

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES
November 6, 2024

The Holland Township Committee meet on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Roll Call: present were
Committeeman Mike Miller
Committeeman Duane Young
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Melissa Tigar

There being a quorum this meeting was called to order at 7 :03 p.m. Mayor Dan Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

OPEN PUBLIC MEETING STATEMENT

Clerk Tigar announced publicly at the commencement of this meeting the following statement:
Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 14, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

ZOOM INFORMATION:

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee

Time: November 6, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09&omn=83177438444>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968,7480301411#, *951148# US

APPROVAL OF MINUTES OF THE: October 15, 2024 Regular Meeting and Executive Session
Deputy Mayor Wilhelm moved and Committeeman Thurgarland seconded the motion to approve the regular and executive session minutes from the October 15, 2024 meeting.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

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APPROVAL OF BILLS AS SUBMITTED

Committeeman Young moved and Committeeman Thurgarland seconded the motion to approve the bills list as submitted. Committeeman Miller abstain from the following:

11/1/2024 NJ STATE HEALTH BENEFITS November 2024 Health Insurance Retiree \$ 792.52 \$ 792.52

Holland Township
Bill List
6-Nov-24

Check#	Vendor	Description	Payment	Check Total
36397	A.B.E. PARKING LOT STRIPPING CO.	DEP Mandated Curbed Road Sweeping #4 - 2	\$ 4,439.68	\$ 4,439.68
36398	Affordable Housing Professionals	Affordable Housing Webinar November 12 2	\$ 25.00	\$ 25.00
36399	ALLEGRO ENTERPRISES, INC.	Oct 2024 Delivery - Municipal Bldg	\$ 52.44	
		Water Bottle Services	\$ 46.84	\$ 99.28
36400	AMAZON CAPITAL SERVICES	Square POS System	\$ 479.95	
		iPad for Snack Hut POS	\$ 299.00	
		Dawn Dish Soap, Commercial Sink Sprayer,	\$ 213.24	
		15 pc Gift Bags with Handles Large Gift	\$ 14.49	
		Indoor Fly Traps	\$ 52.95	
		Tablecloths	\$ 13.99	\$ 1,073.62
36401	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren Glen	\$ 331.42	\$ 331.42
36402	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal Yard	\$ 16.61	\$ 16.61
36403	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 21.78	\$ 21.78
36404	AQUA NEW JERSEY	RRCC Pool 8797	\$ 41.54	\$ 41.54
36405	AQUA NEW JERSEY	REC CTR (8796)	\$ 866.21	\$ 866.21
36406	Aquatic Distributors Inc	Pool Cleaner for Little Pool	\$ 3,399.00	
		Pool Robot Repair	\$ 3,035.00	\$ 6,434.00
36407	BOY SCOUT TROOP #187	Clean Communities Roadside Cleanup-2024	\$ 500.00	\$ 500.00
36408	BROWN & BROWN METRO, LLC	2024 HEALTH INSURANCE BROKER	\$ 4,166.66	\$ 4,166.66
36409	CITIZENS BANK	Adobe - Annual Subscriptions 4 licenses	\$ 935.52	\$ 935.52
36410	CLEMENS UNIFORM	Mats for Municipal Building	\$ 41.98	
		Shop Towel / Mat Cleaning Service	\$ 23.35	
		Mats for RRCC	\$ 46.05	\$ 111.38
36411	COLLIERS ENGINEERING & DESIGN INC	Road Opening Permit Review Elizabethtown	\$ 487.50	
		HLD0004 Engineer Services thru 093024 Pe	\$ 113.80	
		HLP001 Planner Services thru 093024	\$ 85.50	
		HLP0041 Darvill and Blanton	\$ 90.00	
		HLP0036 Lapzynski Escrow	\$ 361.71	
		HLD0010 6 Forest View Drive Driveway Per	\$ 150.65	
		LUB Highlands Council Task 8 Water Use/C	\$ 1,975.51	
		Planner Services thru 101324	\$ 315.00	\$ 3,579.67
36412	Dana Wiatroski	Pickleball Clinics October 2024	\$ 900.00	\$ 900.00
36413	DAVID PANFILE	BACKGROUND CHECK	\$ 44.75	\$ 44.75
36414	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal September	\$ 171.00	\$ 171.00
36415	Department of Finance	4Q2024 Library	\$ 69,002.82	\$ 69,002.82
36416	Department of Finance	4Q2024 Open Space	\$ 67,112.16	\$ 67,112.16
36417	Department of Finance	4Q2024 County	\$ 675,961.32	\$ 675,961.32
36418	DONNA K. GELEGONYA	Staff Training	\$ 345.00	\$ 345.00
36419	DUTCH MILL MARKET INC	CERT Cookout	\$ 62.29	\$ 62.29
36420	ELIZABETH TOWN GAS	Meter 14Y735578 Account 9890459292	\$ 47.22	
		Meter 01061655 Account 93404665351 RRCC	\$ 355.83	\$ 403.05
36421	Encore Fire Protection	Kitchen Fire Suppression System - Hydro	\$ 2,249.64	\$ 2,249.64
36422	EPPEC Uniforms	Uniform/Equipment	\$ 1,226.05	\$ 1,226.05
36423	FERGUSON - LAKEWOOD	Hot Water Rod Repair- DPW Bathroom	\$ 91.49	\$ 91.49
36424	Finelli Consulting Engineers Inc	PB Holland Solar Farm B2 L1 02 services	\$ 775.00	\$ 775.00
36425	FLEMINGTON DEPARTMENT STORE	Uniforms WHITMORE	\$ 278.25	\$ 278.25

