

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
August 20<sup>th</sup>, 2024

The Holland Township Committee meet on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

**Roll Call:** present were:

- Committeeman Mike Miller
- Deputy Mayor Scott Wilhelm
- Committeeman Robert Thurgarland
- Mayor Dan Bush ~ via telephonics at 7:01 p.m.
- Attorney Matthew Lyons
- Municipal Clerk Melissa Tigar

Committeeman Duane Young ~ Absent

There being a quorum this meeting was called to order by Deputy Mayor Scott Wilhelm at 7 :00 p.m. Deputy Mayor Scott Wilhelm asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

*“At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance”*

**OPEN PUBLIC MEETING STATEMENT**

Clerk Tigar announced publicly at the commencement of this meeting, the following statement: Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 14, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**ZOOM INFORMATION:**

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee

Time: August 20, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09&omn=87841437704>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968,7480301411#, \*951148# US

**APPROVAL OF MINUTES OF THE:** August 6<sup>th</sup>, 2024 Regular Meeting and Executive Session Committeemen Thurgarland moved and Committeemen Miller seconded the motion to approve the Regular and Executive Minutes of the August 6, 2024 meeting.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor				X

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**APPROVAL OF BILLS AS SUBMITTED**

Committeemen Miller moved and committeemen Thurgarland seconded the motion to approve the bills as submitted.

