

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
September 17, 2024

The Holland Township Committee meet on the above date at the Holland Township Municipal Building, 61 Church Road, Milford N.J. at 7:00 p.m.

**Roll Call:** Present were:

- Committeeman Mike Miller
- Committeeman Duane Young
- Deputy Mayor Scott Wilhelm
- Committeeman Robert Thurgarland
- Mayor Dan Bush
- Attorney Matthew Lyons
- Municipal Clerk Melissa Tigar

There being a quorum this meeting was called to order by Mayor Dan Bush at 7 :04 p.m. Mayor Dan Bush asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

*“At this time, I would like to invite the Scouts to lead the Committee and audience in reciting the Pledge of Allegiance”*

**OPEN PUBLIC MEETING STATEMENT**

Clerk Tigar announced publicly at the commencement of this meeting, the following statement. Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 14, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**ZOOM INFORMATION:**

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee  
Time: September 17, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09&omn=82284868077>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968,7480301411#, \*951148# US

**APPROVAL OF MINUTES OF THE:** September 3, 2024 Regular Meeting

Committeemen Young moved and Committeemen Miller seconded the motion to approve the minutes of the September 3, 2024 Regular Meeting.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**APPROVAL OF BILLS AS SUBMITTED**

Committeemen Young moved and Committeemen Miller seconded the motion to approve the bills as submitted. Committeemen Young abstained from check # 36205

36205	H.J. OPDYKE LUMBER COMPANY, INC.	Cement Patch- Abrams RD	\$	11.68	\$	11.68
-------	----------------------------------	-------------------------	----	-------	----	-------

Committeeman Thurgarland abstained from check # 36206

36206	Hunterdon County Central Printing	ENVELOPES TAX ASSESSOR	\$	45.00	\$	45.00
-------	-----------------------------------	------------------------	----	-------	----	-------