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36426	GARDEN STATE TREE MANAGEMENT LLC	Removal of Trees - Adamic Hill Road & Mi	\$ 5,075.00	\$ 5,075.00
36427	GEBHARDT & KIEFER, PC	Tax Appeal MAR 2024	\$ 340.00	\$ 340.00
36428	GRAINGER	Glass Cleaner	\$ 12.38	\$ 12.38
36429	Green Rock Recycling LLC	Asphalt Recycling	\$ 350.00	\$ 350.00
36430	GROFF TRACTOR & EQUIPMENT	John Deere Loader 524 K Repair	\$ 5,175.73	\$ 5,175.73
36431	Home Depot Credit Services	11' PT PINE SPLIT RAIL	\$ 196.56	
		MAKITA LEAF BLOWER	\$ 717.48	\$ 914.04
36432	INSTITUTE FOR PROF. DEVELOPMENT	CEU'S CMFO	\$ 50.00	\$ 50.00
36433	Intellishred LLC	Paper Shred Service for 2024-oute 6427	\$ 1,110.00	\$ 1,110.00
36434	J & J Truck Equipment	Hydraulic PTO Shaft Repair Parts TRK 15	\$ 134.26	\$ 134.26
36435	J C Ehrlich Co Inc	Commercial Pest Maintenance Service OCT	\$ 75.10	
		Commercial Pest Maintenance Service Oct	\$ 225.30	\$ 300.40
36436	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights 9	\$ 1,538.58	\$ 1,538.58
36437	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights MV	\$ 27.03	\$ 27.03
36438	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights H	\$ 68.44	\$ 68.44
36439	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 9/20/	\$ 113.86	\$ 113.86
36440	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Garage 9/20/24 - 10/20/2	\$ 4.65	\$ 4.65
36441	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 9/20/24	\$ 62.42	\$ 62.42
36442	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 9/20/24	\$ 302.61	\$ 302.61
36443	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 - 9/20/24 - 10/2	\$ 159.91	\$ 159.91
36444	JERSEY CENTRAL POWER & LIGHT	100 029 305 644 - 9/20/24 - 10/20/24	\$ 1,000.13	\$ 1,000.13
36445	JERSEY CENTRAL POWER & LIGHT	Account 100 152 456 842 802 Milford Warren	\$ 5.00	\$ 5.00
36446	JOHN P GALLINA, ESQ	LUB Misc Litigation Mill Rd Solar	\$ 776.25	\$ 776.25
36447	Johnson Controls Fire Protection	Service Call for multiple fire alarms	\$ 564.00	\$ 564.00
36448	LDI Connect	Contract Usage Charge 9/22/24 - 10/21/24	\$ 130.45	
		Copies for RRCC	\$ 20.22	\$ 150.67
36449	Leonard A. LaGuardia	Parks & Rec Art with contest design from	\$ 1,937.50	\$ 1,937.50
36450	LMR DISPOSAL	Recycling Dumpster	\$ 645.00	\$ 645.00
36451	LMR DISPOSAL	Recycling Dumpster	\$ 672.60	\$ 672.60
36452	LMR DISPOSAL	Recycling Dumpster	\$ 630.00	\$ 630.00
36453	LMR DISPOSAL	Recycle Dumpster November 2024	\$ 67.60	\$ 67.60
36454	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Various Materials for DPW Vehicle Repair	\$ 346.58	\$ 346.58
36455	MILFORD/FRENCHTOWN AUTO PARTS, INC.	ATF Fluid for Fleet Service	\$ 8.82	\$ 8.82
36456	National Fence System Inc	Reigel Ridge Pool Fence Replacement	\$ 39,535.89	\$ 39,535.89
36457	NICK FAUST	DPW Trk 15 Tailgate Latch Repair	\$ 275.00	\$ 275.00
36458	NJ Advance Media	Ordinance 2024-16 SECOND READING	\$ 22.34	
		Ordinance 2024-17 SECOND READING	\$ 22.34	
		Ordinance 2024-18 INTRODUCTION	\$ 25.06	
		LUB Resolution Thompson 101524	\$ 22.34	
		LUB Resolution HK 101524	\$ 16.89	\$ 108.97
36459	NJ DEPT OF HEALTH & SENIOR SERVICES	Sep-24	\$ 2.40	\$ 2.40
36460	NJ DIV ALCOHOLIC BEVERAGE CONTROL	Maintenance & Preparation of 2024-2025 L	\$ 12.00	\$ 12.00
36461	NJ EZ Pass	EZ Pass Funds	\$ 100.00	\$ 100.00
36462	NRG BUSINESS	SERV LOC ID 776745 61 CHURCH ROAD	\$ 239.18	\$ 239.18
36463	OFFICE DEPOT, INC.	Public Relations-Halloween	\$ 282.92	\$ 282.92
36464	PenTeleData	10/24/24 - 11/24/24	\$ 196.85	\$ 196.85
36465	Promed Office Cleaners LLC	Cleaning RRCC - October 2024	\$ 220.00	\$ 220.00
36466	STAPLES BUSINESS ADVANTAGE	Batteries	\$ 463.14	\$ 463.14
36467	SWAMPS AUTOWORKS INC	15-11	\$ 999.84	\$ 999.84
36468	THERESA VERDI	Cleaning services at Municipal Building	\$ 550.00	
		Cleaning RRCC 10/ - 10/14/2024	\$ 480.00	\$ 1,030.00
36469	TILCON NEW YORK INC.	Asphalt - for Township Road Work Project	\$ 1,635.32	\$ 1,635.32
36470	TRENTON JOES	UNIFORM NICHOLAS GARREN ACADEMY	\$ 544.00	\$ 544.00
36471	TRIFLEX IT SOLUTIONS, LLC	Billable Services	\$ 172.50	
		Billable Services	\$ 517.50	
		Oct-24	\$ 149.99	
		Backup and Disaster Recovery: BDR	\$ 425.00	