Holland Township  
Bill List  
20-Aug-24

Check#	Vendor	Description	Payment	Check Total
36028	ALLEGRO ENTERPRISES, INC.	Water Bottle Services	\$ 39.45	
		August 2024 Delivery - Municipal Bldg	\$ 59.83	\$ 99.28
36029	AMAZON CAPITAL SERVICES	Candy - Snack Hut	\$ 39.58	
		Court Tape	\$ 21.99	
		Mope Heads & Insect Traps	\$ 42.34	\$ 103.91
36030	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal Yard	\$ 19.12	\$ 19.12
36031	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 19.12	\$ 19.12
36032	AQUA NEW JERSEY	REC CTR (8796)	\$ 227.16	\$ 227.16
36033	AQUA NEW JERSEY	RRCC Pool 8797	\$ 810.43	\$ 810.43
36034	AT&T MOBILITY	6/27/24 - 7/25/24	\$ 1,204.76	\$ 1,204.76
36035	Bedard Kurowicki & Co CPA's PC	Aid Prep 2024 Budget/ Audit/ADS/AFS	\$ 11,035.00	
		Aid Prep 2024 Budget/ Audit/ADS/AFS	\$ 8,000.00	\$ 19,035.00
36036	CAMPBELL FOUNDRY COMPANY	Frame & Grate Design Type-E Basin	\$ 7,650.00	\$ 7,650.00
36037	CITIZENS BANK	When I Work	\$ 156.00	\$ 156.00
36038	CLEMENS UNIFORM	Shop Towel / Mat Cleaning Service	\$ 23.35	
		Mats for Municipal Building	\$ 41.98	\$ 65.33
36039	COOPER ALARM SYSTEMS, INC.	Repair of lounge camera	\$ 420.00	\$ 420.00
		ATTENDING POLICE ACADEMY NICHOLAS GARREN	\$ 750.00	\$ 750.00
36041	CREATIVE MANAGEMENT INC	Diesel-DPW Garage	\$ 1,544.28	\$ 1,544.28
36042	Dana Wiatroski	Pickleball Clinic - August 2024	\$ 525.00	\$ 525.00
36043	Daxko LLC	Daxko Software August 2024	\$ 856.65	\$ 856.65
36044	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal July 2024	\$ 57.00	\$ 57.00
36045	DELAWARE VALLEY REG. HIGH SCHOOL	Tax Payments 2024/2025	\$ 874,563.00	\$ 874,563.00
36046	DELAWARE VALLEY REG. HS	Summer Camp - Bus	\$ 735.00	\$ 735.00
36047	DIGMANS DAIRY	Ice Cream - Snack Hut	\$ 239.33	
		Ice Cream - Snack Hut	\$ 226.10	\$ 465.43
36048	Direct Energy Business	Acct 1294540 Meter G21049495	\$ 39.29	
		Account 1294539 910 Milford Warren Glen	\$ 3,017.76	
		Electric Service 910 Milford Warren Glen	\$ 2,401.83	
		Account 1294535 129 Spring Mills Road	\$ 152.11	
		Account # 1294537 129 SPRING MILLS ROAD	\$ 62.21	
		Account 1294536	\$ 582.12	
		129 Spring Mills Rd Account 1294415	\$ 7.54	\$ 6,262.86
36049	EAST COAST EMERGENCY LIGHTING, INC.	2019 Durango 15-13	\$ 2,827.35	
		15-14	\$ 457.50	\$ 3,284.85
36050	ERIC BERNSTEIN	LUB Misc General Matters	\$ 392.00	
		LUB Lapczynski B26 L 27 review thru 0801	\$ 252.00	
		PB Holland Solar Farm B2 L1 02 services	\$ 196.00	
		PB HK B24 L 3 13 review thru 080124 Atto	\$ 518.00	\$ 1,358.00
36051	ERIC BERNSTEIN	LUB HK KHOV B24 L 3 13 rev Amend Site PI	\$ 2,212.00	
		LUB Darvil B3 L 28 01 & 66 review thru	\$ 924.00	
		LUB Bailey B313 L 23 old BOA ap new ap	\$ 518.00	\$ 3,654.00
36052	Finelli Consulting Engineers Inc	PB Holland Solar Farm B2 L1 02 services	\$ 355.00	\$ 355.00
36053	GANN LAW BOOKS	LUB Cox Books 2024 new members	\$ 374.00	\$ 374.00
36054	GEBHARDT & KIEFER, P.C.	JULY 2024 - GENERAL	\$ 1,497.50	\$ 1,497.50
36055	GEBHARDT & KIEFER, P.C.	Tax Appeal JUN 2024	\$ 34.00	\$ 34.00
36056	GEBHARDT & KIEFER, P.C.	Tax Appeal APR 2024 reimbursables	\$ 14.78	\$ 14.78
36057	GMIS Headquarters	Membership	\$ 125.00	\$ 125.00
36058	GoTo Communications Inc	RRCC Telephone - August 2024	\$ 150.07	\$ 150.07
36059	GRAINGER	Chainsaw Safety Headgear 2024	\$ 370.74	
		Cold Packs & Bee Sting wipes	\$ 74.78	
		Road Mowing Pins / Battery / Shop Fan /	\$ 903.74	\$ 1,349.26
36060	GROENDYKE ASSOCIATES	Volunteers Accident Policy	\$ 350.00	\$ 350.00
36061	GROUNDED EARTH YOGA LLC	Yoga Classes July 2024	\$ 440.00	\$ 440.00
36062	HOLLAND TOWNSHIP	2024 Sewer bill 61 church rd B22 L 22.0	\$ 585.00	\$ 585.00
36063	HOLLAND TOWNSHIP	2024 Sewer Bill 910 Milford Warren Glen	\$ 4,875.00	\$ 4,875.00
36064	HOLLAND TOWNSHIP	2024 Sewer Bill 802 Milford Warren Glen	\$ 585.00	\$ 585.00
36065	HOLLAND TOWNSHIP	1st qtr 2024 Sewer bill Milford-Warren G	\$ 195.00	\$ 195.00
36066	HOLLAND TOWNSHIP BOARD OF ED	Tax Payments 2024 - 9/24	\$ 1,793,681.66	\$ 1,793,681.66
36067	Hunterdon County Parks	EC speaker 100824 Nature walk 10 am Trai	\$ 70.00	\$ 70.00
36068	IN THE SWIM	Pool Chemicals	\$ 444.00	\$ 444.00
36069	J C Ehrlich Co Inc	Commercial Pest Maintenance Service JULY	\$ 75.10	
		Commercial Pest Maintenance Service August	\$ 225.30	\$ 300.40
36070	JERSEY CENTRAL POWER & LIGHT	100 004 556468	\$ 385.67	\$ 385.67
36071	JERSEY CENTRAL POWER & LIGHT	100 004 557 474	\$ 83.32	\$ 83.32