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
September 17, 2024

Holland Township

Bill List

17-Sep-24

Check#	Vendor	Description	Payment	Check Total
36184	AMAZON CAPITAL SERVICES	Snap Clip	\$ 7.98	
		Wood Frame Chalk Boards & Markers	\$ 133.26	\$ 141.24
36185	Amerigas-Clinton 7510	Propane - Snack hut	\$ 247.50	\$ 247.50
36186	ANIMAL CONTROL SOLUTIONS LLC	24 Hour Animal Control Coverage 2024	\$ 1,040.00	\$ 1,040.00
36187	Bedard Kurowicki & Co CPA's PC	2023 Municipal Court Audit	\$ 5,000.00	\$ 5,000.00
36188	Celebration Fireworks Inc	9/7 Community Day Fireworks	\$ 5,300.00	\$ 5,300.00
36189	CITIZENS BANK	PHILLIPS FARMS MUMS	\$ 55.98	
		When I Work App	\$ 156.00	\$ 211.98
36190	CLEMENS UNIFORM	Shop Towel / Mat Cleaning Service	\$ 23.35	
		Mats for Municipal Building	\$ 41.98	\$ 65.33
36191	COLLIERS ENGINEERING & DESIGN INC	PB HK B24 L 3 13 review thru 073124 Engi	\$ 90.00	
		Planner Services thru 082324	\$ 495.00	
		LUB Darvil B3 L 28 01 & 66 review	\$ 516.25	\$ 1,101.25
36192	CORPORATE BILLING LLC	Fleet Truck Repair Part	\$ 310.46	\$ 310.46
36193	D.H. PRODUCTIONS	Lights for Community Day	\$ 150.00	\$ 150.00
36194	Daxko LLC	Daxko Software September 2024	\$ 813.60	\$ 813.60
36195	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal August	\$ 114.00	\$ 114.00
36196	DIANE RUSSINI	Yoga August 2024	\$ 110.00	\$ 110.00
36197	Direct Energy Business	Account 1294535 129 Spring Mills Road	\$ 64.60	
		Account # 1294537 129 SPRING MILLS ROAD	\$ 43.59	
		Electric Service 910 Milford Warren Glen	\$ 2,246.24	
		Account 1294539 910 Milford Warren Glen	\$ 3,108.72	
		129 Spring Mills Rd Account 1294415	\$ 8.50	
		Acct 1294540 Meter G21049495	\$ 13.50	
		Account 1294536	\$ 456.54	\$ 5,941.69
36198	ERIC BERNSTEIN	LUB HK KHOV B24 L 3 13 rev Amend Site Pl	\$ 3,052.00	
		LUB Misc General Matters	\$ 280.00	
		PB Holland Solar Farm B2 L1 02 services	\$ 252.00	\$ 3,584.00
36199	Finelli Consulting Engineers Inc	PB Holland Solar Farm B2 L1 02 services	\$ 1,087.50	\$ 1,087.50
36200	Gall's	Equipment	\$ 734.28	
		Equipment	\$ 371.94	\$ 1,106.22
36201	GEBHARDT & KIEFER, P.C.	Tax Appeal JULY 2024	\$ 288.00	\$ 288.00
36202	GEBHARDT & KIEFER, P.C.	Tax Appeal JULY 2024	\$ 204.00	\$ 204.00
36203	GROUNDED EARTH YOGA LLC	Yoga Classes August 2024	\$ 275.00	\$ 275.00
36204	GTT Services	Late Summer Vegetation Control - MB 4 of	\$ 130.00	
		Late Summer Vegetation Control - RRCC 4	\$ 375.00	\$ 505.00
36205	H.J. OPDYKE LUMBER COMPANY, INC.	Cement Patch- Abrams RD	\$ 11.68	\$ 11.68
36206	Hunterdon County Central Printing	ENVELOPES TAX ASSESSOR	\$ 45.00	\$ 45.00
36207	INSTITUTE FOR PROF. DEVELOPMENT	CEU'S CMFO	\$ 50.00	\$ 50.00
36208	JAKE LANGREDER	Clothing Allowance per Union Contract 20	\$ 349.91	\$ 349.91
36209	JERSEY CENTRAL POWER & LIGHT	100 004 557 474	\$ 83.30	\$ 83.30
36210	JERSEY CENTRAL POWER & LIGHT	100 004 556468	\$ 385.60	\$ 385.60
36211	JESSICA DULIN-SOTO	Yoga Classes August 2024	\$ 550.00	\$ 550.00
36212	Johnson Controls Fire Protection	Service Call for Fire Alarm going off	\$ 684.13	\$ 684.13
36213	Kyle McManus Associates LLC	LUB HK KHOV B24 L 3 13 rev Amend Site Pl	\$ 73.50	
		PB Holland Solar Farm B2 L1 02 services	\$ 110.25	\$ 183.75
36214	LDI Connect	Contract Usage Charge 6/22/24 - 7/21/24	\$ 98.68	\$ 98.68
36215	LMR DISPOSAL	Recycling Dumpster	\$ 1,140.00	\$ 1,140.00

