because the state's aid (replacement to gross receipts tax-established to compensate towns because they couldn't assess power property) may stop or be reduced at any time

**JCP & L Area Manager John Andersen-**

- Streetlights-out of the 55 streetlight targeted, 35 have been decommissioned
- Critical facilities-are being identified by municipality which will be loaded on database that will provide a summary of what facilities have lost power automatically. (ie. how many schools are without power, etc.)
- More changes have been made to the website-customers can now see the cause of outages and estimated time for restoration. There is also an app to report outages.

Break-Mayor Bush called for a recess at 8:13 p.m.

At 8:19 p.m. Mayor Bush called the meeting back to order

**AWARD OF CONTRACT**

**-Municipal Building Heating/Cooling System**-4 quotes were solicited and only 2 written quotes were received back as follows:

Stryker Heating and Cooling Whitehouse Station, NJ	\$31,987.00
Stem Brothers Milford, NJ	\$38,975.00

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the quote, as presented, from Stryker for replacement of the HVAC system in the Municipal Building noting that the Township received 2 written quotes and solicited 2 additional vendors but they did not respond and that this quote meets engineering requirements by spec.

Mr. Krov advised that this building may qualify for the States Direct Install Program for the AC but may be a coordination issue-the consensus was look at this program for the replacement of the Riegel Ridge Community Center system and not hold this program up.

Mayor Bush asked if all quoted items have been verified to meet engineering standards and code specifically for this building. Mr. Vogel advised that they are.

Mr. Scheibener and Mr. Krov advised that they would like to have received 3 quotes. Mr. Vogel advises two other companies were called but no one came out. Mr. Bush advised that should be documented

Mr. Scheibener suggested that the Township should own the propane tank so we can purchase propane from vendors we choose not the owner of the tanks  
Mr. Vogel will contact Qualified Purchasing Agent Bill Hance to obtain quotes for the purchase of 1000 gal tanks

<b>Roll Call Vote</b>	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-Removal of the Municipal Building underground oil tank-**Mr. Vogel advised that 2 quotes have been received. Mr. Krov advised that the QPA is waiting for one additional quote.

**Discussion turned to the procedure of the solicitation and receipt of quotes.**

- **The consensus was in the future; Committeemen should only be involved in the formulation of specs with the department head and the QPA, but should not be involved in the dissemination of specs to vendors or the receipt of quotes and should not be in contact with the vendors.**

Mayor Bush advised that in the future specs should be written by an engineer insuring that all vendors will receive the same requirements and will therefore be quoting on the same system.

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-Authorization for the Mayor to sign the lease for the Case Field Concession Stand-**The Committee was to review the final draft lease for action at this meeting.

Mr. Vogel moved and Mr. Scheibener seconded the motion to authorize the Mayor to sign the lease for the Case Field Concession Stand noting that the same kind of lease will be signed for the Delaware Valley Athletic Association in January for their use of the field and that the CFO should send all utility bills to the appropriate club as stated in the agreements.

<b>Roll Call Vote</b>	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**LIAISON REPORTS**

Roselle-

- Veteran’s Day Ceremony will be held at the Veteran’s Memorial on the front lawn of the Municipal Building Monday November 11<sup>th</sup> at 10:00 am-Clerk Miller will send out invitations
- A church group wants to clean up the graffiti on Old River Road- DWP Superintendent Alan Turdo will handle it

Vogel-

- Employee Handbook-is 70% done and should be ready for the September 3<sup>rd</sup> meeting
- Pool painting-quotes are being collected and should be ready for action at the September 3<sup>rd</sup> meeting
- Trees for DPW-Superintended has quotes-Mr. Vogel will follow up for the September 3<sup>rd</sup> meeting

Scheibener-

- Parks and Rec Committee has planned an October Fest (in conjunction with the Holland Township Volunteer Fire Company), a Bus Trip to NYC in December, a bike decorating contest and pie eating contest at Community Day, the Fun Run, and a Haunted Hay Ride
- Basketball Court construction will begin after Labor Day

- Concept Plans for Bethany Ridge should be written up (showing plans for such things as: fields, running trails, riding trails, etc.)-Cushing will provide the quotes he has received.

Krov-

- Foreclosures-almost 300 letters have gone out, notices has been published and posted
- QPA-has worked for the Township for one year at a salary of \$5K/year. Some of the services he has provided this year are:
  - Increased quote threshold and bid threshold
  - Works with CFO and views all Purchase Orders, so the CFO was able to cut his hours
  - Worked on bid specs together for computer services, dumpster and recycling services, security systems, fuel contracts, RFP for the RRCC Terrace project, truck refurbishing project, and new truck for DPW, etc.