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		OFFSITE BACKUP BARRACUDA BACKUP SERVICE	\$	399.00		
		Email Protection	\$	154.00		
		OFFICE 365 - 26 LICENSES	\$	156.00	\$	1,973.99
36472	TRIFLEX IT SOLUTIONS, LLC	Agreement Bit Defender Antivirus	\$	154.00		
		Offsite Backup	\$	122.50		
		Oct-24	\$	462.00		
		Email Protection Jun 2024	\$	286.00		
		Email Protection Jul 2024	\$	286.00		
		Email Protection Aug 2024	\$	286.00		
		Email Protection Sep 2024	\$	286.00	\$	1,882.50
36473	TRIFLEX IT SOLUTIONS, LLC	Email Protection Oct 2024	\$	286.00	\$	286.00
36474	U.S. MUNICIPAL SUPPLY, INC.	M-B BROOM MODEL TKH-TR	\$	12,078.06		
		M-B BROOM MODEL TKH-TR	\$	5,739.94	\$	17,818.00
36475	UNITED SITE SERVICES	61 CHURCH ROAD 1 SERVICE 1 DAY PER WEEK	\$	21.17		
		61 CHURCH ROAD 1 SERVICE 1 DAY PER WEEK	\$	65.63		
		61 CHURCH ROAD 1 SERVICE 1 DAY PER WEEK	\$	65.63		
		Recycling Center Restroom 1/4/24-1/31/24	\$	65.63		
		Recycling Center Restroom 2/1/24-2/29/24	\$	65.63		
		Recycling Center Restroom 3/1/24-3/31/24	\$	65.63	\$	349.32
36476	UNITED SITE SERVICES	Recycling Center Restroom 4/1/24-4/30/24	\$	65.63		
		Recycling Center Restroom 6/1/24-6/30/24	\$	65.63		
		Recycling Center Restroom 9/1/24-9/30/24	\$	65.63	\$	196.89
36477	VERIZON	OCTOBER 2024 BILLING	\$	287.47	\$	287.47
36478	Warren Materials	Asphalt for Township Road Work-Old River	\$	752.78	\$	752.78
36479	WB Mason Co Inc	Tall Kitchen Bags, Tissues	\$	66.03		
		Paper Towels & Copy Paper	\$	208.74		
		Mouse Pad & Wireless Keyboard	\$	41.57	\$	316.34
TOTALS:			\$	933,317.45	\$	933,317.45
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11/1/2024	GUARDIAN	November 2024 Dental Insurance	\$	2,892.02	\$	2,892.02
11/1/2024	NJ STATE HEALTH BENEFITS	November 2024 Health Insurance Retiree	\$	792.52	\$	792.52
11/2/2024	NJ STATE HEALTH BENEFITS	November 2024 Health Insurance Active	\$	37,466.82	\$	37,466.82
36338	DUTCH MILL MARKET INC		\$	64.35	\$	64.35
36338	DUTCH MILL MARKET INC	Void Check 36338	\$	(64.35)	\$	(64.35)
10/16/2024	QUADIENT	Postage Refill	\$	400.00	\$	400.00
TOTALS MANUAL AND VOIDS:			\$	41,551.36	\$	41,551.36
<hr/>						
TOTAL BILL LIST 11/06/2024			\$	974,868.81	\$	974,868.81

