

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
February 6, 2024

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment.*

**Roll Call:** when your name is called, please respond with "present"

Committeemen Duane Young  
Committeewoman Lisa Pezzano  
Deputy Mayor Scott Wilhelm  
Committeemen Robert Thurgarland  
Mayor Dan Bush  
Attorney Matthew Lyons  
Municipal Clerk Melissa Tigar

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 14, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**ZOOM INFORMATION:**

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee

Time: February 6, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09&omn=89327557378>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968,7480301411#, \*951148# US

**APPROVAL OF MINUTES OF THE:** January 16, 2024 Regular Meeting

**APPROVAL OF BILLS AS SUBMITTED**

Holland Township

Bill List

6-Feb-24

Check#	Vendor	Description	Payment	Check Total
35058	HUNTERDON COUNTY MUNICIPAL	2024 Membership Dues	\$ 150.00	\$ 150.00
35059	Michael Pasqua	Mailbox Damage	\$ 25.85	\$ 25.85
35060	AMAZON CAPITAL SERVICES	Battery Backup	\$ 93.68	
		One Inch Weight Lifting Collars	\$ 7.99	
		Shower Heads & Plug In Fly Trap	\$ 127.26	\$ 228.93
35061	Amerigas-Clinton 7510	Propane for Municipal Building	\$ 596.90	\$ 596.90
35062	AQUA NEW JERSEY	REC CTR (8796)	\$ 194.90	\$ 194.90
35063	AQUA NEW JERSEY	RRCC Pool 8797	\$ 47.80	\$ 47.80
35064	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 19.12	\$ 19.12
35065	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal	\$ 19.12	\$ 19.12