Bush-

- Safety problems at the Old River Road Boat Ramp. Mr. Bush advised that the DPW Superintendent and the Police Department reviewed incidents in the area and are going to make recommendations including possible chevron placement and lighting. Mr. Bush will be contacting the State to see if there is a plan for lighting and trash removal. Still need speed control, possibly speed bumps
- Charles Road drainage project, Rummel Road Phase II and Shire Road repairs-bid openings September 12<sup>th</sup>
- County Open Space allocation that we requested for the Bethany Ridge purchase was approved by the Freeholders and a check should be coming soon

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Discussion-**change/cancel the November 19, 2013 meeting which falls during the NJ League of Municipalities Conference

Mr. Roselle moved and Mr. Vogel seconded the motion to change the 2<sup>nd</sup> meeting in November from November 19<sup>th</sup> to November 26<sup>th</sup>

<b>Voice Vote</b>	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-Approval to attend seminars/webinar-**

Mr. Vogel moved and Mr. Roselle seconded the motion to approve Planning Board Secretary Maria Elena Kozak attend the following:

Date	Host	Subject	Cost
9/16/2013 7:00 pm - 9:30 pm	ANJEC-Seminar	High Performing Environmental Commissions Part One-Workshop Highland Park, NJ	No cost
10/10/2013 7:00 pm - 8:00 pm	ANJEC-Webinar	High Performing Environmental Commissions Part Two-Webinar	No cost
9/5/2013 1:00-2:00 p.m.	NJLM	Implementing a Municipal Green Challenge:	No cost
9/11/2013	Hunterdon County Planning & Zoning	Luncheon & Business Meeting	\$30.00

<b>Voice Vote</b>	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-Approval to attend Recertification Seminar-**

Mr. Vogel moved and Mr. Roselle seconded the motion to approve Registrar Cathy Miller, Deputy Registrar Linda Moser and Alternate Registrar Melissa Tigar attend the following:

Date	Host	Subject	Cost
10/22/2013	Mid-State Registrars' Association	2013 Recertification Seminar Business Meeting	\$15.00 each

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-Approval-of Raffle Application- Holland Presbyterian Church**

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the following:

- Application for Raffle 2013-10 **Holland Presbyterian Church** [Off-premise draw raffle awarding merchandise-Hand-made Quilt, Hand-made pillows and 4 hand-made placemats] To be held 11/9/2013 9:00 a.m.-3:00 p.m. at the Holland Church Christian Ed. Building, Holland Township

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-Letter received from Housing and Community Development Services-**

Mr. Scheibener moved and Mr. Vogel seconded the motion to, upon the request of Rosemarie Picone from Housing and Community Development Services, authorize the CFO to release a \$12,800 payment to K & H Excavating, Inc. representing 50% of total payment for installation of complete septic system under the COAH Rehab Program (project # HL 16-12) for B 1.01 L 5, noting that the invoice has been reviewed by CFO Peter Rees and COAH Liaison Melissa Tigar.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-RESOLUTION-Authorizing sale of retired Police Car**

Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Authorizing the Sale of Surplus Property

**WHEREAS**, the Township of Holland has determined that the personal property listed below is no longer needed for public use; and

Police Car  
Make: Ford                      Model: 2007 Crown Victoria                      VIN #: 2FAFP71W47X107359

**WHEREAS**, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through an online auction service; and

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**WHEREAS**, the Township of Holland intends to utilize the online auction services of GovDeals.com under the terms of State contract #83453;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, authorizes the chief financial officer to sell the surplus personal property pursuant to this resolution.

<b>Roll Call Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-RESOLUTION-Hiring Cassidy Brown**

Mr. Scheibener moved and Mr. Roselle seconded the motion adopt the following Resolution:

**RESOLUTION**

Authorization to hire Cassidy Brown as part time  
Front Desk Help at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of Front Desk Help at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

**WHEREAS**, this employee will be required to wear a uniform prescribed by the Township, portions of which will be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, this employee will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required training; and

**WHEREAS**, this employee will be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

**THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Cassidy Brown will be hired as Riegel Ridge Community Center as Front Desk Help at the 2013/2014 rate of **\$8.50** per/hr. working only while supervised by the Director of Parks and Recreation (or her designee) until her background check has been completed.

**BE IT FURTHER RESOLVED**, that this resolution is effective August 20, 2013.

<b>Voice Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

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**-RESOLUTION-Hiring Robin Rummel**

Mr. Scheibener moved and Mr. Roselle seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorization to hire Robin Rummel as part time  
Front Desk Help at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of Front Desk Help at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

**WHEREAS**, this employee will be required to wear a uniform prescribed by the Township, portions of which will be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, this employee will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required training; and

**WHEREAS**, this employee will be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

**THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Robin Rummel will be hired as Riegel Ridge Community Center as Front Desk Help at the 2013/2014 rate of **\$8.50** per/hr. working only while supervised by the Director of Parks and Recreation (or her designee) until her background check has been completed.