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

REMINDER/ANNOUNCEMENT

~ **REMINDER** A Veterans Day Ceremony hosted by the Township Committee and Woman's Club will be held Monday, November 11, 2024 at 11:00 a.m. at the Holland Township Municipal Building.

~ **REMINDER** The Township Committee has canceled our November 19th meeting for lack of a quorum. Our next meeting will be Tuesday, December 3rd.

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EXECUTIVE SESSION-

~ **RESOLUTION** to enter into Executive Session

Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to adopt the following Resolution:

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- N.J.S.A. 10:4-12 B. (7) Meetings open to public; exceptions.

B. A public body may exclude the public only from that portion of a meeting at which the public body discusses any: (7). pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

Action may or may not be taken when the Township Committee returns to Open Session.

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk's Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Consensus was to return to Open Session at 7:42 p.m. with no action taken.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-APPROVAL of amended 2025 Recycling Flyer

Committeeman Young moved and Committeeman Miller seconded the motion to approve the amended 2025 Recycling Flyer.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-APPROVAL of 2024 Stormwater Management Letter

Deputy Mayor Wilhelm moved and Committeeman Miller seconded the motion to approve the 2024 Stormwater Management Letter.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

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-APPROVAL of 2025 Township Holidays and Township Committee Meetings.

This agenda item was tabled for further review at the October 1, 2024 meeting.

Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to approve the 2025 Township Holidays and Township Committee Meetings.