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
September 17, 2024

36216	MARLENA HERTER	REFUND - MISSED SWIM LESSON	\$ 28.00	\$ 28.00
36217	MELANIE WOROB	Fitness Classes August 2024	\$ 735.00	\$ 735.00
36218	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Battery Replacement for Leaf Machine	\$ 140.62	\$ 140.62
36219	MONINGHOFF APPLIANCE & SUPPLY CORP.	Misc. Building & Maintenance Materials/T	\$ 315.17	
		RRCC Items	\$ 51.89	\$ 367.06
36220	NJ Advance Media	LUB B3 L28 01 and 66 MN sub Lot Line Adj	\$ 0.33	\$ 0.33
36221	NJ DEPT OF HEALTH & SENIOR SERVICES	Aug-24	\$ 40.20	\$ 40.20
36222	NJ State League of Municipalities	Attendance - 11/19-11/21 2024 - IN PERS	\$ 240.00	\$ 240.00
36223	NJLM	LEGISLATIVE BULLETIN 2024-2025	\$ 42.00	\$ 42.00
36224	ONE CALL CONCEPTS, INC.	Markout Service	\$ 14.30	\$ 14.30
36225	PALUMBO'S NURSERY	Municipal Building Mulch	\$ 106.50	\$ 106.50
36226	Prestige Dry Cleaner LLC	Uniform Cleaning	\$ 902.50	
		Uniform Cleaning	\$ 565.50	\$ 1,468.00
36227	R & L DATACENTERS, INC.	AUGUST 24 PAYROLL	\$ 704.90	\$ 704.90
36228	SANICO, INC.	SEPTEMBER 2024 - Acct #201944	\$ 115.56	
		SEPTEMBER 2024 Account 101037	\$ 116.78	
		AUG 2024 - Acct #201746	\$ 137.12	
		AUG 2024 - Acct #201688	\$ 193.16	\$ 562.62
36229	SCHOLL & WHITTESEY	Follow up with Council and correspondenc	\$ 130.75	\$ 130.75
36230	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 100.90	\$ 100.90
36231	SERVICE ELECTRIC CABLE TV, INC.	Cable/Internet for RRCC	\$ 212.72	\$ 212.72
36232	SHOP RITE OF GREENWICH	Beverages for Community Day	\$ 29.99	\$ 29.99
36233	State Industrial Products	DPW Supplies / Oils	\$ 1,319.79	\$ 1,319.79
36234	STORR TRACTOR COMPANY	Blade Replacement and Belts for 85c Fini	\$ 195.12	\$ 195.12
36235	SWAMPS AUTOWORKS INC	15-12	\$ 559.25	\$ 559.25
36236	TAMATHA ISENBERG	Yoga Classes August 2024	\$ 275.00	\$ 275.00
36237	THERESA VERDI	Cleaning services at Municipal Building	\$ 450.00	
		Cleaning - Pool	\$ 200.00	
		Cleaning RRCC 8/17-8/30	\$ 440.00	\$ 1,090.00
36238	TOWNSHIP OF RARITAN	Shared Service Agreement Courts	\$ 7,163.16	\$ 7,163.16
36239	TRIFLEX IT SOLUTIONS, LLC	Billable Services	\$ 168.75	
		Remote Support	\$ 33.75	
		Offsite Backup	\$ 122.50	
		Agreement BitDefender Antivirus Gravit	\$ 154.00	
		Sep-24	\$ 462.00	
		Backup and Disaster Recovery:BDR-Municip	\$ 425.00	
		OFFICE 365 - 26 LICENSES	\$ 156.00	\$ 1,522.00
36240	TRIFLEX IT SOLUTIONS, LLC	Email Protection	\$ 154.00	
		Sep-24	\$ 149.99	\$ 303.99
36241	U.S. MUNICIPAL SUPPLY, INC.	Boom Mower Signs	\$ 1,230.36	\$ 1,230.36
36242	UNITED SITE SERVICES	61 CHURCH ROAD 1 SERVICE 1 DAY PER WEEK	\$ 65.63	
		Recycling Center Restroom	\$ 65.63	
		Portable Toilets RRCC	\$ 262.52	\$ 393.78
36243	VAN CLEEF ENGINEERING ASSOC., L	LUB HK KHOV B24 L 3 13 rev Amend Site Pl	\$ 1,263.50	\$ 1,263.50
36244	VERIZON	JULY 2024 BILLING	\$ 65.77	
		JULY 2024 BILLING	\$ 2,010.92	\$ 2,076.69
36245	VIANINI PIPE INC.	Concrete Pipe Ends for Old River RD	\$ 4,247.99	\$ 4,247.99
36246	WB Mason Co Inc	Tall Kitchen Bags, Clorox Disinfecting W	\$ 72.95	
		Not Pads, Tape, Rubber bands	\$ 38.26	
		Multi Purpose Cleaner	\$ 23.43	\$ 134.64
36247	WILSON PRODUCTS	Propane for Recycling Center	\$ 36.75	\$ 36.75
36248	WOODS EDGE LAWN AND LANDSCAPING LLC	LAWN MOWING SERVICES FOR 2024 (7 PAYMENT	\$ 3,800.00	\$ 3,800.00