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35066	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren Glen	\$ 321.32	\$ 321.32
35067	CLEMENS UNIFORM	Mats for Municipal Building	\$ 41.98	
		Shop Towel / Mat Cleaning Service	\$ 23.35	
		Mats for Municipal Building	\$ 41.98	\$ 107.31
35068	COLLIERS ENGINEERING & DESIGN INC	Planner Services thru 123123	\$ 240.00	\$ 240.00
35069	COOPER ALARM SYSTEMS, INC.	Repair of DVR	\$ 225.00	\$ 225.00
35070	COOPER ELECTRICAL SUPPLY	OEM BUS CORD REPLACEMENT	\$ 84.18	
		SAIT DOME LIGHTING REPAIRS/ MUNICIPAL	\$ 347.97	\$ 432.15
35071	CREATIVE MANAGEMENT INC	DYED DIESEL	\$ 3,850.80	\$ 3,850.80
35072	Direct Energy Business	Account 1294536	\$ 335.54	\$ 335.54
35073	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351 RRCC	\$ 670.39	
		Meter 14Y735578 Account 9890459292 910	\$ 40.51	
		Meter 14Y735578 Account 9890459292 910	\$ 44.54	
		Meter 14Y735578 Account 9890459292 910	\$ 46.06	
		Meter 14Y735578 Account 9890459292 910	\$ 45.60	
		Meter 14Y735578 Account 9890459292 910	\$ 48.60	\$ 895.70
35074	ENTEL SYSTEMS, INC.	Annual Contract	\$ 668.00	\$ 668.00
35075	ENTERPRISE ELECTRICAL INC	SALT DOME LIGHTING REPAIRS/ MUNICIPAL	\$ 3,500.00	\$ 3,500.00
35076	FINCH FUEL OIL CO, INC	DPW / Library Heat Oil	\$ 1,679.22	\$ 1,679.22
35077	Finelli Consulting Engineers Inc	PB Holland Solar Farm B2 L1 O2 services	\$ 2,216.25	\$ 2,216.25
35078	FOX HILL CONDOMINIUM ASSOC., LLC	Reimbursement for Street Lighting	\$ 665.70	\$ 665.70
35079	GEBHARDT & KIEFER, P.C.	DECEMBER 2023 - GENERAL	\$ 3,162.00	\$ 3,162.00
35080	GEBHARDT & KIEFER, P.C.	Tax Appeal Dec 2023	\$ 51.00	\$ 51.00
35081	GFOA NJ	2024 Membership dues	\$ 100.00	\$ 100.00
35082	GRIFFITH-ALLIED TRUCKING	DPW/Police Gas	\$ 1,162.71	\$ 1,162.71
35083	GROUNDED EARTH YOGA LLC	Yoga January 2024	\$ 330.00	\$ 330.00
35084	HOLLAND TOWNSHIP	2024 Sewer Bill 802 Milford Warren Glen	\$ 18.30	\$ 18.30
35085	HOLLAND TOWNSHIP	1st qtr 2024 Sewer bill Milford-Warren Glen	\$ 195.00	\$ 195.00
35086	HOLLAND TOWNSHIP	2024 Sewer Bill 910 Milford Warren Glen	\$ 4,875.00	\$ 4,875.00
35087	HOLLAND TOWNSHIP	2024 Sewer bill 61 church rd B22 L22	\$ 585.00	\$ 585.00
35088	HOLLAND TWP VOLUNTEER FIRE COMPANY	2024 DONATION PAYMENTS	\$ 18,250.00	\$ 18,250.00
35089	Home Depot Credit Services	DPW Garage Bathroom Upgrades / Post	\$ 235.48	\$ 235.48
35090	HOOVER TRUCK CENTERS INC	Truck Repair Parts TRK 98 / 02	\$ 835.74	
		Headlight Springs for TRK 02 and TR	\$ 18.42	\$ 854.16
35091	HUNTERDON CTY POLICE CHIEFS' ASSOC.	2024 Membership Dues	\$ 475.00	\$ 475.00
35092	International Association of Chief'	2024 Dues	\$ 190.00	\$ 190.00
35093	J C Ehrlich Co Inc	Commercial Pest Maintenance Service	\$ 300.40	\$ 300.40
35094	JERSEY CENTRAL POWER & LIGHT	100 004 557 474	\$ 75.52	\$ 75.52
35095	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights	\$ 23.76	\$ 23.76
35096	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights	\$ 1,385.39	\$ 1,385.39
35097	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights	\$ 61.73	\$ 61.73
35098	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 12/18/23	\$ 48.47	\$ 48.47
35099	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 12/18/23	\$ 124.21	\$ 124.21
35100	JERSEY CENTRAL POWER & LIGHT	Account 100 152 456 842 802 Milford Warren	\$ 84.32	\$ 84.32
35101	JERSEY CENTRAL POWER & LIGHT	100 029 305 644 - 12/20/23 - 1/19/24	\$ 657.97	\$ 657.97
35102	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 - 12/18/23	\$ 146.04	\$ 146.04
35103	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Garage 12/19/23 - 1/17/24	\$ 4.09	\$ 4.09
35104	JESSICA DULIN-SOTO	Yoga January 2024	\$ 440.00	\$ 440.00
35105	Jessica Neglia, Custodian of Petty Cash	Return of Stability Balls/Sponge	\$ 33.91	\$ 33.91
35106	JOHN P GALLINA, ESQ	PB HK B24 L 3 13 review thru 010824	\$ 135.00	
		LUB Misc General Matters	\$ 135.00	
		PB Misc Litigation Mill Rd Solar	\$ 202.50	\$ 472.50
35107	LDI Connect	Copies for RRCC	\$ 36.66	
		Contract Usage Charge 12/22/23 - 1/21/24	\$ 48.07	\$ 84.73
35108	LMR DISPOSAL	Recycling Dumpster	\$ 645.00	\$ 645.00
35109	LMR DISPOSAL	Recycling Dumpster	\$ 570.00	\$ 570.00