2025 Holiday Schedule

January 1, 2025	New Year's Day (Wednesday)
January 20	Martin Luther King Jr. Day (Monday)
February 17	Presidents Day (Monday)
April 18	Good Friday (Friday)
May 26	Memorial Day (Monday)
June 19	Juneteenth (Thursday)
July 4	Independence Day (Friday)
September 1	Labor Day (Monday)
October 13	Columbus Day (Monday)
November 4	General Election Day (Tuesday)
November 11	Veterans Day (Tuesday)
November 27	Thanksgiving (Thursday)
December 25	Christmas Day (Thursday)

2025 Township Committee meeting dates-all meetings begin at 7:00 pm

January 7 (Re-org.) and Jan 21	July 1 and 15
February 4 and 18	August 5 and 19
March 4 and 18	September 2 and 16
April 1 and 15	October 7 and 21
May 6 and 20	November 5 (Wed) and 18
June 4 (Wed) and 17	December 2 and 16

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-ORDINANCE 2024-18-Public Hearing/Final Adoption

Committeeman Thurgarland moved and Committeeman Young seconded the motion to adopt Ordinance 2024-18 on Final reading. This Ordinance will become effective upon publication on November 21, 2024.

ORDINANCE AMENDING CHAPTER 89-10 AND CHAPTER 83-1 TO ADOPT A SECTION IN THE CODE ENTITLED "RECYCLING AND DISPOSAL FEES" FOR THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON

WHEREAS, The Township of Holland has a recycling program in place located at 131 Spring Mills Road to reduce, reuse and then recycle certain recycling materials; and

WHEREAS, the Township of Holland is proposing fees for the disposal of certain materials as set forth in the attached Exhibit A- 2025 Holland Township Recycling Program Brochure; and

WHEREAS, the Mayor and Committee find that it is in the best interest of the Township of Holland to establish these Recycling and Disposal fees that will bring the aforementioned benefits to the Township; and

NOW THEREFORE BE IT ORDAINED by the Mayor, Township Committee of the Township of Holland, County of Hunterdon, and State of New Jersey that Chapter 89-10 and Chapter 83-1 of the Code of the Township of Holland, be amended to adopt a section entitled "Recycling and Disposal Fees" as follows:

Chapter 83-1

Chapter 89-10 (c) Recycling and Disposal Fees

1. Dumpster card \$50 per card;
2. Disposal of passenger car and small equipment tires \$5.00 per tire;

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3. Disposal of SUV and pick-up truck tires \$8.00 per tire;
4. Disposal of large industrial and farm equipment tires \$20.00 per tire;
5. Disposal of mattress \$25.00 per item (mattress and box spring are separate items).

Section Two - This ordinance shall take effect upon the publication of notice of final adoption as provided by law.

TOWNSHIP OF HOLLAND

BY: _____

ATTEST: DAN BUSH, MAYOR

 MELISSA S. TIGAR, MUNICIPAL CLERK

PUBLIC HEARING: There being no comments the Public Hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

LIAISON REPORTS

Mr. Miller

- Library Thank You note
- Tanko Lighting for street lighting (NJDOT grant)
- Telecom Phone System assessment

Mr. Young

- Square dance was well attended and a great time

Mr. Thurgarland

- Potential PC upgrades and Windows 11 updates for 2025
- Cleaning RFP due November 15, 2024
- Dumpsters for Brush Cleanup
- Approved 2025 Recycling Flyer

Mr. Wilhelm

- Correspondence has been sent to Police for negotiations.

Mr. Bush

- October update from Holland School
- Congratulation to Mr. Miller on the election results
- 2025 Budget
- Eagle Scout Project will begin tomorrow here at the Municipal Building
- High Risk Tree removal around the Township is costing \$5,000.00 monthly

NEW BUSINESS FROM TOWNSHIP COMMITTEE

~ **APPROVAL** for the mayor to sign the 2025 Lower Delaware River Wild & Scenic grant submittal
 Committeeman Young moved and Committeeman Miller seconded the motion to approve the Mayor to sign the 2025 Lower Delaware River Wild & Scenic grant.