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36072	JERSEY CENTRAL POWER & LIGHT	MASTER 200 000 020 350	\$	9.50		
		MASTER 200 000 020 350	\$	523.33	\$	532.83
36073	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights H	\$	67.93	\$	67.93
36074	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights MV	\$	26.69	\$	26.69
36075	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights 7	\$	1,526.66	\$	1,526.66
36076	JESSICA DULIN-SOTO	Yoga Classes July 2024	\$	440.00	\$	440.00
36077	Jessica Neglia, Custodian of Petty Cash	Juice Boxes (camp)	\$	16.98		
		Cookies for Snack Hut	\$	13.99	\$	30.97
36078	Johnson Controls Fire Protection	Replace bad water motor gong and alarm p	\$	3,689.55	\$	3,689.55
36079	KEY-TECH	Return balance Police Outside Detail Esc	\$	224.60	\$	224.60
36080	KOLLMER EQUIPMENT	Weed Trimmer Heads / Mix oil	\$	162.00		
		Chainsaw Bar / Trimmer Head / Line	\$	227.33		
		Handle for Stihl Saw / Trimmer Line	\$	147.49	\$	536.82
36081	Kyle McManus Associates LLC	PB Holland Solar Farm B2 L1 02 services	\$	183.75		
		LUB HK KHOV B24 L 3 13 rev Amend Site PI	\$	661.50	\$	845.25
36082	L.J. ZUCCA INC. DISTRIBUTORS	Candy for Snack Hut	\$	355.80	\$	355.80
36083	LAWSON PRODUCTS, INC.	Sign Bolt Nuts	\$	108.50	\$	108.50
36084	LDI Connect	Contract Usage Charge 7/22/24 - 8/21/24	\$	178.52	\$	178.52
36085	LMR DISPOSAL	Recycling Dumpster	\$	1,551.20	\$	1,551.20
36086	LMR DISPOSAL	Recycling Dumpster	\$	1,260.00	\$	1,260.00
36087	MAGOCLEN	Seminar-GUTSICK	\$	150.00	\$	150.00
36088	MELANIE WOROB	Fitness Classes July 2024	\$	570.00	\$	570.00
36089	MGL PRINTING SOLUTIONS	Tax Collector TAX BILLS	\$	2,241.88	\$	2,241.88
36090	MICHAEL R. HAMMERSTONE	Mulch Hay Bales	\$	60.00	\$	60.00
36091	MILFORD/FRENCHTOWN AUTO PARTS, INC.	F350 Truck Oil	\$	182.88	\$	182.88
36092	MONINGHOFF APPLIANCE & SUPPLY CORP.	Building & Maintenance Materials - Vario	\$	153.28	\$	153.28
36093	NEW JERSEY PLANNING OFFICALS	LUB Roselle Mandatory Training Course	\$	177.00	\$	177.00
36094	NICK FAUST	Field Repair Service of Truck 22	\$	425.00	\$	425.00
36095	NJ Advance Media	RFP 2024-08-01 Tax Map Update	\$	40.50	\$	40.50
36096	OAKWOOD LANES, INC	Bowling Filed Trip	\$	400.00	\$	400.00
36097	OFFICE DEPOT, INC.	SUPPLIES FOR HQ	\$	148.09	\$	148.09
36098	ONE CALL CONCEPTS, INC.	Markout Service	\$	35.75	\$	35.75
36099	PEPSI-COLA	Soda/Water	\$	310.01	\$	310.01
36100	PLANT FARM NURSERY INC	2 CRABAPPLES PINK	\$	360.00	\$	360.00
36101	Pop's Bees & Trees	Return balance Police Outside Detail Esc	\$	27.80	\$	27.80
36102	Promed Office Cleaners LLC	RRCC Cleaning July 2024	\$	240.00	\$	240.00
36103	Quadient Leasing USA Inc	Lease Period - 9/8/24-12/7/24	\$	510.75	\$	510.75
36104	R & L DATACENTERS, INC.	JULY 24 PAYROLL	\$	703.90	\$	703.90
36105	R & R Provisions Co	Food For Snack Hut	\$	222.11		
		Food For Snack Hut	\$	187.52		
		Food for Snack Hut	\$	197.87	\$	607.50
36106	REC SUPPLY CO.	Test Tab Reagents	\$	79.21	\$	79.21
36107	RK OCCUPATIONAL & ENV ANALYSIS, INC	2023 RTK Survey	\$	1,072.50	\$	1,072.50
36108	Rutgers, The State University	Registration For Dmetri VanBuskirk Tax C	\$	1,129.00	\$	1,129.00
36109	SANICO, INC.	JUL 2024 - Acct #201746	\$	133.12		
		JUL 2024 - Acct #201688	\$	193.16		
		AUGUST 2024 - Acct #201944	\$	115.56		
		AUGUST 2024 Account 101037	\$	116.78	\$	558.62
36110	SCHOLL & WHITTESEY	Jul-24	\$	765.00	\$	765.00
36111	SERVICE ELECTRIC CABLE TV, INC.	Cable/Internet for RRCC	\$	212.72	\$	212.72
36112	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$	100.90	\$	100.90
36113	SHERWIN-WILLIAMS CO., THE	Line Paint-Various Township Parking lots	\$	740.25	\$	740.25
36114	SHOP RITE OF GREENWICH	Future Chefs Supplies	\$	100.78	\$	100.78
36115	State Industrial Products	Bee Spray	\$	1,294.26	\$	1,294.26
36116	Steph & Tims Ice Cream LLC	Summer Camp Field Trip	\$	873.00	\$	873.00
36117	STORR TRACTOR COMPANY	Repair RRCC Toro Groundsmaster Mower	\$	1,305.20	\$	1,305.20
36118	SWAMPS AUTOWORKS INC	15-10	\$	691.76		
		15-13 Repairs for Deer Damage	\$	6,060.27	\$	6,752.03
36119	TAMATHA ISENBERG	Yoga Classes July 2024	\$	275.00	\$	275.00
36120	THERESA VERDI	Cleaning RRCC 7/15 - 7/31	\$	600.00		
		Pool - Cleaning 7/15-7/31	\$	520.00	\$	1,120.00
36121	TRIFLEX IT SOLUTIONS, LLC	Billable Services	\$	270.00		
		Backup and Disaster Recovery: BDR-Municipal	\$	425.00		
		Aug-24	\$	440.00		
		Aug-24	\$	149.99		
		Email Protection	\$	154.00		
		OFFSITE BACKUP BARRACUDA BACKUP SERVICE	\$	399.00		
		Email Protection	\$	154.00	\$	1,991.99
36122	TRIFLEX IT SOLUTIONS, LLC	Offsite Backup	\$	122.50	\$	122.50
36123	UNITED SITE SERVICES	Recycling Center Restroom	\$	65.63		
		Portable restrooms RRCC & Pool Area	\$	262.52	\$	328.15
36124	Visual Computer Solutions Inc	POSS Yearly Renewal	\$	1,281.80	\$	1,281.80
36125	Warren Materials	Asphalt for Basin Repair Patch	\$	554.97	\$	554.97
36126	WB Mason Co Inc	Hand Soap	\$	125.97		
		paper	\$	102.90		