**BE IT FURTHER RESOLVED**, that this resolution is effective August 20, 2013.

<b>Voice Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-RESOLUTION-Commitment to fund the Alexis Farm**

Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following Resolution:

**RESOLUTION**

Commitment to fund Alexis/KJA Holdings Farm Block 25 Lot 34

**WHEREAS**, the State Agriculture Development Committee [SADC] certified a market value [CMV] of \$9,000 per acre for the farmland preservation development easement on the Alexis/KJA Holdings Farm in this Township (Block 25 Lot 34) of approximately 70 acres with a non-severable exception, which farm is contained in Hunterdon County’s 2010 Planning Incentive Grant Program, and

**WHEREAS**, based on this Township’s application, the County of Hunterdon will provide a cost share for the acquisition of said development easement, holding title to such development easement, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The acquisition of the development easement on the Alexis/KJA Holdings Farm (Block 25 Lot 34) is approved.
2. The Township commits to funding of the acquisition of said development easement on the Alexis/KJA Holdings Farm (Block 25 Lot 34), which will require an appropriation ordinance.

**BE IT FURTHER RESOLVED**, by said Township Committee that the Municipal Clerk of this Township is directed to forward to the Hunterdon County Agriculture Development Board and the State Agriculture Development Committee certified copies of this Resolution as requested and required.

<b>Roll Call Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-RESOLUTION-** Reimbursing the Municipal Clerk and Buildings and Grounds employee for extra time worked during the two 2013 Special Senate Elections  
Mr. Scheibener moved and Mr. Roselle seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorizing the Chief Financial Officer to pay for additional time served during the Two Special Senate Elections in 2013

WHEREAS, Governor Christie signed an executive order adding two additional elections for the year 2013 to be held on August 13th and October 16th; and

WHEREAS, the State Division of Elections will be reimbursing all additional expenses related to conducting these additional elections; and

WHEREAS, Catherine M. Miller, Municipal Clerk, worked 8 extra hours on August 13, 2013 to perform duties associated with the special election; and

WHEREAS, Ms. Miller will need to work 8 extra hours on October 16, 2013 to perform duties associated with the special election; and

WHEREAS, Buildings and Grounds employee, William Faber, worked 2 extra hours on August 13, 2013 setting up and breaking down the polling place for both elections; and

WHEREAS, Mr. Farber will need to work 2 extra hours on October 16, 2013 in order to set up and break down the polling place for the special election.

NOW THEREFORE BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, State of New Jersey, authorizes the Chief Financial Officer to pay Municipal Clerk, Catherine M. Miller, for 8 extra hours worked on Tuesday, August 13, 2013 and an additional 8 extra hours to be worked on Wednesday, October 16, 2013 for the extra time she has served and will serve the Township during the special elections to be paid to Ms. Miller with her regular earnings in the appropriate pay period.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is authorized to pay Buildings and Grounds employee, William Faber, for 2 extra hours worked on Tuesday, August 13, 2013 and any additional hours worked over his normal daily hours to be worked on Wednesday, October 16, 2013 for the extra time he has served and will serve the Township during the special elections to be paid to Mr. Farber with his regular earnings in the appropriate pay period.

BE IT FURTHER RESOLVED, that the Municipal Clerk and the Chief Financial Officer are authorized to sign and submit to the Hunterdon County Board of Elections all paperwork necessary to

receive reimbursement from the Division of Elections for the overtime pay to Ms. Miller and Mr. Farber.

<b>Roll Call Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**NEW BUSINESS REGARDING BETHANY RIDGE**

**RESOLUTION**-authorization to execute the Supplement and Amendment to Contract for Sale of Real Estate

Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the following Resolution:

**RESOLUTION**

Resolution Authorizing Mayor and Clerk to Execute a Contract for Acquisition for Block 6, Lot 1.34 of the Property

**WHEREAS**, the Township of Holland (“Township”), Hunterdon County, currently owns the Riegel Ridge Community Center of the Milford-Warren Glenn Road ("Riegel Ridge") which is used for recreational and public use purposes; and

**WHEREAS**, the Diocese of Metuchen owns Block 6, Lot 1.02 and Lot 1.03 (“Bethany Ridge Property”) which is adjacent to and immediately to the east of the Riegel Ridge property; and

**WHEREAS**, the Bethany Ridge property presents a unique opportunity for the Township to acquire open space lands for recreational activities and an historic property that could be available either for municipal use or for sale; and

**WHEREAS**, the Township has had discussions with other potential funding partners about assisting in the purchase of the property; and

