

HOLLAND TOWNSHIP COMMITTEE
2024 RE-ORGANIZATION MEETING AGENDA
JANUARY 02, 2024

CLERK TIGAR CALLS THE MEETING TO ORDER

The January 2, 2024 Re-Organization meeting of the Holland Township Committee will now come to order.

CLERK TIGAR TAKES ROLL CALL: when your name is called, please respond with “present”

Committeemen Dan Bush
Committeemen Robert Thurgarland
Committeemen Scott Wilhelm
Committeewoman Lisa Pezzano
Committeemen Duane Young
Attorney Matthew Lyons
Municipal Clerk Melissa Tigar

CLERK TIGAR LEADS FLAG SALUTE

“At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance”

CLERK TIGAR READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Municipal Clerk **December 21, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building; on the Holland Township Website and
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

ZOOM INFORMATION

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee Re-Org
Time: Jan 2, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNpcGUxdz09&omn=83580249725>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968,7480301411#, *951148# US

ATTORNEY LYONS ADMINISTERS OATH OF OFFICE TO:

- Committeewoman Lisa Pezzano for her new three-year term
- Committeemen Duane Young for his new three-year term

ELECTION OF MAYOR

- Clerk requests a motion to nominate the Holland Township Mayor for 2024
- Clerk takes roll call vote

ATTORNEY LYONS ADMINISTERS OATH OF OFFICE TO: the newly elected Mayor

- The Mayor takes the center seat on the dais

ELECTION OF THE DEPUTY MAYOR

- The Mayor requests nominations for Deputy Mayor in 2024
- Clerk takes roll call vote

ATTORNEY LYONS ADMINISTERS OATH OF OFFICE TO: the newly elected Deputy Mayor

- The Deputy Mayor takes the seat to the left of the Mayor

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- The remaining Committee members take a seat in the appropriate seats

APPROVAL OF MINUTES OF THE: December 19, 2023 Regular and Executive Session Meetings.

APPROVAL OF BILLS AS SUBMITTED

Holland Township Bill List 29-Dec-23					
Check#	Vendor	PO	Description	Payment	Check Total
34921	ADR TOWING, INC.	35506	OEM Bus Repair	\$ 4,527.50	\$ 4,527.50
34922	ALAN J. TURDO	36026	REFUND 10% PAID FOR SPOUSE INSURANCE FRO	\$ 6,549.52	\$ 6,549.52
34923	ALEX HAMMERSTONE	36001	2023 Clothing Allowance per Union Contra	\$ 474.89	\$ 474.89
34924	ALLEGRO ENTERPRISES,	35995	Water Delivery RRCC	\$ 46.84	\$ 46.84
34925	AMBASSADOR MEDICAL S	36025	RANDOM DRUG TEST	\$ 180.00	\$ 180.00
34926	AQUA NEW JERSEY	36031	RRCC Pool 8797	\$ 47.80	\$ 47.80
34927	AQUA NEW JERSEY	36032	910 Milford Warren Glen Rd Seasonal Yard	\$ 21.74	\$ 21.74
34928	AQUA NEW JERSEY	36033	Lawn Irrigation (9078)	\$ 20.41	\$ 20.41
34929	AQUA NEW JERSEY	36034	REC CTR (8796)	\$ 198.12	\$ 198.12
34930	CLEMENS UNIFORM	35994	Mats for RRCC	\$ 99.04	
		36038	Mats for Municipal Building	\$ 41.98	\$ 141.02
34931	COLLIERS ENGINEERING	35936	HLT0090 SPRING GARDEN ROAD - NOVEMBER 20	\$ 133.25	
		35985	Planner Services thru 121023	\$ 1,160.00	
		35986	PB HK B24 L 3 13 review thru 121023 Plan	\$ 280.00	
		35987	PB HK B24 L 3 13 review thru 121023 Plan	\$ 40.00	\$ 1,613.25
34932	COX PRINTER	35983	Envelopes, Dog Licensing, Dumpster Passe	\$ 210.00	
		35983	Envelopes, Dog Licensing, Dumpster Passe	\$ 940.00	
		35983	Envelopes, Dog Licensing, Dumpster Passe	\$ 1,106.16	\$ 2,256.16
34933	DALE APGAR	36035	Overpayment Refund Veterans Deduction	\$ 250.00	\$ 250.00
34934	Daxko LLC	35993	Daxko December 2023	\$ 719.30	\$ 719.30
34935	DEER CARCASS REMOVAL	36011	Deer Carcass Removal	\$ 456.00	
		36012	Deer Carcass Removal	\$ 57.00	\$ 513.00
34936	Direct Energy Busine	36048	Account 1294536	\$ 434.04	\$ 434.04
34937	EAGLE POINT GUN	36016	Police Equipment	\$ 1,184.91	\$ 1,184.91
34938	EASTON BLOCK & SUPPL	35999	Cement Hydro	\$ 168.95	\$ 168.95
34939	EDMUNDS GOVTECH	36024	Added & Omitted Tax Bills - 2 Part	\$ 270.00	\$ 270.00
34940	ELIZABETHTOWN GAS	36057	Meter 01061655 Account 93404665351 RRCC	\$ 543.68	\$ 543.68
34941	Energ Fitness Wellne	35991	Weight Horn	\$ 99.81	\$ 99.81
34942	Finelli Consulting E	35988	PB Holland Solar Farm B2 L1 02 services	\$ 1,076.25	\$ 1,076.25
34943	Gall's	36010	Shirt	\$ 71.52	\$ 71.52
34944	GEBHARDT & KIEFER, P	35954	NOVEMBER 2023 - GENERAL	\$ 3,111.00	\$ 3,111.00
34945	GEBHARDT & KIEFER, P	35955	Tax Appeal Nov 2023	\$ 714.00	\$ 714.00
34946	GEBHARDT & KIEFER, P	35956	Tax Appeal Nov 2023	\$ 204.00	\$ 204.00
34947	GEORGE MAZUR	36002	2023 Clothing Allowance per Union Contra	\$ 86.67	\$ 86.67
34948	GRIFFITH-ALLIED TRUC	35998	Police/DPW Gas	\$ 1,087.20	\$ 1,087.20
34949	Heather Jenkins	35996	Mileage - ACA Class	\$ 70.74	\$ 70.74
34950	J C Ehrlich Co Inc	36022	Commercial Pest Maintenance Service DECE	\$ 225.30	
		36039	Commercial Pest Maintenance Service DEC	\$ 75.10	\$ 300.40
34951	JERSEY CENTRAL POWER	36017	Acct 100 060 952 585 Street Lights Holla	\$ 61.39	\$ 61.39
34952	JERSEY CENTRAL POWER	36020	Account 100 004 272 595 Street Lights MV	\$ 23.67	\$ 23.67
34953	JERSEY CENTRAL POWER	36021	Account 100 004 272 652 Street Lights 11	\$ 1,381.97	\$ 1,381.97
34954	JERSEY CENTRAL POWER	36041	Account 100 004 555 858 Baseball 11/18/2	\$ 118.20	\$ 118.20
34955	JERSEY CENTRAL POWER	36042	Account 100 004 555 932 Case Field 11/18	\$ 46.58	\$ 46.58
34956	JERSEY CENTRAL POWER	36043	100 029 305 644 - 11/18/23 - 12/19/23	\$ 733.56	\$ 733.56
34957	JERSEY CENTRAL POWER	36044	100 070 503 212 Garage 11/18/23 - 12/19/	\$ 4.09	\$ 4.09
34958	JERSEY CENTRAL POWER	36045	Account 100 077 061 016 - 11/18/23 - 12/	\$ 146.28	\$ 146.28
34959	JERSEY CENTRAL POWER	36046	Account 100 003 579 271 Library 11/18/23	\$ 70.67	\$ 70.67
34960	JESSICA DULIN-SOTO	36051	Yoga December 2023	\$ 440.00	\$ 440.00
34961	JESSICA NEGLIA	35992	Mileage Report Aquatic Class 12/7/2023	\$ 72.05	\$ 72.05
34962	JOHN P GALLINA, ESQ	35984	PB HK B24 L 3 13 review thru 121023 Atto	\$ 135.00	\$ 135.00
34963	LAURA KNOTT	36053	Yoga December 2023	\$ 495.00	\$ 495.00
34964	LDI Connect	35990	Copies for RRCC	\$ 22.23	\$ 22.23
34965	LMR DISPOSAL	36000	Recycling Dumpster	\$ 1,140.00	\$ 1,140.00
34966	MELANIE WOROB	36055	Fitness Classes December 2023	\$ 720.00	\$ 720.00
34967	MICHELLE TRIVIGNO	36058	Dues, Mileage	\$ 466.02	\$ 466.02
34968	MILFORD/FRENCHTOWN A	36018	Vehicle Maintenance	\$ 449.05	\$ 449.05
34969	MILFORD/FRENCHTOWN A	36019	Vehicle Maintenance	\$ 30.58	\$ 30.58
34970	NJ DEPT OF HEALTH &	35989	Nov-23	\$ 12.60	\$ 12.60
34971	NJ DEPT OF HEALTH &	35997	Dec-23	\$ 9.60	\$ 9.60
34972	NJ DEPT OF HEALTH &	36003	Jul-22	\$ 12.00	\$ 12.00
34973	NJ DEPT OF HEALTH &	36004	Jun-22	\$ 25.80	\$ 25.80