---

TOTALS: \$ 61,714.73 \$ 61,714.73

---

35998 NJ DEPT OF HEALTH & SENIOR BALANCE PER AUDITOR DUE TO STATE \$ 66.00

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
September 17, 2024

35998	NJ DEPT OF HEALTH & SENIOR	VOID CHECK PER AUDITOR	\$ (66.00)	-	\$
36139	CIRCUS TIME AMUSEMENTS	COMMUNITY DAY BOUNCE HOUSE	\$ 1,995.00		
36139	CIRCUS TIME AMUSEMENTS	VOID CHECK - CANCELLED	\$ (1,995.00)	-	\$
9112024	QUADIENT	REFILL POSTAGE	\$ 500.00		\$ 500.00
TOTALS MANUAL AND VOIDS:			\$ 500.00		\$ 500.00
TOTAL BILL LIST 9/17/2024			\$ 62,214.73		\$ 62,214.73

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X		#36205	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X		#36206	
Dan Bush, Mayor	X			

**REMINDER/ANNOUNCEMENT**

~ **REMINDER** the Holland Township 150<sup>th</sup> Anniversary 5K River Run will take place on October 5, 2024 at the Holland Township Volunteer Fire Company Station #2 located at 707 Riegelsville Road. Registrations opens at 8:30 am 5K Run Starts at 9:00 am.

~ **REMINDER** the Holland Township Volunteer Fire Co. Fall Town Wide Yard Sale will be held on Saturday, October 5, 2024 from 8:00 am to 1:00 pm. Rain Date is October 6, 2024.

~ **REMINDER** the Holland Township Environmental Commission will present “Autumn on the O’sakame Preserve” with Hunterdon County Parks Naturalist Laura Bush on Tuesday, October 8, 2024 at 10:00 am at the O’sakame Preserve Trail on River Road

~ **ANNOUNCEMENT**

**The Passing of Longtime CERT Deputy Emergency Manager, Catherine Elder**

Catherine Elder was a devoted member of our community who served as a Deputy Emergency Manager with our OEM team and was a founding member of our CERT team. Catherine’s dedication began in 2004, and she rose through the ranks to become a Deputy Emergency Manager in 2020.

Catherine was known for her selfless service and readiness to face any challenge. In her CERT application, she aptly described her commitment: “Wherever I am needed. Not afraid to get dirty.” Her dedication was recognized through several awards, including the Meritorious Service Award from our OEM for her exceptional work during Hurricane Irene in 2011 and the Civilian Award of Appreciation for her efforts alongside the police during Community Day in 2014.

This year, Catherine was able to experience a milestone that had eluded her in the past. For the first time, she enjoyed the fireworks at our Community Day. Previous years saw her stationed in the back parking field, first as a worker and later as a team lead. This year, she was stationed in the EOC and had the chance to witness the fireworks she had so long worked behind the scenes to support.

Catherine’s sudden passing on September 8, 2024, at Ringing Rocks State Park in Bridgeton Township, PA, has left a void in our community. She will be remembered for her bravery, leadership, and the positive impact she made on all of us.

As we reflect on Catherine’s contributions and the legacy she leaves behind, let us extend our deepest condolences to her family and honor her memory with the respect and gratitude she so richly deserves.

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
September 17, 2024

~ **ANNOUNCEMENT** Carter Gordon from Boy Scout Troop 187 is present this evening to present his Eagle Scout Project that was completed at the Holland Township Library.

**LIAISON REPORTS**

~Mr. Miller

- Meeting scheduled Friday morning with JCP&L liaison regarding lights still out on Stamets Rd.
- Attended the Library Board Meeting.
- Letter from Assignment Judge from Municipal Court.
- Received \$37,500 for the Hunterdon County Infrastructure Grant.
- Municipal Parks and Recreation grant is complete and ready for submission.