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35110	MELANIE WOROB	Fitness Classes January 2024	\$ 1,040.00	\$ 1,040.00
35111	MGL PRINTING SOLUTIONS	Tax Collector	\$ 451.00	\$ 451.00
35112	MILFORD-HOLLAND RESCUE SQUAD, INC.	2024 DONATION	\$ 18,250.00	\$ 18,250.00
35113	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Fleet Repair Parts / Tools	\$ 4,421.90	\$ 4,421.90
35114	Morton Salt Inc	Bulk Safety Salt	\$ 17,455.38	\$ 17,455.38
35115	NEW JERSE LABOR LAW POSTER SERVICE	2024 Labor Law Poster RRCC/Police/DPW	\$ 835.50	\$ 835.50
35116	NICK FAUST	Inlet Grate Modifications	\$ 350.00	\$ 350.00
35117	NJ Advance Media	Prof Serv	\$ 156.89	
		Prof Serv	\$ 62.28	\$ 219.17
35118	NJ DEPT OF HEALTH & SENIOR SERVICES	Jan-24	\$ 214.20	\$ 214.20
35119	NJ DEPT OF HEALTH & SENIOR SERVICES	Sep-21	\$ 8.40	\$ 8.40
35120	NJ EVENT SERVICES LLC	DPW 1/13/24 - 2/12/24	\$ 110.00	\$ 110.00
35121	NRG BUSINESS	SERV LOC ID 776745 61 CHURCH ROAD	\$ 943.80	\$ 943.80
35122	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	\$ 202.50	\$ 202.50
35123	PERFORMANCE TIRE CO INC	Vehicle Maintenance	\$ 195.00	
		Tire Repair Trk 98	\$ 315.72	\$ 510.72
35124	POWER SYSTEMS, INC.	Fitness Equipment	\$ 490.40	\$ 490.40
35125	ROAD SAFETY SYSTEMS, LLC	Guardrail Replacement Shire RD	\$ 10,142.00	\$ 10,142.00
35126	RUTGERS, THE STATE UNIVERSITY OF NJ	Kozak Planning Zoning Admin Certification	\$ 780.00	\$ 780.00
35127	SERVICE ELECTRIC CABLE TV, INC.	Service Electric	\$ 212.75	\$ 212.75
35128	SSP ARCHITECTURAL GROUP, INC.	SD Design & Feasibility	\$ 9,960.00	\$ 9,960.00
35129	STAPLES BUSINESS ADVANTAGE	BIC ROUND STIC GRIP PURPLE	\$ 465.60	\$ 465.60
35130	Statewide Insurance Fund	1ST INSTALLMENT 2024	\$ 52,613.25	\$ 52,613.25
35131	TAMATHA ISENBERG	Yoga Flow January 2024	\$ 220.00	\$ 220.00
35132	THERESA VERDI	Cleaning RRCC (1/2/2024 - 1/12/2024)	\$ 440.00	
		Cleaning services at Municipal Building	\$ 500.00	
		Cleaning services at Municipal Building	\$ 700.00	
		Cleaning RRCC Jan 15, 2024 - Jan 31,2024	\$ 440.00	\$ 2,080.00
35133	TRIFLEX IT SOLUTIONS, LLC	Electric Backup, Cable and Shipping	\$ 146.66	\$ 146.66
35134	U.S. MUNICIPAL SUPPLY, INC.	Chains for Fleet Trucks	\$ 2,317.43	\$ 2,317.43
35135	VERIZON	JANUARY 2024 BILLING	\$ 254.31	\$ 254.31
35136	VERIZON	DEC 2024 BILLING	\$ 67.34	
		DEC 2024 BILLING	\$ 1,828.15	\$ 1,895.49
35137	WB Mason Co Inc	Office Supplies	\$ 290.04	\$ 290.04
<b>TOTALS:</b>			<b>\$ 178,941.80</b>	<b>\$ 178,941.80</b>
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1	Quadient	refill postage machine	\$ 300.00	\$ 300.00
1222024	Quadient	refill postage machine sewer billing	\$ 400.00	\$ 400.00
1302024	NJ STATE	Feb 24 Retiree Health Insurance	\$ 3,950.30	\$ 3,950.30
1312024	NJ STATE	Feb 24 Health Insurance	\$ 35,241.56	\$ 35,241.56
2012024	GUARDIAN	Feb 24 Dental Insurance	\$ 3,035.14	\$ 3,035.14
<b>TOTALS:</b>			<b>\$ 42,927.00</b>	<b>\$ 42,927.00</b>
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<b>TOTAL BILL LIST 2/6/2024</b>			<b>\$ 221,868.80</b>	<b>\$ 221,868.80</b>

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**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-ORDINANCE 2024-01 (Amendment)-Public Hearing/Final Adoption**

This Ordinance will become effective upon publication on February 15, 2024

**ORDINANCE TO EXCEED THE CALENDAR YEAR 2024 MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (NJSA 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Governing body of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Governing body hereby determines that a 3.5% increase in the budget for said year, amounting to \$49,236.56 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Governing body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Governing body of Township of Holland, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Township of Holland shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$172,327.98, and that the CY 2024 municipal budget for the Township of Holland be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**-ORDINANCE 2024-02-Public Hearing/Final Adoption**