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34974	NJ EVENT SERVICES LL	36049	DPW 12/13/23 - 1/12/24	\$ 220.00	\$ 220.00
34975	NJ STATE ASSOC. OF C	35020	Training	\$ 250.00	\$ 250.00
34976	NRG BUSINESS	36047	SERV LOC ID 776745 61 CHURCH ROAD	\$ 672.59	\$ 672.59
34977	OSWALD ENTERPRISES,	34376	Sanitary Sewer Inspection Project HLT057	\$ 12,500.00	\$ 12,500.00
34978	PANNIER GRAPHICS	35620	FIBERGLASS EMBEDDED PANEL	\$ 1,685.00	\$ 1,685.00
34979	RJ'S DIESEL AND AUTO	36013	Vehicle Maintenance	\$ 103.82	
		36014	Vehicle Maintenance	\$ 104.70	
		36015	Vehicle Maintenance	\$ 103.80	\$ 312.32
34980	SERVICE ELECTRIC CAB	36005	RRCC Phone, Internet, TV	\$ 211.75	\$ 211.75
34981	SHOPRITE OF HUNTERDO	36007	Supplies for Cookies with Claus event	\$ 25.33	\$ 25.33
34982	STAPLES BUSINESS ADV	36059	Hanging Folders, Batteries, Envelopes Ho	\$ 671.17	\$ 671.17
34983	Steven Underhill	36030	PERC test witness mileage	\$ 111.47	\$ 111.47
34984	TAMATHA ISENBERG	36054	Yoga Flow December 2023	\$ 165.00	\$ 165.00
34985	THERESA VERDI	36023	Cleaning services at Municipal Building	\$ 700.00	
		36056	Cleaning RRCC 12/1 - 12/15	\$ 480.00	\$ 1,180.00
34986	TREASURER, STATE OF	36060	4th Quarter 2023 Marriage Applications	\$ 100.00	\$ 100.00
34987	TRIFLEX IT SOLUTIONS	36027	Email Protection	\$ 275.00	
		36028	Email Protection	\$ 286.00	
		36029	OFFSITE BACKUP BARRACUDA BACKUP SERVICE	\$ 399.00	\$ 960.00
34988	UNITED SITE SERVICES	36050	Portable Toilets RRCC	\$ 67.08	\$ 67.08
34989	VERIZON	36040	DECEMBER 2023 BILLING	\$ 254.42	\$ 254.42
34990	WB Mason Co Inc	36006	Paper Towels	\$ 191.20	\$ 191.20

TOTALS: \$ 53,176.39 \$ 53,176.39

34866	DANIEL A. SALVATO	Overpayment Refund Veterans Deduction	\$ 250.00	\$ 250.00
34866	DANIEL A. SALVATO	Void issued in error	\$ (250.00)	(250.00)
34875	GENERAL CODE, LLC		\$ 155.00	\$ 155.00
				\$
34875	GENERAL CODE, LLC	Void wrong amount	\$ (155.00)	(155.00)
34919	GENERAL CODE, LLC	Municipal Clerks Study Guide Update	\$ 209.00	\$ 209.00
34920	Jessica Neglia, Custodian of Petty Cash	Copies of keys for RRCC	\$ 8.00	\$ 8.00
120823	Quadient Inc	Refill postage machine	\$ 400.00	\$ 400.00
121523	Quadient Inc	Refill postage machine	\$ 500.00	\$ 500.00

TOTALS: \$ 1,117.00 \$ 1,117.00

TOTAL BILL LIST 12/29/2023 \$ 54,293.39 \$ 54,293.39

ADOPTION OF THE CONSENT AGENDA

- Mayor asks the Committee if any member wishes to remove any item from the Consent Agenda for separate discussion/consideration/vote.
- Mayor requests motion and seconded to adopt the Consent Agenda

CONSENT AGENDA

AUTHORIZING CHIEF FINANCIAL OFFICER to charge \$20.00 for any checks that are returned by the bank

AUTHORIZING TAX ASSESSOR to charge \$10.00 for an affidavit listing names of property owners as under the Municipal Land Use Law.