~Mr. Young

- Parks and Recreation art contest for the Fall Festival is underway.
- Parks and Recreation and Local Girl Scout Troops Trunk or Treat & Fall Festival are scheduled for Saturday, October 26<sup>th</sup>.

~ Mr. Thurgarland

- Congratulations to Mayor Bush on his new position at the County as Director of Public Works.
- Animal Report for August (7) seven calls.
- Under new business time sensitive material for the recycling center.

~Mr. Wilhelm

- Congratulation Mayor Bush on new position.
- Congratulation to Mayor and all volunteers on a Community Day. It was well attended and excellent job and good coordination by everyone.
- No report on Police Negotiations.
- Land Use Board is busy. No report for the committee at this point.

~Mr. Bush

- Currently working with Healthcare Broker.
- Old River Road Bid
- Tax Map Bids
- Community Day was a huge success.

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

~ **2025 Recycling Flyer for approval October 1, 2024.**

Vendor charges \$15.00 for mattresses. Recommendation to charge \$25.00  
Recycling center hours 9-3pm. Recommendation to change hours 9-2pm  
2025 will be closed November 29<sup>th</sup>. Recommendation to stay open.  
2024 two Paper Shredding Days ~ Recommendation to remain two in 2025.

~ **2025 Rabies Clinic**

Recommendation would be 3<sup>rd</sup> or 4<sup>th</sup> weekend in March.

~ **Approval of Raffle Application:** (To be held 11/09/2024 10:00 am -3:00 pm at Whispering Pines)

Application for Raffle 2024-09 **Holland Township Woman's Club** [Off-premise draw raffle awarding cash-50/50]

Deputy Mayor Wilhelm moved and Committeemen Young seconded the motion to approve Raffle application 2024-09.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
September 17, 2024

~ **APPROVAL** for Mayor to sign Broker Service Agreement and Business Associate Agreement with Healthcare Brokers Brown & Brown Metro, L.L.C.

Deputy Mayor Wilhelm moved and Committeemen Miller seconded the motion to approve the Mayor to sign the Agreements.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~**APPROVAL** of letter to ShopRite asking for a donation of light refreshments for the Veterans Day Ceremony.

Deputy Mayor Wilhelm moved and Committeemen Young seconded the motion to approve the letter to Shoprite for Veterans Day donations.

September 16, 2024

ShopRite Catering  
272 Route 202 & 31  
Flemington, NJ 08822  
(Fax) 908-782-9145

To Whom It May Concern:

Holland Township will be holding a Veteran's Day Ceremony at the Veteran's Memorial on the front lawn of Holland Township Municipal Building on Monday, November 11, 2024. The Mayor and Township Committee have invited residents, veterans and local dignitaries to attend the ceremony beginning at 11:00 AM.

After the ceremony, the Committee will offer light refreshments to the attendees. We humbly ask for your support in the form of a donation. We estimate there will be approximately 30-40 people in attendance. Some of the items we are looking for are:

- |                                 |  |
|---------------------------------|--|
| (1) Fruit platter               | Dessert size paper plates                |
| (1) Cheese platter              | Napkins                                  |
| (1) Cookie & brownie platter    | Hot/cold beverage cups                   |
| (2-3) Boxes of Crackers         | Sugar packets & sugar substitute packets |
| (1ea.) Coffee (decaf & regular) | 2 qt ½ & ½                               |
| (2) Orange Juice                | Stir sticks for coffee                   |

Mayor Bush would be available to pick up whatever items you can provide on Monday, November 11 around 8:00AM at the Greenwich store.

I can be reached at the Municipal Building at the above number or via email [clerk@hollandtownship.org](mailto:clerk@hollandtownship.org) to confirm.

Thank you for whatever you can provide.

Sincerely,

Melissa S. Tigar, RMC  
Municipal Clerk, Township of Holland

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
September 17, 2024

~ **APPROVAL** to hold a Christmas luncheon for staff in 2024.