This Ordinance will become effective upon publication on February 15, 2024

**AN ORDINANCE TO AMEND ORDINANCE 2023-02 TO DETERMINE AND FIX THE SALARIES  
AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND,  
IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY**

**BE IT ORDAINED** by the Township of Holland, in the County of Hunterdon and State of New Jersey, as follows:

**SECTION 1.** The salaries or wages to be paid certain officers or employees of the Township of Holland are hereby determined and fixed at the following amounts or rates, or ranges of amounts or rates, where NJSMW is defined as New Jersey State Minimum Wage, for the calendar year 2024 and until the same are amended by subsequent ordinance of this Township:

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OFFICE/TITLE	MINIMUM	MAXIMUM
Township Committee	\$4,000.00	\$8,000.00
Municipal Clerk	\$42,000.00	\$85,000.00
Registrar	\$4,000.00	\$7,000.00
Deputy Municipal Clerk	\$22,000.00	\$45,000.00
Deputy Registrar	\$1,500.00	\$4,000.00
Substitute Secretarial Help	NJSMW	\$35.00
Chief Finance Officer (salaried)	\$20,000.00	\$110,000.00
Chief Finance Officer (hourly)	\$30.00	\$65.00
Finance Assistant (hourly)	\$17.00	\$80.00
Qualified Purchasing Agent	\$4,000.00	\$10,000.00
Animal Control Secretary	NJSMW	\$25.00
Tax Collector	\$1,000.00	\$50,000.00
Deputy Tax Collector	\$1,000.00	\$15,000.00
Sewer Rent Collector	\$1,000.00	\$50,000.00
Deputy Sewer Rent Collector	\$1,000.00	\$15,000.00
Licensed Sewer Operator	\$3,000.00	\$8,000.00
Tax Assessor	\$20,000.00	\$50,000.00
Land Use Administrator (Planning Secretary, Zoning Secretary, Zoning Officer, Development Reg. Officer, Municipal Housing Liaison, Recycling Secretarial Work)	\$40,000.00	\$75,000.00
Planning Secretary (hourly)	NJSMW	\$30.00
Zoning Secretary (hourly)	NJSMW	\$30.00
Municipal Housing Liaison	\$500.00	\$3,000.00
Zoning Officer	\$5,000.00	\$35,000.00
Development Regulations Officer	\$4,000.00	\$20,000.00
PERC Witness, per hour	NJSMW	\$20.00
<u>Police:</u>		
Police Chief	\$80,000.00	\$170,000.00
Community Emergency Response Team Coordinator	\$5,000.00	\$25,000.00
Police Administrative Coordinator	\$30,000.00	\$60,000.00
Deputy Police Records Custodian	\$1,500.00	\$3,500.00
Emergency Management Secretary	\$1,000.00	\$3,500.00
Sergeant	\$3,000.00	\$6,000.00
Police Officers	\$30,000.00	\$115,000.00
Part-Time Police Officer	\$18.00	\$35.00
Class III Officer (Reimbursable through a formal Shared Service Agreement entered into by the Township and the Holland Township Board of Education)	\$40,000.00	\$50,000.00
<u>Public Works:</u>		
DPW/Buildings Supt.	\$60,000.00	\$105,000.00
Public Works Employee	\$20.00	\$40.00
Public Works Temporary Supervisor, per hour	\$3.25	\$10.00
Part Time Snow Removal:	NJSMW	\$30.00
Part Time Seasonal Employees (Public Works)	NJSMW	\$25.00
<u>Buildings and Grounds:</u>	NJSMW	\$25.00

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Recycling:

Recycling Center Manager	NJSMW	\$25.00
Recycling Help	NJSMW	\$20.00

Board Secretaries: Per Meeting Attended

Parks and Recreation Secretary	\$50.00	\$100.00
Board of Health Secretary	\$50.00	\$100.00
Environmental Commission Secretary	\$50.00	\$100.00
Historic Preservation Secretary	\$50.00	\$100.00
Agriculture Advisory	\$50.00	\$100.00

Riegel Ridge Community Center:

Director	\$30,000.00	\$75,000.00
Member Services Rep.	NJSMW	\$25.00
Operational Support Coordinator (Full Time)	\$35,000.00	\$45,000.00
Front Desk Staff:	NJSMW	\$20.00
Child Watch:	NJSMW	\$20.00
Toddler Time:	NJSMW	\$20.00
Group Exercise Instructors (Per Class):	NJSMW	\$35.00
Certified Personal Trainers (Per Session):	NJSMW	\$40.00
Pool Supervisor:	\$7,000.00	\$12,000.00

Prosecutor / Public Defender:

Prosecutor	\$6,000.00	\$9,000.00
Alternate Prosecutor (Per Court Session)	\$200.00	\$400.00
Public Defender	\$750.00	\$2,500.00
Alternate Public Defender (Per Court Session)	\$200.00	\$400.00

Joint Municipal Court:

Per Joint Court Agreement Share		
Judge, pro-rated based on %	\$1,000.00	\$15,000.00
Court Admin., pro-rated on %	\$1,000.00	\$15,000.00
Violations Clerk , per hr, pro-rated on %	NJSMW	\$30.00
Security, per hour, pro-rated 1/3	\$18.00	\$35.00
Court Runner, per hour, pro-rated 1/3	NJSMW	\$30.00

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**Appointment by Mayor-**Mayor announces his appointment of Brooke Gatley to Sustainable Green Team. Term expiring 12/31/2024

**Approval for Mayor to sign** GTT Services 2024 Veg Maintenance service for 2 softball fields at RRCC and one at the Holland Township Municipal Building.

**Approval for Mayor to sign** the New Jersey Urban & Community Forestry 2023 Annual Accomplishment Report.

**Approval of Raffle Application:** Application for Raffle 2024-01 **Milford Lions Club** Off-premise draw raffle awarding cash-50/50 (To be held 06/02/2024 12:00-4:00 p.m. at Farmers Sportsman’s Club)

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**Approval of Raffle Application:** Application for Raffle 2024-02 **Holland Township Woman’s Club-** On-Premises Draw Raffle for Cash (50/50) (To be held 3/23/24 10:00 a.m. – 3:00 p.m. at Whispering Pines)

**Approval of the 2024 Summer Camp Rates:**

	Resident	Non-Resident
<b>2024</b>	\$ 259.00	\$ 324.00
<b>2023</b>	\$ 235.00	\$ 279.00

**RESOLUTION – Budget Transfer**

**BUDGET TRANSFER**

**WHEREAS**, the Municipal Budget for the year 2023 was approved on April 4, 2023 and adopted on April 19, 2023, and

**WHEREAS**, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
<b>Municipal Clerk OE</b>	<b>\$500.00</b>	
<b>Board of Health OE</b>		<b>\$500.00</b>

**BE IT FURTHER RESOLVED** that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

**RESOLUTION- Update #1 to 2024 Salaries and Wages**

**Update # 1 2024 Salaries and Wages**

**WHEREAS**, the Holland Township Committee adopted the 2024 Salary Resolution on December 19, 2023, and

**WHEREAS**, the Township Committee wishes to add a newly hired Police Administrative Coordinator, and

**WHEREAS**, the following update #1 to the 2024 Salary Resolution falls within the ranges established by the Holland Township Salary Ordinance 2023-5 adopted on final reading February 7, 2023, and amended by Ordinance 2024-2 adopted on final reading February 6, 2024, and

**NOW THEREFORE BE IT RESOLVED**, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following updates are effective February 6, 2024.

Position (Name)	Salary
Township Committee (Bush)	\$ 4,000.00
Township Committee (Young)	\$ 4,000.00
Township Committee (Thurgarland)	\$ 4,000.00
Township Committee (Wilhelm)	\$ 4,000.00
Township Committee (Pezzano)	\$ 4,000.00
Township Clerk (Tigar)	\$ 80,975.00