ADOPTING THE FOLLOWING RESOLUTIONS:

RESOLUTION-

**Designating the Official Newspapers of the Township of Holland
in Accordance with The Open Public Meetings Act**

WHEREAS, the Open Public Meetings Act of 1975 requires that notice of meetings be sent to a local newspaper at least 48 hours in advance of all meetings.

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WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq. hereinafter the "Act" provides for the giving of an annual notice by public bodies of a schedule of the succeeding year, including the location of each meeting to the extent it is known, and the time and date of each meeting; and

WHEREAS, the Act authorizes a public body to make certain other determinations and to take certain other actions in conformance therewith;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Holland in the County of Hunterdon, State of New Jersey that:

The Township Committee hereby adopts the first and third Tuesday of each month as its regular meeting dates, to be held at 7:00 p.m. in the Municipal Building, 61 Church Road in Holland Township or such other date or place as designated or rescheduled in conformity with the said Act as follows:

January 2 (Re-org.) and Jan 16	July 2 and 16
February 6 and 20	August 6 and 20
March 5 and 19	September 3 and 17
April 2 and 16	October 1 and 15
May 7 and 21	November 6 (Wed) and 19
June 5 (Wed.) and 18	December 3 and 17

The Township Committee hereby designates the following newspapers as the newspapers to receive any and all notices required or permitted to be given under the Act including but not limited to the Annual Notice of regular meetings or any revision thereto, 48hour notice of any special meeting and notice of any emergency meeting for which prior adequate notice was not provided:

The *Hunterdon County Democrat* which is hereby determined to be the newspaper, which has the greatest likelihood of informing the public within this municipality, of meetings of the public bodies of the Township of Holland and is designated as the Official Newspaper of the Township.

The following newspaper(s) are hereby designated as alternate newspapers to receive any of the notices described above in the event that the Primary newspaper is unavailable to receive or publish such notices within the time requirements of the Act due to weekly publishing schedules;

- The *Star Ledger* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.
- The *Express Times* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.

RESOLUTION-

Appointing Township Officials

WHEREAS, there exists a need for the following Township Officials in 2024:
Deputy Registrar, Tax Search Officer, Sewer Rent Collector, Public Information Coordinator/Custodian of Official Record, Dog Licensing Officer, Zoning Officer/Development Regulations Officer, Municipal Housing Liaison, and Certified Recycling Coordinator, Certified Clean Communities Coordinator, Qualified Purchasing Agent.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, State of New Jersey that the following be appointed effective 1/1/2024-12/31/2024:

- Samantha Gravelle as Deputy Registrar
- Virginia Colucci as Dog Licensing Officer
- Ann Marie Silvia as Tax Search Officer
- Ann Marie Silvia as Sewer Rent Collector

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- Maria Elena Kozak as Land Use Administrator (Zoning Officer and Development Regulations Officer, COAH Administrator, Land Use Board Secretary)
- Maria Elena Kozak as Municipal Housing Liaison
- Municipal Clerk Melissa Tigar as Public Information Coordinator/Custodian of Official Records
- William Hance as Qualified Purchasing Agent
- Corey Colaluca as Certified Recycling Coordinator
- Department of Public Works Superintendent Corey Colaluca as Clean Communities Coordinator

RESOLUTION-

Supporting the Holland Township Sustainable Jersey Green Team

WHEREAS, on July 5, 2011 the Holland Township Committee adopted a resolution establishing the Holland Town Sustainable Jersey Green Team and authorized the Township to participate in the Sustainable Jersey program, and

WHEREAS, each year thereafter, the Township Committee has continued to support the Holland Township Green Team by annually re-appointing members to the Green Team at their re-organizational meeting in January.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland in the County of Hunterdon in the State of New Jersey, that the entire Holland Township Committee and our residents continue to support the Team's efforts to pursue Sustainable Jersey certification.

BE IT FINALLY RESOLVED, that we applaud the members of the Township's Green Team and congratulate them on achieving Bronze Level Certification.

RESOLUTION-

Naming Affirmative Action P.A.C.O. of the Township of Holland for 2024

BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, in the State of New Jersey, in accordance with P.L 1975 C. 127 (N.J.A.C. 17:27), does hereby designate the Public Agency Compliance Officer of the Township of Holland in Hunterdon County, New Jersey for the year 2023 to be:

Municipal Clerk Melissa Tigar
61 Church Road Milford, New Jersey 08848
Phone (908) 995-4847 Ext 210 Fax (908) 995-7112
clerk@hollandtownship.org

RESOLUTION-

Authorizing the Township of Holland Through the Holland Township Police Department, a Local Law Enforcement Agency, to Participate in the Defense Logistics Agency Law Enforcement Support Office, 1033 Program to Enable the Holland Township Police Department to Request and Acquire Excess Department of Defense Equipment

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and

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resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the [County/Municipal LEA] is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2024 to December 31, 2024.

BE IT FURTHER RESOLVED, that Holland Township Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Holland Township Police Department without restriction; and

BE FURTHER RESOLVED, that Holland Township Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes controlled property items and

BE IT FURTHER RESOLVED that the Holland Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Holland Township Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED, that the Holland Township Police Department will notify the Township Committee prior to acquiring any items that would have an impact on the Municipal Budget.

BE IT FINALLY RESOLVED, that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2024 to December 31, 2024.

RESOLUTION-

Regarding Cash Management Plan for the Year 2024

WHEREAS, P.L. 1983, Chapter 8, Local Fiscal Affairs Law, N.J.S.A.; 40A:5-14, has been amended to require that each municipality designate a Cash Management Plan for the deposit of local unit's monies, January 2, 2024 Re-organization

BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, in the State of New Jersey, that the following Cash Management Plan be adopted by the Township of Holland thereafter "Municipality":

A. DESIGNATION OF OFFICIAL DEPOSITORIES

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1. The following financial institutions are designated official depositories; under the direction of the Chief Financial Officer.