Deputy Mayor Wilhelm moved and Committeemen Young seconded the motion to approve the Christmas lunch.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-ORDINANCE 2024-17-Introduction/First Reading**

Committeemen Thurgarland moved and Committeemen Young seconded the motion to adopt Ordinance 2024-17 on first reading. Second reading and Public Hearing set for October 15, 2024

**AN ORDINANCE BY THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53 TO FUND THE COSTS ASSOCIATED WITH THE PREPARATION OF AN APPROVED TAX MAP**

**WHEREAS**, the Township of Holland, County of Hunterdon, State of New Jersey, has been ordered by the Director of the New Jersey Division of Taxation and the Hunterdon County Board of Taxation to complete a municipal-wide revaluation for the 2026 tax year; and

**WHEREAS**, the Township of Holland is required to submit up-to-date tax maps to the Division of Taxation in accordance with N.J.A.C. 18:12-4.7, for the review and approval of the New Jersey Division of Taxation in accordance with existing standards; and

**WHEREAS**, the Township of Holland, County of Hunterdon, State of New Jersey, has determined that it is necessary to prepare an approved tax map for use by the Township Tax Assessor; and

**WHEREAS**, the Township of Holland would like the new approved tax map to be certified for use in the 2026 tax year; and

**WHEREAS**, the amount to be appropriated by the Township for the approved tax map is \$130,000, which amount shall be deemed a special emergency appropriation as defined and provided for in the Local Budget Law, N.J.S.A. 40A:4-53 et seq.; and

**WHEREAS**, it is the desire of the Township Committee to adopt an ordinance to create said special emergency appropriations.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, pursuant to Local Budget Law as follows:

**SECTION ONE:** Pursuant to N.J.S.A. 40A:4-53, the sum of \$130,000.00 is hereby appropriated for the purpose of preparing an approved tax map.

**SECTION TWO:** Such appropriation qualifies as a special emergency as defined and provided for in N.J.S.A. 40A:4-53.

**SECTION THREE:** That the emergency appropriation shall be provided for in the annual budgets of the next succeeding five (5) years by the inclusion of an amount of not less than \$26,000.00 (N.J.S.A. 40A:4-55).

**SECTION FOUR:** Upon final adoption of this Ordinance, the Township Committee shall pursuant to N.J.S.A. 40A:4-55 adopt a Resolution setting forth the amount Appropriated for the approved tax map and further setting how said Appropriation will be financed.

HOLLAND TOWNSHIP COMMITTEE  
 REGULAR MEETING MINUTES  
 September 17, 2024

**SECTION FIVE:** That two copies of this Ordinance and any Resolution passed pursuant to N.J.S.A. 40A:4-53 shall be filed with the Director of the Division of Local Government Services.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**~ RESOLUTION**

Committeemen Thurgarland moved and Committeemen Young seconded the motion to adopt the following Resolution:

**Special Item of General Revenue Anticipated ~ FY24 EMAA Grant Program**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township of Holland has received notice of an award of \$10,000.00 from FY24 EMAA Grant Program and wishes to amend the 2024 Budget to include as a revenue.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of ..... \$10,000.00

Which is now available as a revenue from:

- Miscellaneous Revenues:
  - Special Item of General Revenue Anticipated
  - With Prior Written Consent of the Director of the
  - Division of Local Government Services:
  - State and Federal Revenues Off-set with Appropriations:
  - FY24 EMAA Grant Program

**BE IT FURTHER RESOLVED** that the sum of .....\$10,000.00

Be and the same is hereby appropriated under the caption of:

- General Appropriation
  - (a) Operations Excluded from CAPS
    - State and Federal Programs Off-set by Revenues:
    - FY24 EMAA Grant Program

**BE IT FURTHER RESOLVED**, that the Township Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.



HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
September 17, 2024

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**~RESOLUTION**

Deputy Mayor Wilhelm moved and Committeemen Miller seconded the motion to adopt the following Resolution:

**Special Item of General Revenue Anticipated ~  
FY24 Hunterdon County Municipal Infrastructure Grant Program**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township of Holland has received notice of an award of \$37,500.00 from Hunterdon County Municipal Infrastructure Grant Program and wishes to amend the 2024 Budget to include as a revenue.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of .....\$37,500.00