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		Paper Towels, Tissues, Spray, Soap, Bowl	\$	204.83		
		Center Pull Towels & Tissues	\$	481.85		
		Paper Towels	\$	283.14	\$	1,198.69
36127	WILSON PRODUCTS	Propane for Recycling Center	\$	36.75	\$	36.75
	WOODS EDGE LAWN AND LANDSCAPING	LAWN MOWING SERVICES FOR 2024 (7				
36128	LLC	PAYMENT	\$	3,800.00	\$	3,800.00
36129	Y-Pers, Inc	Safety Gear-2024	\$	332.00	\$	332.00
TOTALS:			\$	2,774,505.82	\$	2,774,505.82
<hr/>						
TOTALS:			\$	-	\$	-
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TOTAL BILL LIST 8/20/2024			\$	2,774,505.82	\$	2,774,505.82

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor				X

**REMINDER/ANNOUNCEMENT**

~ **REMINDER**- Labor Day is Monday September 2, 2024. The Holland Township Municipal Offices will be closed.

~ **REMINDER** –Holland Township Community Day will be held on Saturday, September 7<sup>th</sup> at Riegel Ridge Community Center starting at 3:00 pm. There will be Kids Events, Inflatables, Food Trucks, Community Booths, A Beer Garden, Entertainment by the NERDS and Fireworks!

~ **ANNOUNCEMENT**

**County Route 519- Milford Borough, Holland Township, Alexandria Township**

**Date Updated:** August 15, 2024

Milling and paving on County Route 519 will begin the week of August 19, 2024. The application of oil and chip (chipseal) will begin the week of September 2, 2024. **Limit speed on the roadway to 25 MPH** and increase following distance behind vehicles as there will be loose stone on the roadway. Expect delays and one lane of traffic during the chipseal application.

**LIAISON REPORTS**

Mr. Miller ~

- Attended first Library Meeting.
- Bid openings for Health Care Brokers last Friday.
- Working with JCP&L and a resident on 519 regarding a leaning pole.

Mr. Thurgarland~

- Successful kick off meeting with the new website company.
- Free Community Pool Day was a success. On Behalf of the Township Committee Thank you to the Riegel Ridge Community Center staff and the members of the 150<sup>th</sup> Anniversary Committee and Sponsors for making this a great day.
- Continuing Police Negotiations.
- Animal Control Report for July

Mr. Wilhelm~

- Continuation of Police negotiations.
- Affordable Housing meeting with LUB Administrator and Township Planner.