Fulton Bank	Wells Fargo	New Jersey Cash Management Fund
PNC Bank	Unity Bank	Somerset Savings Bank
Peapack-Gladstone Bank	Northfield Bank	Yardville National Bank/PNC Bank
The Provident Bank	Sovereign Bank	Valley National Bank
TD Bank	Citizens Bank	

2. Designated Official Depositories are required to submit to the Chief Financial Officer of this municipality a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act, notification of eligibility which must be filed semiannually in the Department of Banking as of June 30th and December 31st of each year.

3. Designated official depositories are required to submit to the Chief Financial Officer a copy of institution's Annual Report" on an annual basis.

B. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt in accordance with State Statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.
2. Capital and debt service funds may be deposited into interest bearing accounts. Noninterest bearing accounts shall be regularly monitored for the availability of funds for investment.
3. Trust funds may be deposited into interest bearing accounts. Non-interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.
4. Payroll and agency remittance funds shall be maintained in regular checking accounts, only insofar as they serve to compensate the bank for payroll data processing services.

C. DESIGNATION OF ALLOWABLE INVESTMENT INSTRUMENTS

The Municipality may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, Chapter 236 (C. 17:9-44).

1. All designated depositories must conform to all applicable State Statutes concerning depositories of public funds.
2. All depositories shall obtain the highest amount possible FDIC and or FSLIC coverage of all Municipal Assets (Demand and Certificate of Deposit).
3. Collateral will be required for all deposits and investment of the Municipality, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent (100%) of all deposits and investments.
4. The Township shall be permitted to invest in certain governmental Securities in accordance with 40A:5-15.1

D. REPORTING PROCEDURES

The Chief Financial Officer shall prepare for the Municipal Governing Body the following investment reports:

1. Monthly Reporting: A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.
2. The Chief Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st of each year and at other such times required by the auditors.

E. MAXIMUM MATURITY POLICY

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State governments.

F. INVESTMENT PROCEDURES

1. Bids for Certificates of Deposit and Repurchase Agreements will be solicited of all designated depositories only if the amount is \$100,000.00 or greater.

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2. Telephone bids will be solicited of designated depositories by the Chief Financial Officer or his designated staff member.

3. The depository shall specify the principal amount of the investment bid on, interest rate, and number of days used to calculate the interest to be paid on maturity.

4. Interest paid shall be from the date the bid was awarded to the day of maturity.

5. All bidders may request the results of the bid after the bid is formally awarded.

6. A check or wire transfer of funds will be made available to the winning bidder the same business day the bid is awarded.

7. Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturity and rates. A bid form of the Municipality may be used.

8. The Chief Financial Officer is authorized to invest and reinvest funds of the various accounts of this municipality without formal resolution of this governing body for each investment or turnover of funds, provided that investments are made at the highest available rate of interest consistent with applicable laws and regulations.

G. CONTROLS

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designated for telephone orders, wire transfers and securities safekeeping, only specifically designated personnel of the department of finance shall be allowed to conduct this part of the transactions and all activity should be subject to immediate written confirmation by the designated depository. The Chief Financial Officer shall review each day's activity

H. COMPLIANCE

The Cash Management Plan of the Municipality shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

RESOLUTION-

Authorizing Official Municipal Signatories of the Township of Holland for 2024

BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, in the State of New Jersey, that the following Township Officials are hereby designated as those authorized to sign checks and warrants for the withdrawal of funds from the official depositories of the Township of Holland for the year 2024:

Mayor	Deputy Mayor
Chief Financial Officer	Municipal Clerk

RESOLUTION-

Authorizing Interest Rate/Grace Period/Year End Penalty

WHEREAS, N.J.S.A. 54:4-67 et seq., permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Holland that the rate of interest on unpaid taxes shall be eight (8) percent per annum on the first One Thousand Five Hundred (\$1,500) Dollars of delinquency and eighteen (18) percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500) Dollars to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and,

BE IT FURTHER RESOLVED, that the rate of interest on unpaid sewer bills shall be eight (8) percent per annum up to One Thousand Five Hundred (\$1,500) Dollars of delinquency and eighteen (18) percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and

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BE IT FURTHER RESOLVED, that in addition to the interest provided above, on all delinquencies in excess of Ten Thousand (\$10,000.00) Dollars which are not paid prior to the end of the calendar year, the tax collector shall also collect a penalty of six (6) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000) Dollars.

BE IT FINALLY RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

RESOLUTION-

Authorizing the Tax Collector to Charge a Fee for Checks Returned for Insufficient Funds

WHEREAS, N.J.S.A. 40:5-19 has been enacted to allow a municipality the authority to impose a service charge to be added on an account where payment by check or other written instrument was returned for insufficient funds.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, does hereby authorize the Tax Collector to charge the aforementioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds during the current fiscal year, and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in certified check, cashier's check, or cash, and,

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Tax Collector and the Municipal Auditor.

RESOLUTION-

Cancellation of Tax Overpayments/Sewer Overpayments and Delinquencies

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts of less than \$10.00; and

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of sewer rent overpays or delinquencies of less than \$5.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland of the County of Hunterdon, State of New Jersey, the Tax Collector and Sewer Rent Collector are hereby authorized to cancel said tax and sewer amounts as deemed necessary.

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Tax Collector, Sewer Rent Collector and Township Auditor.

******* END OF CONSENT AGENDA *******

RESOLUTION-

PROFESSIONAL SERVICES

Resolution Authorizing the Award of a Contract for Certain Township Professionals Not Utilizing the Process Defined in the Third Definition Under N.J.S.A. 19:4A-20.7

WHEREAS, there exists a need for Municipal Engineer, Municipal Attorney, Municipal Planner, Insurance Advisors, Municipal Auditor, and Occupational & Environmental Engineer, in the Township of Holland, County of Hunterdon, in the year 2024 and

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WHEREAS, there is a need for Township insurance advisors, with respect to casualty insurance and other similar insurance, and with respect to health insurance; and

WHEREAS, the Chief Financial Officer of the Township has certified that sufficient funds are available to pay the costs of professional services contracts for these purposes; and

WHEREAS, said Chief Financial Officer has certified that the contracts (recited below), could exceed \$17,500 in value, and such parties have furnished to the Township [or will furnish prior to the effectiveness of an award of a contract to them] a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contribution so reportable; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the award of contracts for Professional Services without competitive bidding must be advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey in a meeting assembled as follows:

(A) That the Mayor and Clerk of the Township of Holland are hereby authorized and directed to execute contracts with following, all being for a one year period beginning **January 1, 2024**, contingent upon receipt from each of the following where the contract would exceed \$17,500 of a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) within the 12 month period prior to the contract award, and that they will not, during the term of their contract make any political contribution so reportable, and also contingent upon receipt of a Political Contribution Disclosure Certification prescribed by N.J.S.A. 19:44A-20.26.