Which is now available as a revenue from:

Miscellaneous Revenues:

- Special Item of General Revenue Anticipated
- With Prior Written Consent of the Director of the
- Division of Local Government Services:
- Public and Private Revenues Off-set with Appropriations:
- Hunterdon County Municipal Infrastructure Grant Program

**BE IT FURTHER RESOLVED** that the sum of .....\$37,500.00

Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS

Public and Private Revenues Off-set by Revenues:

Hunterdon County Municipal Infrastructure Grant Program

**BE IT FURTHER RESOLVED**, that the Township Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
September 17, 2024

**~ RESOLUTION**

Committeemen Thurgarland moved and Committeemen Young seconded the motion to adopt the following Resolution:

TOWNSHIP OF HOLLAND  
CANCELLATION OF CERTAIN BALANCES  
IN THE GENERAL CAPITAL FUND

**WHEREAS**, The Best Practices requires that a periodic review of the various balances in the Capital Ordinances and the General Capital Trial Balance, and

**WHEREAS**, The Chief Financial Officer of the Township of Holland has conducted a review of unspent balances in the General Capital Fund, and

**WHEREAS**, the funds listed below are no longer required for the original intention of the Township of Holland, and

**NOW THEREFORE BE IT RESOLVED** that the following balance be cancelled and returned to Capital Improvement Fund:

04-215-10-290-049 2022-06 Spring Garden Road \$172,102.57

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**~ RESOLUTION**

Committeemen Young moved and Deputy Mayor Wilhelm seconded the motion to adopt the following Resolution:

**Setting Trick or Treating**

**WHEREAS**, the Holland Township Committee wishes a safe Halloween season for all Holland residents and visitors in the township, and

**WHEREAS**, on Tuesday September 17, 2024 a memo was received from Police Chief Sean Gutsick, recommending the following:

- Setting 2024 Trick or Treating for Thursday October 31, 2024 from 5:30 p.m.-8:00 p.m.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that, 2024 Trick or Treating be set for Thursday October 31 from 5:30 p.m.-8:00 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**BUSINESS FROM TOWNSHIP ATTORNEY**

Executive Session regarding a Tax Appeal pursuant to N.J.S.A. 10:4-12 (b) 7

Service Electric Sub-Committee ~ To be memorialized at the October 1, 2024 meeting.  
Two members from the Township Committee and one resident.

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
September 17, 2024

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**EXECUTIVE SESSION-**

**~ RESOLUTION**

Deputy Mayor Wilhelm moved and Committeemen Miller seconded the motion to adopt the following Resolution:

**Entering into Executive Session**

**WHEREAS**, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- N.J.S.A. 10:4-12 B. (7) Meetings open to public; exceptions.

B. A public body may exclude the public only from that portion of a meeting at which the public body discusses any: (7). pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

- In the matter of a Tax Appeal

**BE IT FURTHER RESOLVED**, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Action may be taken when the Township Committee returns to Open Session.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Consensus was to return to Open Session-at 7:50 p.m. No action was taken.

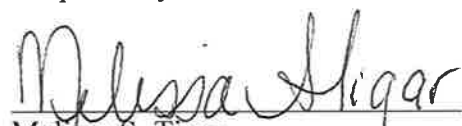
Tax Map update from Tax Assessor Erica Brandmaier

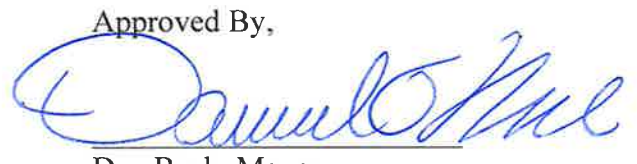
**ADJOURN**

Committeemen Thurgarland moved and Deputy Mayor Wilhelm seconded the motion to adjourn at 8:00 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Respectfully Submitted

  
Melissa S. Tigar  
Municipal Clerk, RMC/CMR

Approved By,  
  
Dan Bush, Mayor  
Scott Wilhelm, Deputy Mayor