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Mr. Bush ~

- Mr. Miller to work with Clerk and CFO to certify funds and accept bid for the Health Insurance Broker.
- Purchase Order in mailbox to sign for paving the Firehouse parking lot.
- Bid openings for Old River Road ~ recommendations from Township Engineer at the next meeting.
- Community Pool Day was very successful. Thank you to Committeemen Miller and Young for attending.

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**~PUBLIC HEARING**

The purpose of this public hearing is to receive comments on the submission of an application by the Township of Holland in an attempt to obtain a matching grant of \$150,000 from the County Trust Fund to fund the following project: Concrete Revitalization of the Riegel Ridge Community Center Pool. The Township of Holland would be providing a 25% cash match for this project.

**Public Comment:** There being no comment, the public hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ **APPROVAL/DISCUSSION** on allowing Holland Soccer to use the Municipal Building fields for practice and games.  
Committeemen Thurgarland moved and Committeemen Miller seconded the motion to allow Holland Soccer to utilize the Municipal Soccer Fields.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ **APPROVAL** for Deputy Mayor or designee to sign for the request of additional grant funding from the Highlands Council to conduct a Township build out study in relation to the Township of Holland’s Fourth Round Affordable Housing Obligation.”  
Committeemen Thurgarland moved and Committeemen Miller seconded the motion to approve the Deputy Mayor or designee to sign for the request of additional grant funding from the Highlands Council.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-**APPROVAL** for Deputy Tax Collector Dmitri VanBuskirk to attend class:  
Committeemen Thurgarland moved and Committeemen Miller seconded the motion to approve the Deputy Tax Collector to attend class.

Date	Host	Subject	Cost
9/14, 9/21, 9/28 10/5, 10/12, 10/19	Rutgers	Principles of Tax Collection	\$ 1,129.00

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ **APPROVAL** for Deputy Mayor Wilhelm or designee to sign Hunterdon County Parks and Recreation agreement to partner with them for lecture series.  
 Committeemen Miller moved and Committeemen Thurgarland seconded the motion to approve Deputy Mayor Wilhelm or designee to sign Hunterdon County Parks and Recreation agreement.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor			X	

~ **APPROVAL** for Mayor to sign Farmland Preservation Grant Agreement for \$47,523.70 Re: John W. Schafer parcel.  
 Committeemen Thurgarland moved and Committeemen Miller seconded the motion to approve the Mayor to sign the Farmland Preservation Grant Agreement.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ **RESOLUTION**  
 Committeemen Thurgarland moved and Committeemen Miller seconded the motion to adopt the following Resolution:

**Resolution Approving the Refund of Unused Off Duty Police Escrow Funds**

**WHEREAS**, Pop’s Bees & Trees LLC submitted escrow payments to the Township of Holland for anticipated payment of off-duty police officer fees for the 2022 calendar year; and

**WHEREAS**, Pop’s Bees & Trees LLC has completed work within Holland Township and has a remaining balance of \$27.80; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey that the Chief Financial Officer is hereby authorized to refund the amount of \$27.80 to Pop’s Bees & Trees LLC.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

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~ **RESOLUTION**

Committeemen Thurgarland moved and Committeemen Miller seconded the motion to adopt the following Resolution:

**Resolution Approving the Refund of Unused Off Duty Police Escrow Funds**

**WHEREAS**, Key-Tech submitted escrow payments to the Township of Holland for anticipated payment of off-duty police officer fees for the 2023 calendar year; and

**WHEREAS**, Key-Tech has completed work within Holland Township and has a remaining balance of \$224.60; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey that the Chief Financial Officer is hereby authorized to refund the amount of \$224.60 to Key-Tech.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ **RESOLUTION**

Committeemen Thurgarland moved and Committeemen Miller seconded the motion to adopt the following Resolution:

**Authorization to Hire Kyle Nungester as part time  
Front desk at Riegel Ridge Community Center**

**WHEREAS**, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

**WHEREAS**, this employee will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required training; and

**WHEREAS**, this employee will be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

**THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Kyle Nungester will be hired at Riegel Ridge Community Center as Front Desk Staff the 2024 rate of \$15.13per/hr. this employee has had a successful background check, effective 8/20/2024.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

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**~ RESOLUTION**

Committeemen Thurgarland moved and Committeemen Miller seconded the motion to adopt the following Resolution:

**Update # 4 2024 Salaries and Wages**

**WHEREAS**, the Holland Township Committee adopted the 2024 Salary Resolution on December 19, 2023, and

**WHEREAS**, the Township Committee wishes to make the following **additions**; and

**WHEREAS**, the Township Committee wishes to also make the following **deletions**; and

**WHEREAS**, the following update #4 to the 2024 Salary Resolution falls within the ranges established by the Holland Township Salary Ordinance 2024-2 adopted on final reading February 6, 2024, and amended by Ordinance 2024-11 adopted on final reading June 18, 2024, and

**NOW THEREFORE BE IT RESOLVED**, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following updates are effective August 20, 2024

Position (Name)	Salary
Township Committee (Bush)	\$ 4,000.00
Township Committee (Young)	\$ 4,000.00
Township Committee (Thurgarland)	\$ 4,000.00
Township Committee (Wilhelm)	\$ 4,000.00
Township Committee (Miller)	\$ 4,000.00
Township Clerk (Tigar)	\$ 80,975.00
Registrar (Tigar)	\$ 6,150.00
Deputy Registrar (Gravelle) Resolution 1/18/2023	\$ 2,562.50
Substitute Secretarial Help (Hammerstone)	\$ 17.25
Substitute Secretarial Help (Colucci)	\$ 16.21
Chief Finance Officer (Gano)	\$ 101,000.00
Finance Assistant (Stevens)	\$ 22.62
Qualified Purchasing Agent (Hance)	\$ 6,246.86
Animal Control Secretary (Colucci)	\$ 20.61
Tax Collector (Silvia)	\$ 12,710.00
Deputy Tax Collector (VanBuskirk)	\$ 11,377.50
Sewer Rent Collector (Silvia)	\$ 2,665.00
Deputy Sewer Rent Collector (VanBuskirk)	\$ 2,460.00
Tax Assessor (Brandmaier)	\$ 30,000.00
<u>Planning / Zoning:</u>	
Land Use Board Secretary (Kozak) [Included #1 New 1/1/2022]	\$ 57,336.22
Municipal Housing Liaison (Kozak) [Included #1]	
Zoning Officer (Kozak) [Included #1]	
Development Reg Officer (Kozak) [Included #1]	
Recycling Secretarial Work [Included #1]	



HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
August 20<sup>th</sup>, 2024

PERC Witness, per hour (Underhill)	\$ 17.77
PERC Witness, per hour (Martin)	\$ 17.77
<u>Police:</u>	
Police Chief (Gutsick) [DOH 4/14/2008] Emerg Mgmt Serv \$5,000	\$ 128,885.48
Police Administrative Coordinator (Whitmore)	\$ 52,000.00
Community Emergency Response Team Coordinator (Gutsick)	\$ 13,000.00
Emergency Management Secretary (Whitmore)	\$ 2,000.00
<u>Per PBA Contract (For Information Only)</u>	
Sergeant	\$ 5,000.00
Heilig	\$ 111,573.00
Young	\$ 111,573.00
Yasunas [Resolution 5/21/19] [\$69,817: 1/1 to 6/30/24, \$75,229: 7/1-12/31/24]	\$ 72,523.00
Costello [ <b>Resolution</b> 6/21/2022] 1/1-7/4/24 \$53,5800.00 - 7/5/24-12/31/24 \$58,993.00]	\$ 56,202.00
Spuler [ <b>Resolution</b> 6/21/2022] 1/1-7/4/24 \$53,5800.00 - 7/5/24-12/31/24 \$58,993.00]	\$ 56,202.00
Dugan [ Resolution 12/20/22] [1/1/23-12/31/23 \$47,224: 1/1/24-12/31/24 \$53,580.00]	\$ 53,580.00
Academy Attendee	\$ 33,122.00
Part-Time Police Officer (vacant)	\$ 22.52
Class III Officer	\$ 35.00
<u>Public Works:</u>	
DPW/Buildings Supt. (Colaluce) [DOH 11/23/15]	\$ 95,742.08
Mazur (2,080 hours @ \$38.25 per hour)	\$ 79,560.00
Modica (2,080 hours @ \$38.25 per hour)	\$ 79,560.00
Holder (2,080 hours @ \$30.00 per hour)	\$ 62,400.00
Mayer (2,080 hours @ \$30.00 per hour) [\$29 per hr 1/1-5/31/24, \$30 per hr 6/1-12/31/24]	\$ 61,600.00
Langreder (2,080 hours @ \$28.00 per hour) [\$27 per hr 1/1-7/31/24, \$28 per hr 8/1-12/31/24]	\$ 56,960.00
Hammerstone (2,080 hours @ \$27.00 per hour) [\$26 per hr 1/1-8/31/24, \$27 per hr 9/1-12/31/24]	\$ 54,720.00
Part Time Building & Grounds Maintenance (Kaplan) 27.5 x 19.5	\$ 27,378.00
Public Works Temporary Supervisor, per hour	\$ 4.60