Gebhardt & Kiefer, P. C., 1318 Route 31 North, Annandale, New Jersey as Township Attorney, having rendered Holland Township such services in the past.

Scholl & Whittlesey LLC Countryside Plaza North 361 State Route 31 Building C, Suite 801 Flemington, New Jersey 08822, as Township Labor Attorney, having rendered Holland Township such services in the past.

Paul Sterbenz, Colliers Engineering and Design 53 Frontage Road Suite 110 Hampton, New Jersey as Township Engineer and as Licensed Sewer Operator having rendered Holland Township such services in the past.

Darlene Green, Colliers Engineering and Design 53 Frontage Road Suite 110 Hampton, New Jersey as Township Planner and Township Highlands Planner having rendered Holland Township such services in the past.

Martucci Engineering, LLC. 49 East Main Street Flemington, New Jersey 08822 as Special Projects Engineer having rendered Holland Township such services in the past.

Finelli Consulting Engineer, 205 Route 31 North, Washington, New Jersey 07882 as Conflict Engineer having rendered Holland Township such services in the past.

RK Occupational & Environmental Analysis Inc. of Phillipsburg, New Jersey to provide the necessary training programs, to survey the Townships hazardous substances and to properly label these substances, having rendered Holland Township such services in the past.

Bedard, Kurowicki & Co, CPA (BKC), 39 State Route 12 Suite 2, Flemington, New Jersey as Township Auditor, having rendered Holland Township such services in the past.

Groendyke Associates of Califon, New Jersey as Township Insurance Agent, having rendered Holland Township such services in the past.

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Rosko Associates, Inc. of Blairstown, New Jersey as Township Health Insurance Agent, having rendered Holland Township such services in the past.

Delaware Valley Family Health Center, 200 Frenchtown Rd, Milford, NJ as Township Physician having rendered Holland Township such services in the past.

City Connections, 22 Barrier Drive Hazlet, New Jersey as Township Web Page Developer having rendered Holland Township such services in the past.

TriFlex IT Solutions, LLC, 174 Nassau Street Suite 316 Princeton, New Jersey 08543 as Computer Consultants having rendered Holland Township such services in the past.

(B) These contracts are awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law.

(C) This resolution shall be printed once in the Hunterdon County Democrat.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

Appointments and Reappointments by the Mayor

2024 MUNICIPAL AGRICULTURE ADVISORY COMMITTEE

Mayor designated one of the members to serve as Chairman _____ (2023 L Lafevre)

NAME	TERM EXPIRES
Larry LaFevre	12/31/2023
John Bonham	12/31/2023
Kyle Young	12/31/2023
Susan Dufek	12/31/2023
Laura Wilson	12/31/2023

ALTERNATES #1 (1 year term):

Ron Lozowski	12/31/2023
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ALTERNATES #2 (1 year term):

Alex Hammerstone	12/31/2023
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2024 ENVIRONMENTAL COMMISSION MEMBERS

Mayor designates one of the members to serve as Chairman _____ (2023 Michael Keady)

Tony Rizzello	12/31/2023
Jerry Bower	12/31/2023
Regina Barna	12/31/2023

2024 STORMWATER COMMITTEE

NAME
Michael Keady
Jerry Bowers
Maria Elena Kozak
Davina Lapczynski

MUSCONETCONG RIVER MANAGEMENT COUNCIL WITH THE WATERSHED ASSOCIATION

NAME
Dwight Pederson

ALTERNATE-

Mike Keady

2024 HISTORIC PRESERVATION COMMISSION MEMBERS

NAME	CLASS	TERM EXPIRES
Joseph Becker	B 4 yrs	12/31/2023
Larry LaFevre	B 4 yrs	12/31/2023

ALTERNATES #1:

JoAnn Bonham Schaible	2 yrs	12/31/2023
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2024 LAND USE BOARD MEMBERS

Mike Keady	II (1yr)	12/31/2023
Scott Wilhelm	III (1yr)	12/31/2023
William Martin	IV (4yr Term)	12/31/2023
Bill Ethem	IV (4yrs)	12/31/2023
Ryan Preston	Alt #1 (2yrs)	12/31/2023
Joe Cinquemani	Alt #2 (2yrs)	12/31/2023

2024 SUSTAINABLE JERSEY GREEN TEAM

CLASS / NAME		TERM EXPIRES
Township Committee Liaison	Duane Young	12/31/2023
Resident Citizen Representative	Susan Fleisher	12/31/2023
Resident Citizen Representative	Davina Lapzcynski	12/31/2023
Resident Citizen Representative	Ryan Preston	12/31/2023
Resident Citizen Representative		12/31/2023
Representative of Board of Health		12/31/2023
Representative of Land Use Board	Michael Miller	12/31/2023
Representative of Environmental Commission	Mike Keady	12/31/2023
Representative of Department of Public Works		
CFO/Purchasing Agent		
Engineer/Planner		

2024 PARKS & RECREATION COMMITTEE MEMBERS

NAME	TERM EXPIRES
Joseph Somers	12/31/2023

2024 EMERGENCY MANAGEMENT OFFICIALS

OFFICIAL	TERM EXPIRES
Gail Rader	12/31/2023
Deputy Emergency Management Coordinator	1 year term
Richard Botto Jr	12/31/2023
Deputy Emergency Management Coordinator	1 year term
Catherine Elder	12/31/2023
Deputy Emergency Management Coordinator	1 year term
David Wiklanski	12/31/2023
Deputy Emergency Management Coordinator	1 year term

Appointments and Reappointments by the Township Committee

2024 BOARD OF HEALTH MEMBERS

Anthony Szumski	12/31/2023
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APPROVAL of Contract for Police Chief.