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Registrar (Tigar)	\$ 6,150.00
Deputy Registrar (Gravelle) Resolution 1/18/2023	\$ 2,562.50
Substitute Secretarial Help (Hammerstone)	\$ 17.25
Substitute Secretarial Help (Colucci)	\$ 16.21
Chief Finance Officer (Gano)	\$ 101,000.00
Finance Assistant (Stevens)	\$ 22.62
Qualified Purchasing Agent (Hance)	\$ 6,246.86
Animal Control Secretary (Colucci)	\$ 20.61
Tax Collector (Silvia)	\$ 12,710.00
Deputy Tax Collector (VanBuskirk)	\$ 11,377.50
Sewer Rent Collector (Silvia)	\$ 2,665.00
Deputy Sewer Rent Collector (VanBuskirk)	\$ 2,460.00
Tax Assessor (Trivigno)	\$ 45,114.37
<u>Planning / Zoning:</u>	
Land Use Board Secretary (Kozak) [Included #1 New 1/1/2022]	\$ 57,336.22
Municipal Housing Liaison (Kozak) [Included #1]	
Zoning Officer (Kozak) [Included #1]	
Development Reg Officer (Kozak) [Included #1]	
Recycling Secretarial Work [Included #1]	
PERC Witness, per hour (Underhill)	\$ 17.77
PERC Witness, per hour (Martin)	\$ 17.77
<u>Police:</u>	
Police Chief (Gutsick) [DOH 4/14/2008]	
Emerg Mgmt Serv \$5,000	\$ 128,885.48
Police Administrative Coordinator (Whitmore)	\$ 52,000.00
Community Emergency Response Team Coordinator (Gutsick)	\$ 13,000.00
Emergency Management Secretary (Whitmore)	\$ 2,000.00
<u>Per PBA Contract (For Information Only)</u>	
Sergeant	\$ 5,000.00
Heilig	\$ 111,573.00
Young	\$ 111,573.00
Yasunas [Resolution 5/21/19]	
[\$69,817: 1/1 to 6/30/24, \$75,229: 7/1-12/31/24]	\$ 72,523.00
DeCataldo [Resolution 12/15/20]	
[1/1/23-12/31/23 \$57,836 : 1/1/24-12/31/24 \$64,405.00]	\$ 64,405.00
Costello [ <b>Resolution</b> 6/21/2022]	
1/1-7/4/24 \$53,5800.00 - 7/5/24-12/31/24 \$58,993.00]	\$ 56,202.00
Spuler [ <b>Resolution</b> 6/21/2022]	
1/1-7/4/24 \$53,5800.00 - 7/5/24-12/31/24 \$58,993.00]	\$ 56,202.00



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Dugan [ Resolution 12/20/22]	
[1/1/23-12/31/23 \$47,224 : 1/1/24-12/31/24 \$53,580.00]	\$ 53,580.00
Part-Time Police Officer (vacant)	\$ 22.52
Class III	\$ 43,200.00
HTSD reimbursement	\$ (43,200.00)
<u>Public Works:</u>	
DPW/Buildings Supt. (Colaluce) [DOH 11/23/15]	\$ 95,742.08
Mazur (2,080 hours @ \$38.25 per hour)	\$ 79,560.00
Modica (2,080 hours @ \$38.25 per hour)	\$ 79,560.00
Holder (2,080 hours @ \$30.00 per hour)	\$ 62,400.00
Mayer (2,080 hours @ \$30.00 per hour)	
[\$29 per hr 1/1-5/31/24, \$30 per hr 6/1-12/31/24]	\$ 61,600.00
Langreder (2,080 hours @ \$28.00 per hour)	
[\$27 per hr 1/1-7/31/24, \$28 per hr 8/1-12/31/24]	\$ 56,960.00
Hammerstone (2,080 hours @ \$27.00 per hour)	
[\$26 per hr 1/1-8/31/24, \$27 per hr 9/1-12/31/24]	\$ 54,720.00
Part Time Building & Grounds Maintenance (Kaplan) 27.5 x 19.5	\$ 27,378.00
Public Works Temporary Supervisor, per hour	\$ 4.60
<u>Part Time Snow Removal:</u>	
Croasdale	\$ -
Part Time Seasonal Employees (Public Works)	\$ 15.13
<u>Buildings and Grounds:</u>	
Open	\$ 15.13
<u>Recycling:</u>	
Recycling Center Manager (Patrey)	\$ 20.00
Armenti, Alec	\$ 15.13
<u>Board Secretaries: Per Meeting Attended</u>	
Parks and Recreation Secretary (Kozak)	\$ 100.00
Board of Health Secretary (Hammerstone)	\$ 100.00
Environmental Commission Secretary (Kozak)	\$ 100.00
Historic Preservation Secretary (Kirby-McDonough)	\$ 100.00
Agriculture Advisory (Kirby-McDonough)	\$ 100.00
<u>Riegel Ridge Community Center:</u>	
Director (Neglia)	\$ 69,133.65
Operational Support Coordinator (Jenkins)	\$ 39,975.00