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ **DISCUSSION/APPROVAL** for Mayor to sign ROW Inquiry for Farmland Preservation on 369 Spring Mills-Little York Rd. Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to approve the Mayor to sign ROW Inquiry for Farmland Preservation on 369 Spring Mills – Little York Rd.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ **APPROVAL** for Deputy Mayor Wilhelm to sign a grant request memo for funds for the Affordable Housing project from the Highlands Council, the scope of work that will be prepared and approved by the HC for Planner Green and anything else that may pop up pertaining to this grant request. Committeeman Thurgarland moved and Committeeman Miller seconded the motion for Deputy Mayor Wilhelm to sign a grant request memo from the Highland Council.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor			X	

~ **PROCLAMATION**

Committeeman Young moved and Committeeman Miller seconded the motion to adopt the following Proclamation:

WHEREAS, 2024 marks the 150th anniversary of the Township of Holland; and

WHEREAS, the following special events occurred throughout the year to celebrate the occasion of this Sesquicentennial Anniversary;

- February 12, 2024 ~ Active Adult Pickleball Clinic Series**
- May 18, 2024 ~ Vintage Baseball Game**
- August 17, 2024 ~ Community Pool Day**
- September 7, 2024 ~ Holland Township Community Day**
- October 5, 2024 ~ Holland Township 5K River Run**
- October 26, 2024 ~ Victorian Halloween Celebration**

WHEREAS, the Township Committee would like to express their great appreciation to our generous sponsors for making all of our events a huge success;

- Northfield Bank**
- First Energy**
- Phillips Farm**
- Johnson – Walton Funeral Home**
- Holland Liquors**
- Riegel Federal Credit Union**
- Holland Center Pharmacy**
- Pop’s Bees and Trees**
- Winegar, Wilhelm, Glynn & Roemersma Attorneys at Law**
- Stem Brothers**
- Universal Court Contractors**

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Gebhardt & Kiefer Law Offices
Mary M. Malone and the Luxe Service Group at Coldwell Banker Realty
The residents of Holland Township

NOW, THEREFORE, BE IT PROCLAIMED, by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, on November 6, 2024 that the Holland Township Committee hereby thanks the sponsors of the Township of Holland’s Sesquicentennial Celebration for their generous donations.

 Mayor Dan Bush

 Deputy Mayor Scott Wilhelm

 Committeeman Bob Thurgarland

 Committeeman Duane Young

 Committeeman Mike Miller

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ RESOLUTION

Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to adopt the following Resolution:

**Amendment #3 to the 2019 Edition of the
 Holland Township Personnel Policies and Procedures Manual**

BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following changes will be made to the 2019 edition of the Holland Township Personnel Policies and Procedures Manual (text removed will be indicated by a ~~strikeout~~ and additions in red):

HOLIDAYS

The following days will be considered as holidays for Regular Full-time Salaried, Regular Full-time Hourly and Part-time Salaried Employees, not covered by a collective bargaining agreement, with Township offices closed and normal operations suspended:

- New Year’s Day
- Martin Luther King Jr. Day
- Presidents Day
- Good Friday
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Columbus Day
- General Election Day
- Veteran’s Day ~~(or floating holiday)~~
- Thanksgiving Day
- ~~Day after Thanksgiving Day~~
- ~~Day before Christmas~~
- Christmas Day
- ~~One (1) Floating Holiday~~

If a Part-time Salaried Employee’s customary work day does not fall on a holiday, the Part-time Salaried Employee will not be paid for the holiday.

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All Full-time Salaried Employees *required* to work a full holiday will be given 1½ alternate day off. Supervisors responsible for scheduling must make every effort to schedule themselves off on Township Holidays. Such supervisors must obtain Township Committee Liaison approval to work on a holiday in order to receive this compensation.

When a recognized holiday falls on a Saturday it will be observed on the Friday before. When such a holiday falls on a Sunday, it will be observed the following Monday.

Part-time hourly, temporary and seasonal employees are not eligible for holiday pay.