RESOLUTION-

Approval of the 2024 Holland Township Community Emergency Response Team (CERT) Roster of Members

BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the following 2024 Holland Township Community Emergency Response Team Roster is approved:

Walter Baumgarten
Jill Boethig
Richard Botto
Denise Botto
Alyce Brophy
Jim Brophy
David Burchett
Barbara Chilmonik
William Cordasco

Don DeLorenzo
Lisa DiStefano
Catherine Elder
Frederick Ferry
Natalie Ferry
David Gansfuss
Jessica Gutsick
Linda Harris
Jean Hewens

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Teresa Klapper
George Knoedl
Joan Kolonia
Bob Lizanich
Donna Lizanich
Carmine Lombardi
Alberto Maneri
Frank Maneri
Jeffrey Modica
Ronald Mortensen
Susan Panzer
Sandy Phillips

Dante Pillon III
Daniel Rader
Gail Rader
Alejandra Rivera
Kelly Tolles
Wyatt Tolles
David Van Gilson
Charles Weber
Debra Weber
Dave Wiklanski
Annette Worswick
Stephen (Bruce) Worswick

RESOLUTION-

**Approval of the 2024 Holland Township Volunteer Fire Company
Roster of Members and Officers**

BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the following 2024 Holland Township Volunteer Fire Company Roster is approved:

Josh Adams	Mike Bent	Tyler Blake	Jerry Bowers
Ben Cialone	Joe Cinquemani	Chris Collins	Rich Davi
Pete Davis	Robert Davis	Robert Desmelyk	John Desmelyk
Niel Donnenfeld	Tom Dougherty	Tom Erwin	Bill Ethem
Sean Gutsick	Mike Hiel	Harry Hults	Pete Kanakaris
Ben Karmondi	Samuel Kirkpatrick	Carl Knight	Jordan Knight
Jason Kolterjahn	Bill Lewis	Bill Martin	Mike Miller
Mike Murphy	Anthony Roselle	Chris Spitzer	Aldo Tammaro
Vincent Tammaro	Richard Theesfeld	Steve Underhill	Tom Welsh

Line Officers:

Chief Tom Dougherty	Deputy Chief Carl Knight	Assistant Chief Christopher Collins
Captain Thomas Welsh	Captain Richard Davi	
Lieutenant Steve Underhill	Lieutenant Jon Desmelyk	Lieutenant Joseph Cinquemani
Lieutenant Aldo Tammaro		

Executive Officers

President Anthony Roselle	Vice President William Ethem
Secretary Jordan Knight	Finance Michael Miller

RESOLUTION-

2024 TEMPORARY OPERATING BUDGET

WHEREAS, N.J.S.A 40: A 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year,

WHEREAS, the total appropriations in the 2023 budget, exclusive of any interest and debt redemption charges, capital improvement and public assistance, is the sum of \$5,368,872.15 and

WHEREAS, 26.25% of the total appropriations in the 2024 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$1,409,328.00,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

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2024 TEMPORARY OPERATING BUDGET

	AMOUNT
MAYOR & COUNCIL	
Salaries & Wages	5,000.00
Other Expenses	10,000.00
MUNICIPAL CLERK	
Salaries & Wages	23,750.00
Other Expenses	3,000.00
FINANCIAL ADMINISTRATION	
Salaries & Wages	31,000.00
Other Expenses	9,000.00
AUDIT SERVICES	
Other Expenses	10,000.00
ASSESSMENT OF TAXES	
Salaries & Wages	11,300.00
Other Expenses	1,000.00
COLLECTION OF TAXES	
Salaries & Wages	6,100.00
Other Expenses	4,000.00
Communications/IT Services	
Other Expenses	5,000.00
LEGAL SERVICES & COSTS	
Other Expenses	15,000.00
ENGINEERING SERVICES & COSTS	
Other Expenses	7,000.00
MUNICIPAL COURT	
Salaries & Wages	-
Other Expenses	7,163.16
PUBLIC WORKS	
Salaries & Wages	125,000.00
Other Expenses	75,000.00
LAND USE BOARD	
Salaries & Wages	16,000.00
Other Expenses	7,000.00
ZONING	
Other Expenses	500.00
BUILDINGS & GROUNDS	
Salaries & Wages	3,000.00
Other Expenses	60,000.00
FIRE	
Other Expenses	5,500.00
Aid to Vol. Fire Co.	17,500.00
POLICE	

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	Salaries & Wages	215,000.00
	Other Expenses	25,000.00
FIRST AID ORGANIZATIONS		
	Contributions	17,500.00
EMERGENCY MANAGEMENT		
	Salaries & Wages	4,500.00
	Other Expenses	1,500.00
ROAD REPAIRS & MAINTENANCE		
	Salaries & Wages	125,000.00
	Other Expenses	40,000.00
SNOW REMOVAL		
	Other Expenses	40,000.00
RECYCLING		
	Salaries & Wages	3,500.00
	Other Expenses	4,500.00
BOARD OF HEALTH		
	Salaries & Wages	500.00
	Other Expenses	500.00
WASTEWATER MANAGEMENT		
	Other Expenses	3,000.00
ANIMAL CONTROL		
	Other Expenses	5,000.00
RRCC		
	Salaries & Wages	105,000.00
	Other Expenses	40,000.00
OTHER RECREATIONAL PROGRAMS		
	Salaries & Wages	200.00
	Other Expenses	500.00
SWIMMING POOL		
	Salaries & Wages	2,200.00
	Other Expenses	6,000.00
SNACK		
	Salaries & Wages	-
	Other Expenses	-
HISTORICAL PRESERVATION COMMISSION		
	Salaries & Wages	300.00
	Other Expenses	1,000.00
AGRICULTURAL ADVISORY COMMITTEE		
	Salaries & Wages	300.00
	Other Expenses	1,000.00
INSURANCE		
	Worker's Comp.	17,657.00
	Group Insurance	130,000.00
	Other Insurance	34,957.00
UTILITY EXPENSES		
	Electricity	15,000.00
	Street Lighting	5,000.00

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	Telephone	7,000.00
	NATURAL GAS	6,000.00
	Fuel Oil -Heating	3,000.00
	Gasoline and Diesel	15,000.00
	Dumpsters	7,500.00
 SUB TOTAL		1,340,927.16
 STATUTORY EXPENDITURES		
	Social Security	36,000.00
	Unemployment Compensation	3,300.00
	DCRP	1,000.00
	PERS	12,000.00
	PFRS	16,100.84
TOTAL STATUTORY EXPENDITURES		68,400.84
COAH		
AID TO LIBRARY		
	Other Expenses	-
 TOTAL TEMPORARY CURRENT BUDGET		\$ 1,409,328.00