**WHEREAS**, the Township entered into a Contract for Sale of Real Estate dated June 11, 2013 to acquire the Bethany Ridge Property ("Real Estate Contract"); and

**WHEREAS**, subsequent to the execution of the Contract for Sale of Real Estate it was discovered through title and other investigation by the parties that the sellers also own an additional lot in the same block which is known as Lot I.34 ("Lot I.34"); and

**WHEREAS**, the parties wish to supplement and amend the Contract for Sale of Real Estate to add Lot 1.34 to the acquisition by an agreement known as Supplement and Amendment to Contract for Sale of Real Estate, dated August 19, 2013; and

**WHEREAS**, copies of the Supplement and Amendment To Contract for Sale of Real Estate with will be available for public inspection upon the adoption of this Resolution.

**WHEREAS**, the acquisition of Lot 1.34 will not increase the purchase price established in the Contract for Sale of Real Estate.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that the Mayor and Municipal Clerk are hereby authorized to execute the Supplement and Amendment to Contract for Sale of Real Estate, dated August 19, 2013, in the form attached hereto.

<b>Roll Call Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**-ORDINANCE 2013-10-Authorizing the purchase of certain real property Introduction/First Reading**

Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt Ordinance 2013-10 on first reading and to set the Public Hearing for September 17, 2013

**ORDINANCE 2013-10**

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE NO. 2013-9 , WHICH WAS ENTITLED “AN ORDINANCE AUTHORIZING THE PURCHASE OF CERTAIN REAL PROPERTY BY THE TOWNSHIP OF HOLLAND, IN THE COUNTY OF HUNTERDON, TOWNSHIP KNOWN AS BLOCK 6, LOTS 1.02 and 1.03, ALSO KNOWN AS BETHANY RIDGE, AND APPROPRIATING \$1,300,000.00 FROM THE RESERVE FOR PURCHASE OF LAND FOR THE PURCHASE OF SAID REAL PROPERTY”**

**WHEREAS**, it was the intention of this Township and the Diocese of Metuchen to convey to this Township all lands owned by said Diocese, or any corporate entity controlled or associated with the Diocese, within the area comprising Block 6 on the Tax Map of this Township; and

**WHEREAS**, though title investigation it has been determined that, according to the allocation of properties under this Township’s official Tax Map, not only Lots 1.02 and 1.03 in Block 6, on said Tax Map, were so owned or controlled or associated with the Diocese, but also lands and premises known as Block 6, Lot 1.34, owned by Bethany Ridge, Inc. were so owned, controlled and associated, and it has been the intention of the Diocese and this Township that such lands also be conveyed to the Township; and

**WHEREAS**, the acquisition of the additional parcel, said Lot 1.34, can be accomplished without additional appropriation but requires authorization for purchase under applicable law;

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, with the following language being an amendment of Ordinance No. 2013-9 as follows:

**SECTION ONE:** The sum of \$1,300,000 is hereby appropriated from the Reserve for Purchase of Land to an appropriation entitled the Purchase of Land in the Township of Holland, to be used for the purchase price of the acquisition by this Township of real property in this Township known as **Block 6, Lots 1.02, 1.03, and 1.34**, also known as Bethany Ridge, and for costs and expenditures incidental to such acquisition. The acquisition by this Township of said real property pursuant to the Local Lands and Buildings Law, N.J.S.A. 40A:12-1 *et seq.* is hereby authorized.

**SECTION TWO:** The period of usefulness of the acquisition of real property as defined by N.J.S.A. 40A:2-22, is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** by said Township Committee that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

<b>Roll Call Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

**BUSINESS FROM TOWNSHIP ATTORNEY**

No report

**MEETING OPEN TO PUBLIC**

- Ted Harwick-Questioned bills, report of income and expenses of RRCC for the year. Harwick will get 2012 from CFO
- Alfons Mayer-asked if natural gas could be in the future for the Municipal Building-the consensus was no

**EXECUTIVE SESSION**-at 9:24 pm

**-RESOLUTION**-to enter into Executive Session-

Mr. Krov moved and Mr. Roselle seconded the motion adopt the following Resolution:

**RESOLUTION**

Entering into Executive Session

**WHEREAS**, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Attorney Advice-possible litigation
- Contract Negotiations-Bethany Ridge

**BE IT FURTHER RESOLVED**, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

<b>Voice Vote</b>	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

The Committee returned to open session at 9:54 p.m. pm

**ADJOURN**

Mr. Krov moved and Mr. Scheibener seconded the motion to adjourn at 9:55 p.m.

<b>Roll Call Vote /Voice Vote</b>	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

\_\_\_\_\_  
Catherine M. Miller, RMC  
Municipal Clerk

\_\_\_\_\_  
Daniel T. Bush, Mayor  
Anthony Roselle, Deputy Mayor