Religious Holidays

Employees who wish to observe religious holidays not designated as a holiday by the Township may do so without loss of pay by using available personal or vacation days, but only to the extent that the employee has not already used up his or her available personal or vacation days.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be distributed to all Township employees by the Municipal Clerk.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ RESOLUTION

Committeeman Thurgarland moved and Committeeman Young seconded to motion to adopt the following Resolution:

Accepting Proposal for the Maintenance of and Revisions to the Holland Township Tax Map

WHEREAS, proposals were received for the maintenance of and revisions to the Holland Township tax map; and

WHEREAS, it has been determined that the proposal received by Colliers Engineering & Design meets the needs of the Township; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract in the following account: Reserve for Tax Maps ~ Special Emergency

01-280-55-000-002

Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee that Holland Township be authorized to expand the existing engineering contract by \$101,200.00 to include the update of the tax map, digitizing the maps, and submitting the maps for approval by the State of New Jersey.

BE IT FURTHER RESOLVED, the Mayor and Clerk are authorized to execute an amendment to the contract as set forth above.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

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~ RESOLUTION

Deputy Mayor Wilhelm moved and Committeeman Miller seconded the motion to adopt the following Resolution:

Award of Contract for Old River Road Improvements Project – Phases I & II

WHEREAS, on August 1, 2024, two bids were received and opened in public by Engineer Adam T. Wisniewski, PE of Colliers Engineering & Design with the following results:

<u>Contractors</u>	<u>Location</u>	<u>Base Bid – Ph. I</u>	<u>Base Bid – Ph. II</u>	<u>Alternate Bid</u>
Reivax Construction Corp.	Flemington, NJ	\$210,014.74	\$118,793.36	\$62,340.00
Top Line	Somerville, NJ	\$246,348.67	\$130,237.68	\$18,200.62

WHEREAS, the engineer’s estimate for the project was as follows:

Base Bid – Phase I:	\$174,318.20
Base Bid – Phase II:	\$89,361.40
Alternate Bid:	\$22,005.00

WHEREAS, in a letter dated September 3, 2024, Holland Township Engineer, Adam T. Wisniewski, PE, recommended the project be awarded to the lowest bidder for Base Bids I and II, Reivax Contracting in the amounts of \$210,014.74 and \$118,793.36.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that the contract for the Old River Road Improvements Project – Phases I and II be awarded to Reivax Construction Corp of Flemington, NJ in the amounts of \$210,014.74 and \$118,793.36.

BE IT FURTHER RESOLVED, that this award is subject to the availability of funds and NJDOT approval for this project.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ RESOLUTION

Committeeman Thurgarland moved and Deputy Mayor Wilhelm seconded the motion to adopt the following Resolution:

WHEREAS, the Township of Holland is in need of milling and paving the Firehouse Parking lot (Station One) located at 971 Milford Warren Glen Road; and

WHEREAS, the Morris County Cooperative Pricing Council awarded these services on contract # 6; and

WHEREAS, Holland Township is a member of this Cooperative Pricing Council and wishes to utilize the services through this contract; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract in the following accounts:

2024-07 Road Improvements	04-215-10-290-060	\$ 45,433.21
2021-07 Road Improvements	04-215-10-290-045	\$ 14,472.79

Chief Financial Officer

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NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee that Holland Township be authorized to issue a purchase order to mill and pave the Firehouse Parking lot (Station One) located at 971 Milford Warren Glen Road for an amount of \$59,906.00.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller			X	
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ RESOLUTION

Committeeman Young moved and Deputy Mayor Wilhelm seconded the motion to adopt the following Resolution:

**Acknowledging Receipt and Review of the 2024 Best Practices Inventory
that Chief Finance Officer has Submitted to the Division of Local Government Services**

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey that the Township Committee reviewed the 2024 Best Practice Inventory as submitted by Chief Finance Officer, Kristi Gano at a regular scheduled meeting held on November 6, 2024.

BE IT FURTHER RESOLVED, that in review of the document, CFO Gano has reported that the township qualifies for full state aid.

BE IT FINALLY RESOLVED, that the Township Committee has reviewed the Best Practices Inventory as submitted by CFO Gano to the Division of Local Government Services before the due date of October 25, 2024.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ RESOLUTION

Committeeman Thurgarland moved and Committeeman Young seconded the motion to adopt the following Resolution:

**Authorization the Transfer of Unexpended Fiscal Year 2023
Appropriations To a Dedicated Storm Recovery Reserves**

WHEREAS, unexpended balances exist in the Fiscal Year 2023 Other Expenses Budget; and

WHEREAS, the Chief Financial Officer now wishes to transfer said unexpended balances into a Dedicated Storm Recovery Reserve (03-202-10-110-002) for use in fiscal year 2024 and in future fiscal years.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that a transfer in the amount of \$42,385.59 is hereby authorized from the 2023 Budget Appropriation Reserve as follows:

	Transfer From	Transfer To
SALT	\$42,385.59	
SNOW REMOVAL RESERVES		\$42,385.59

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

- RESOLUTION

Deputy Mayor Wilhelm moved and Committeeman Thurgarland seconded the motion to adopt the following Resolution while also noting ***“\$17,000 to Electricity is a budget issue. Something to investigate and move forward. Every month the Township Clerk, DPW Superintendent and CFO review the electric bills. There is no issue with the bills, its energy consumption and the price of electricity.”***

WHEREAS, the Municipal Budget for the year 2024 was approved on April 2, 2024 and adopted on May 7, 2024, and

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Mayor & Council SW	\$318.76	
Assessment of Taxes SW	\$8,817.41	
Worker’s Compensation	\$1.00	
Municipal Court OE	\$.36	
Employee Group Insurance	\$9,862.47	
DCRP		\$ 2,000.00
Electricity		\$17,000.00

BE IT FURTHER RESOLVED that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

~ RESOLUTION

Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to adopt the following Resolution:

**Release of Escrow Balances
Various Road Opening Permits filed by Elizabethtown Gas
Township of Holland, Hunterdon County, NJ**

WHEREAS, Elizabethtown Gas Company (“EGC”) posted escrow funds with the Township of Holland in May 2017, December 2018 and February 2023 as a condition of the issuance of a road opening permits for openings on nine (9) separate roadways as part of a gas main extension program; and

WHEREAS, the work has been completed by EGC; and

WHEREAS, the work was performed in accordance with a June 2017, December 2018, and February 2023 road opening permits issued by C. Richard Roseberry, PE and Paul M. Sterbenz, PE; and

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WHEREAS, the work areas subject to the above road opening permits were reviewed by the Township Engineer and were found to be in good order; and

WHEREAS, EGC is requesting release of the balance of the professional review and inspection escrow funds being held by the Township; and

WHEREAS, the Township Engineer and Township CFO have reviewed the various escrow accounts and balances being held by the Township on behalf of EGC and have determined that there are funds being held by the Township for multiple road opening permits issued prior to 2023, including those listed above, which have resulted in the accumulation of a large escrow balance for EGC; and

WHEREAS, the Township Engineer and Township CFO have determined that in the interest of returning these unused balances to EGC and to simplify the future tracking of escrow balances; and

WHEREAS, the Township Engineer and Township CFO, are recommending that the following escrow amounts be released in their below listed escrow accounts since the work has been completed; and;

Township Escrow Account Number	Amount to be Released
14-299-56-850-4180	\$15,012.50
14-299-56-850-4640	\$500.00
14-299-56-850-4740	\$806.18

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that the above listed escrow amounts posted by EGC be released.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

BUSINESS FROM TOWNSHIP ATTORNEY

- Service Electric for December 3, 2024 Meeting
- Conclusion of the previously started executive session.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

EXECUTIVE SESSION-

~ **RESOLUTION** to enter into Executive Session

Mayor Bush moved and Committeeman Young seconded the motion to adopt the following Resolution:

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- N.J.S.A. 10:4-12 B. (7) Meetings open to public; exceptions.

B. A public body may exclude the public only from that portion of a meeting at which the public body discusses any: (7). pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

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Action will not be taken when the Township Committee returns to Open Session.

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk's Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Consensus was to return to Open Session at 8:56 p.m. No action was taken.


ADJOURN

Committeeman Miller moved and Committeeman Young seconded the motion to adjourn at 8:58 p.m.


Roll Call Vote	Ayes	Nays	Abstain	Absent
Mike Miller	X			
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Respectfully Submitted:

Approved By:



 Melissa S. Tigar
 Municipal Clerk, RMC/CMR



 Dan Bush, Mayor
 Scott Wilhelm, Deputy Mayor