2024 TEMPORARY SEWER BUDGET

Salaries & Wages	5,125.00
Other Expenses- Milford	110,000.00
Other Expenses	7,500.00
Social Security	250.00
Unemp Comp	1.00
 TOTAL TEMPORARY SEWER BUDGET	
	\$ 122,876.00

RESOLUTION –

STATEWIDE INSURANCE FUND

RESOLUTION TO JOIN (RENEW) THE FUND

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund (“FUND”), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, (“LOCAL UNIT”) has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

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WHEREAS the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2024** terminating on **January 1, 2027** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

RESOLUTION-

**APPOINTING RISK MANAGEMENT CONSULTANT
2024 Fund Year**

WHEREAS, the Township of Holland (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Holland "Local Unit", in the County of Hunterdon and State of New Jersey, as follows:

1. Holland Township hereby appoints Groendyke Associates as its Risk Management Consultant.
2. The Municipal Clerk, Melissa S. Tigar (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year **2024** in the form attached hereto.

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RESOLUTION –

**APPOINTING FUND COMMISSIONER
2024 Fund Year**

WHEREAS, the Township of Holland (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, and the state of New Jersey that Melissa S. Tigar is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2024**; and

BE IT FURTHER RESOLVED that Kristi Gano is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2024**; and

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

RESOLUTIONS-

Appointing a Municipal Prosecutor

WHEREAS, the Township of Holland has established a Shared Service Agreement with Raritan Township effective January 1, 2021 for a Shared Municipal Court; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by Raritan Township and Holland Township and has received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Shared Municipal Court between Raritan Township and Holland Township requires the services of a Municipal Prosecutor for the calendar year 2024;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey, that the following person is hereby appointed to their respective position of Municipal Prosecutor for calendar year 2024:

Municipal Prosecutor – Michael O’Grodnick
and the Firm of Sava, Schalk, Gillespie, O’Grodnick, and Fisher, P.A.

BE IT FURTHER RESOLVED that Court personnel shall be compensated for their respective positions in accordance with the Township of Raritan’s salary ordinances, professional services agreements or collective bargaining agreements as per the Shared Service Agreement.

Appointing an Alternate Municipal Prosecutor

WHEREAS, the Township of Holland has established a Shared Service Agreement with Raritan Township effective January 1, 2021 for a Shared Municipal Court; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by Raritan Township and Holland Township and has received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Shared Municipal Court between Raritan Township and Holland Township requires the services of an Alternate Municipal Prosecutor for the calendar year 2024;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey, that the following person is hereby appointed to their respective position of Alternate Municipal Prosecutor for calendar year 2024:

Alternate Municipal Prosecutor – Kaitlyn L. Michko, Esq.

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BE IT FURTHER RESOLVED that Court personnel shall be compensated for their respective positions in accordance with the Township of Raritan's salary ordinances, professional services agreements or collective bargaining agreements as per the Shared Service Agreement.

Appointing a Conflict Municipal Prosecutor

WHEREAS, the Township of Holland has established a Shared Service Agreement with Raritan Township effective January 1, 2021 for a Shared Municipal Court; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by Raritan Township and Holland Township and has received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Shared Municipal Court between Raritan Township and Holland Township requires the services of a Conflict Municipal Prosecutor for the calendar year 2024;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey, that the following person is hereby appointed to their respective position of Conflict Municipal Prosecutor for calendar year 2024:

Conflict Municipal Prosecutor – Hyun Lee, Esq.

BE IT FURTHER RESOLVED that Court personnel shall be compensated for their respective positions in accordance with the Township of Raritan's salary ordinances, professional services agreements or collective bargaining agreements as per the Shared Service Agreement.

Appointing a Municipal Public Defender

WHEREAS, the Township of Holland has established a Shared Service Agreement with Raritan Township effective January 1, 2021 for a Shared Municipal Court; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by Raritan Township and Holland Township and has received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Shared Municipal Court between Raritan Township and Holland Township requires the services of a Municipal Public Defender for the calendar year 2024;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey, that the following person is hereby appointed to their respective position of Municipal Public Defender for calendar year 2024:

Municipal Public Defender – Stanley J. Troy esq.

BE IT FURTHER RESOLVED that Court personnel shall be compensated for their respective positions in accordance with the Township of Raritan's salary ordinances, professional services agreements or collective bargaining agreements as per the Shared Service Agreement.

Appointing an Alternate Municipal Public Defender

WHEREAS, the Township of Holland has established a Shared Service Agreement with Raritan Township effective January 1, 2021 for a Shared Municipal Court; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by Raritan Township and Holland Township and has received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Shared Municipal Court between Raritan Township and Holland Township requires the services of an Alternate Municipal Public Defender for the calendar year 2024;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey, that the following person is hereby appointed to their respective position of Alternate Municipal Public Defender for calendar year 2024:

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Alternate Municipal Public Defender – Scott Wilhelm, Esq.

BE IT FURTHER RESOLVED that Court personnel shall be compensated for their respective positions in accordance with the Township of Raritan’s salary ordinances, professional services agreements or collective bargaining agreements as per the Shared Service Agreement.

Appointing a Conflict Municipal Public Defender

WHEREAS, the Township of Holland has established a Shared Service Agreement with Raritan Township effective January 1, 2021 for a Shared Municipal Court; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by Raritan Township and Holland Township and has received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Shared Municipal Court between Raritan Township and Holland Township requires the services of a Conflict Municipal Public Defender for the calendar year 2024;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey, that the following person is hereby appointed to their respective position of Conflict Municipal Public Defender for calendar year 2024:

Conflict Municipal Public Defender – Krishna Jhaveri, Esq.

BE IT FURTHER RESOLVED that Court personnel shall be compensated for their respective positions in accordance with the Township of Raritan’s salary ordinances, professional services agreements or collective bargaining agreements as per the Shared Service Agreement.

RESOLUTION-

Issuance of Final Payment
Oswald Enterprises, Inc.
Sanitary Sewer CCTV Inspection

WHEREAS, the Township of Holland (“Holland”) awarded a contract to Oswald Enterprises, Inc. (“Oswald”) in the amount of \$12,500.00 for sanitary sewer CCTV inspection work; and

WHEREAS, Oswald has completed the required work under the contract; and

WHEREAS, Oswald has submitted an invoice for the work in the amount of \$12,500.00; and

WHEREAS, Oswald is requesting that the invoice be approved and payment released by Holland; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that Oswald performed the work in a satisfactory manner and provided reports and videos summarizing the work; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that the invoice submitted by Oswald accurately reflects the work that was performed by Oswald on the project; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, is recommending that Holland authorize payment to Oswald for the work that was performed on the project; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that a final payment in the amount of \$12,500.00 is approved based upon the Township Engineer’s recommendation.