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
August 20<sup>th</sup>, 2024

<u>Part Time Snow Removal:</u>	
Croasdale	\$ -
Part Time Seasonal Employees (Public Works)	\$ 15.13
<u>Recycling:</u>	
Recycling Center Manager (Patrey)	\$ 20.00
Armenti, Alec	\$ 15.13
<u>Board Secretaries: Per Meeting Attended</u>	
Parks and Recreation Secretary (Kozak)	\$ 100.00
Board of Health Secretary (Hammerstone)	\$ 100.00
Environmental Commission Secretary (Kozak)	\$ 100.00
Historic Preservation Secretary (Kirby-McDonough)	\$ 100.00
Agriculture Advisory (Kirby-McDonough)	\$ 100.00
<u>Riegel Ridge Community Center:</u>	
Director (Neglia)	\$ 69,133.65
Operational Support Coordinator (Jenkins)	\$ 39,975.00
Member Services Rep. (Pecchia, Melissa)	\$ 16.74
Member Services Rep. (Ihling, Diane)	\$ 16.74
Member Services Rep. (Heller, Melanie)	\$ 15.94
<u>Pool Supervisor:</u>	
Neglia	\$ 8,577.28
<u>Front Desk Staff:</u>	
Cooley, Harry	\$ 15.13
Croasdale, Katherine	\$ 15.13
Frazier, Katherine	\$ 15.13
Furmanek, Jennifer	\$ 15.13
Hults, Nicholas	\$ 15.13
Jacobs, George	\$ 15.13
Mazzaferro, Vittoria	\$ 15.13
Nungester, Kyle	\$ 15.13
Nugent, Elizabeth	<del>\$ 15.13</del>
Scott, Mikaela	\$ 15.13
Verdi, Victoria	\$ 15.13
<u>Tumble Time:</u>	
Bet, Heather	\$ 17.06
<u>Group Exercise Instructors</u>	
Hatch, Gayle (Per Class):	\$ 32.01
Hatch, Rebecca	\$ 26.14
<u>Certified Personal Trainers (Per Session):</u>	
Hatch, Gayle	\$ 37.47
Neglia, Jessica	\$ 37.47

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
August 20<sup>th</sup>, 2024

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**~ RESOLUTION**

Committeemen Miller moved and Committeemen Thurgarland seconded the motion to adopt the following Resolution:

**Authorizing the Chief Financial Officer to refund local property taxes to  
the Fully Disabled Veteran Dennis M. Keiffer  
Block 5 Lot 76.01 – 364 Bellis Road**

**WHEREAS**, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

**WHEREAS**, **Dennis M. Keiffer**, has been declared a 100 percent permanently and totally disabled veteran by the Department of Veteran’s Affairs as of April 30, 2024; and

**WHEREAS**, **Dennis M. Keiffer**, made application for exemption from taxes on June 18, 2024; and

**WHEREAS**, the Tax Assessor has determined the dwelling of Dennis M. Keiffer, Block 5 Lot 76.01, 364 Bellis Road, is exempt from property taxation effective April 30, 2024; and

**WHEREAS**, the Township has granted refunds of previously paid taxes to totally exempt veterans and widows of veterans under certain circumstances; and

**WHEREAS**, the decision as to whether to reimburse totally exempt veterans for past taxes is discretionary on behalf of the Township; and

**WHEREAS**, the Township wishes to strike a balance between honoring veterans who have made an incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of taxes imposes upon non-exempt property owners; and

**WHEREAS**, the caps placed upon municipal spending by the State of New Jersey have imposed financial burdens on the Township and placed severe strains on its budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee believes that a fair and reasonable balance to be struck between its responsibilities to the general taxpayers and its need to recognize the sacrifices made by totally disabled veterans is accomplished by providing that totally disabled veterans will receive a refund of local property taxes from the date the veteran is declared 100% permanently and totally disabled, within the current tax year, and submits to the Tax Assessor a fully qualifying application for exemption from local property taxes on the veteran's dwelling pursuant to N.J.S.A. 54:4-3.30-34.
2. In the case of Dennis M. Keiffer, he is declared exempt from local property taxes on his dwelling commencing January 17, 2024 and the Chief Financial Officer is authorized to refund him \$2,775.38 of local property taxes paid from April 30, 2024 through September 30, 2024 and the Tax Collector forgive all future taxes owed.
3. The Township Committee will apply this policy to any future veterans seeking totally exempt status, but reserves the right to amend and alter it based on the future financial condition of the municipality.

HOLLAND TOWNSHIP COMMITTEE  
 REGULAR MEETING MINUTES  
 August 20<sup>th</sup>, 2024

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**~ RESOLUTION**

Committeemen Thurgarland moved and Committeemen Miller seconded the motion to adopt the following Resolution:

Authorizing the Chief Financial Officer to refund local property taxes to  
 the Fully Disabled Veteran Kirk Douglas Rose  
 Block 22.01 Lot 5 – 4 Farber Street

**WHEREAS**, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

**WHEREAS**, **Kirk Douglas Rose**, has been declared a 100 percent permanently and totally disabled veteran by the Department of Veteran’s Affairs as of January 17, 2024; and

**WHEREAS**, **Kirk Douglas Rose**, made application for exemption from taxes on June 26, 2024; and

**WHEREAS**, the Tax Assessor has determined the dwelling of Kirk Douglas Rose, Block 22.01 Lot 5, 4 Farber Street, is exempt from property taxation effective January 17, 2024; and

**WHEREAS**, the Township has granted refunds of previously paid taxes to totally exempt veterans and widows of veterans under certain circumstances; and

**WHEREAS**, the decision as to whether to reimburse totally exempt veterans for past taxes is discretionary on behalf of the Township; and

**WHEREAS**, the Township wishes to strike a balance between honoring veterans who have made an incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of taxes imposes upon non-exempt property owners; and

**WHEREAS**, the caps placed upon municipal spending by the State of New Jersey have imposed financial burdens on the Township and placed severe strains on its budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee believes that a fair and reasonable balance to be struck between its responsibilities to the general taxpayers and its need to recognize the sacrifices made by totally disabled veterans is accomplished by providing that totally disabled veterans will receive a refund of local property taxes from the date the veteran is declared 100% permanently and totally disabled, within the current tax year, and submits to the Tax Assessor a fully qualifying application for exemption from local property taxes on the veteran's dwelling pursuant to N.J.S.A. 54:4-3.30-34.

2. In the case of Kirk Douglas Rose, he is declared exempt from local property taxes on his dwelling commencing January 17, 2024 and the Chief Financial Officer is authorized to refund him \$4,082.32 of local property taxes paid from January 17, 2024 through September 30, 2024 and the Tax Collector forgive all future taxes.

3. The Township Committee will apply this policy to any future veterans seeking totally exempt status, but reserves the right to amend and alter it based on the future financial condition of the municipality.

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
August 20<sup>th</sup>, 2024

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**BUSINESS FROM TOWNSHIP ATTORNEY**

No business to report other than there will be Executive Session in the matter of N.J.S.A. 10:4-12.7 B. There will be no formal action taken.

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

Dan Gilligan

- Regarding the RRCC memberships at the pool and policies.

**EXECUTIVE SESSION-**

**~ RESOLUTION**

Committeemen Miller moved and Committeemen Thurgarland seconded the motion to adopt the following Resolution:

**Entering into Executive Session**

**WHEREAS**, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- N.J.S.A. 10:4-12.7 Meetings open to public; exceptions.

B. A public body may exclude the public only from that portion of a meeting at which the public body discusses any: (7). pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

- In the matter of updates on Police negotiations.

**BE IT FURTHER RESOLVED**, that Minutes will be kept on file in the Municipal Clerk's Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Action will not be taken when the Township Committee returns to Open Session.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Consensus was to return to Open Session-at 7:35 p.m.

HOLLAND TOWNSHIP COMMITTEE  
 REGULAR MEETING MINUTES  
 August 20<sup>th</sup>, 2024


Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**ADJOURN**


Committeemen Miller moved and Committeemen Thurgarland seconded the motion to adjourn at 7:35 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Respectfully Submitted,

  
 \_\_\_\_\_  
 Melissa S. Tigar, RMC/CMR  
 Municipal Clerk

Approved By,

  
 \_\_\_\_\_  
 Dan Bush, Mayor  
 Scott Wilhelm, Deputy Mayor