HOLLAND TOWNSHIP COMMITTEE  
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Member Services Rep. (Pecchia, Melissa)	\$ 16.74
Member Services Rep. (Ihling, Diane)	\$ 16.74
Member Services Rep. (Heller, Melanie)	\$ 15.94
<u>Pool Supervisor:</u>	
Neglia	\$ 8,577.28
<u>Front Desk Staff:</u>	
Cooley, Harry	\$ 15.13
Frazier, Katherine	\$ 15.13
Furmanek, Jennifer	\$ 15.13
Hults, Nicholas	\$ 15.13
Jacobs, George	\$ 15.13
Mazzaferro, Vittoria	\$ 15.13
Nugent, Elizabeth	\$ 15.13
Scott, Mikaela	\$ 15.13
Verdi, Victoria	\$ 15.13
<u>Tumble Time:</u>	
Bet, Heather	\$ 17.06
<u>Group Exercise Instructors</u>	
Hatch, Gayle (Per Class):	\$ 32.01
Hatch, Rebecca	\$ 26.14
<u>Certified Personal Trainers (Per Session):</u>	
Hatch, Gayle	\$ 37.47
Neglia, Jessica	\$ 37.47

**RESOLUTION-Approval to Hire:** Halle Whitmore as Police Administrative Coordinator and Office of Emergency Management Secretary effective February 7, 2024 at a combined salary of \$54,000.00.

**AUTHORIZING THE TOWNSHIP OF HOLLAND TO HIRE HALLE WHITMORE AS THE  
NEW POLICE ADMINISTRATOR AND OFFICE OF EMERGENCY MANAGEMENT  
SECRETARY**

**WHEREAS**, in order to maintain the health, safety, and welfare of the public at large, the Holland Township Committee has determined that it is necessary to hire a full-time Police Administrator and Office of Emergency Management Secretary; and

**WHEREAS**, pursuant to Section 32-5 of the Code of the Township of Holland (the “Code”) the Holland Township Committee conducted interviews of various applicants; and

**WHEREAS**, the Committee and the Holland Township Police Chief have reviewed Halle Whitmore’s application, qualifications, background check, qualifications and have found them all to be acceptable; and

**WHEREAS**, the salary associated with Halle Whitmore as Police Administrator and the Office of Emergency Management Secretary shall be set at the sum of \$54,000.00 which includes \$2,000 of that for her services to act as the Office of Emergency Management Secretary (confirmed by CFO) for 40 hours per week of employment.

**WHEREAS**, the new hire as Police Administrator, Halle Whitmore shall follow the Holland Township Personnel and Procedures Handbook for time off, leave of absence and benefits and the SOP Volume II Chapter 06 for Police Policies.

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**WHEREAS**, the new hire as Police Administrator, Halle Whitmore's start date shall be Wednesday, February 7, 2024.

**WHEREAS**, the Chief Financial Officer has determined that there are sufficient funds available in the General Operations Municipal budget to pay for this employee; and

**WHEREAS**, the Chief of Police has set forth an appropriate date for assignment; and

**WHEREAS**, all other terms and conditions of employment relating to this new hire shall be as set forth in the Holland Township Personnel and Procedures Handbook for time off, leave of absence and benefits and the SOP Volume II Chapter 06 for Police Policies; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that, effective February 7, 2024, Halle Whitmore is appointed as Police Administrator and Office of Emergency Management Secretary, in accordance with Ordinance §32-5 at the salary of \$54,000.00 per year.

**BE IT FURTHER RESOLVED**, that the employment of this new hire shall be conditioned upon passing all applicable requirements set forth in the applicable ordinances, statutes, and regulations; and

**BE IT FINALLY RESOLVED**, that all appropriate Township officials are hereby authorized and directed to take all appropriate actions in furtherance of the intentions set forth in this Resolution.

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**ADJOURN** at \_\_\_\_\_