HOLLAND TOWNSHIP COMMITTEE
2024 RE-ORGANIZATION MEETING AGENDA
JANUARY 02, 2024

ORDINANCE 2024-01-Introduction/First Reading-**CAP BANK**-Exceeding the Municipal Budget Appropriation Limits and Establishing a Cap Bank.
Public Hearing and Final Adoption set for February 6, 2024.

ORDINANCE TO EXCEED THE CALENDAR YEAR 2024 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (NJSA 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation, and the 3.5% percentage rate as an exception to its final appropriation in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase the CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$170,685.01 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, a majority of the full authorized membership of the governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Township of Holland shall, in accordance with this ordinance and the N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$170,685.01, and that the CY 2024 municipal budget for the township of Holland be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ORDINANCE 2024-02 – Introduction/First Reading- **2024 Salary Ordinance**
Public Hearing and Final Adoption set for February 7, 2023

AN ORDINANCE TO AMEND ORDINANCE 2023-02 TO DETERMINE AND FIX THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY

BE IT ORDAINED by the Township of Holland, in the County of Hunterdon and State of New Jersey, as follows:

SECTION 1. The salaries or wages to be paid certain officers or employees of the Township of Holland are hereby determined and fixed at the following amounts or rates, or ranges of amounts or rates, where NJSMW is defined as New Jersey State Minimum Wage, for the calendar year 2024 and until the same are amended by subsequent ordinance of this Township:

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OFFICE/TITLE	MINIMUM	MAXIMUM
Township Committee	\$4,000.00	\$8,000.00
Municipal Clerk	\$42,000.00	\$85,000.00
Registrar	\$4,000.00	\$7,000.00
Deputy Municipal Clerk	\$22,000.00	\$45,000.00
Deputy Registrar	\$1,500.00	\$4,000.00
Substitute Secretarial Help	NJSMW	\$35.00
Chief Finance Officer (salaried)	\$20,000.00	\$110,000.00
Chief Finance Officer (hourly)	\$30.00	\$65.00
Finance Assistant (hourly)	\$17.00	\$80.00
Qualified Purchasing Agent	\$4,000.00	\$10,000.00
Animal Control Secretary	NJSMW	\$25.00
Tax Collector	\$1,000.00	\$50,000.00
Deputy Tax Collector	\$1,000.00	\$15,000.00
Sewer Rent Collector	\$1,000.00	\$50,000.00
Deputy Sewer Rent Collector	\$1,000.00	\$15,000.00
Licensed Sewer Operator	\$3,000.00	\$8,000.00
Tax Assessor	\$20,000.00	\$50,000.00
Land Use Administrator (Planning Secretary, Zoning Secretary, Zoning Officer, Development Reg. Officer, Municipal Housing Liaison, Recycling Secretarial Work)	\$40,000.00	\$75,000.00
Planning Secretary (hourly)	NJSMW	\$30.00
Zoning Secretary (hourly)	NJSMW	\$30.00
Municipal Housing Liaison	\$500.00	\$3,000.00
Zoning Officer	\$5,000.00	\$35,000.00
Development Regulations Officer	\$4,000.00	\$20,000.00
PERC Witness, per hour	NJSMW	\$20.00
<u>Police:</u>		
Police Chief	\$80,000.00	\$130,000.00
Community Emergency Response Team Coordinator	\$5,000.00	\$25,000.00
Police Administrative Coordinator	\$30,000.00	\$60,000.00
Deputy Police Records Custodian	\$1,500.00	\$3,500.00
Emergency Management Secretary	\$1,000.00	\$3,500.00
Sergeant	\$3,000.00	\$6,000.00
Police Officers	\$30,000.00	\$115,000.00
Part-Time Police Officer	\$18.00	\$35.00
Class III Officer (Reimbursable through a formal Shared Service Agreement entered into by the Township and the Holland Township Board of Education)	\$40,000.00	\$50,000.00
<u>Public Works:</u>		
DPW/Buildings Supt.	\$60,000.00	\$105,000.00
Public Works Employee	\$20.00	\$40.00
Public Works Temporary Supervisor, per hour	\$3.25	\$10.00
Part Time Snow Removal:	NJSMW	\$30.00
Part Time Seasonal Employees (Public Works)	NJSMW	\$25.00
<u>Buildings and Grounds:</u>	NJSMW	\$25.00

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Recycling:

Recycling Center Manager	NJSMW	\$25.00
Recycling Help	NJSMW	\$20.00

Board Secretaries: Per Meeting Attended

Parks and Recreation Secretary	\$50.00	\$100.00
Board of Health Secretary	\$50.00	\$100.00
Environmental Commission Secretary	\$50.00	\$100.00
Historic Preservation Secretary	\$50.00	\$100.00
Agriculture Advisory	\$50.00	\$100.00

Riegel Ridge Community Center:

Director	\$30,000.00	\$75,000.00
Member Services Rep.	NJSMW	\$25.00
Operational Support Coordinator (Full Time)	\$35,000.00	\$45,000.00
Front Desk Staff:	NJSMW	\$20.00
Child Watch:	NJSMW	\$20.00
Toddler Time:	NJSMW	\$20.00
Group Exercise Instructors (Per Class):	NJSMW	\$35.00
Certified Personal Trainers (Per Session):	NJSMW	\$40.00
Pool Supervisor:	\$7,000.00	\$12,000.00

Prosecutor / Public Defender:

Prosecutor	\$6,000.00	\$9,000.00
Alternate Prosecutor (Per Court Session)	\$200.00	\$400.00
Public Defender	\$750.00	\$2,500.00
Alternate Public Defender (Per Court Session)	\$200.00	\$400.00

Joint Municipal Court:

Per Joint Court Agreement Share		
Judge, pro-rated based on %	\$1,000.00	\$15,000.00
Court Admin., pro-rated on %	\$1,000.00	\$15,000.00
Violations Clerk , per hr, pro-rated on %	NJSMW	\$30.00
Security, per hour, pro-rated 1/3	\$18.00	\$35.00
Court Runner, per hour, pro-rated 1/3	NJSMW	\$30.00

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN