

## **Holland Township Board of Adjustment**

### **Minutes of the October 25, 2017**

The meeting was called to order by the Chairman, Ginger Crawford:

“I call to order the October 25, 2017 Reorganization and Regular Meeting of the Holland Township Board of Adjustment. Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Planning Board Secretary December 8, 2016 by:

1. Posting such notice on the bulletin board at the Municipal Building.
2. Published in the December 8, 2016 issue of the Hunterdon County Democrat
3. Faxed to the Express Times for informational purposes only.

#### **Flag Salute:**

Chairman Crawford asked all too please stand for the Pledge of Allegiance.

Identification of those at the podium for the benefit of the recording machine:

**Present:** Jerry Bowers, Ginger Crawford, Bill Ethem, William Martin, Gail Rader , Todd Bolig, Esq., and Maria Elena Jennette Kozak, Secretary.

**Absent:** Laura Burke, Peter Kanakaris, Robert Martucci, Engineer, Elizabeth McKenzie, Planner, and Lucille Grozinski, CSR.,

Let the record show there is a quorum.

**Minutes:** A motion was made by Gail Rader and seconded by William Martin, to dispense with the reading of the January 25, 2017 minutes and to approve as recorded. All Present were in favor of the motion. Motion carried.

#### **Completeness**

There were no Completeness Reviews scheduled.

#### **Public Hearing**

There were no Public Hearings scheduled.

#### **Resolution**

There were no Resolutions scheduled.

#### **Old Business**

There was no Old Business to be discussed.

#### **New Business:**

- Proposed 2018 meeting schedule – Board Action Needed –Secretary Kozak prepared a proposed meeting schedule for all to review.

Township of Holland  
Board of Adjustment

#### **2018 Meetings**

**PLEASE TAKE NOTICE** that the Board of Adjustment, Township of Holland, County of Hunterdon, New Jersey, will hold their regular meetings on the following dates in 2018 at

7:30 p.m. to act on public business at the Municipal Building, 61 Church Road, Milford, NJ. Meetings are open to the public.

**Meeting Dates**

January 31, 2018  
February 28, 2018  
March 28, 2018  
April 25, 2018  
May 30, 2018  
June 27, 2018  
July 25, 2018  
August 29, 2018  
September 26, 2018  
October 24, 2018  
November 28, 2018  
December 12, 2018  
January 30, 2019

**Agenda Deadline**

January 10, 2018  
February 7, 2018  
March 7, 2018  
April 4, 2018  
May 9, 2018  
June 6, 2018  
July 4, 2018  
August 5, 2018  
September 5, 2018  
October 3, 2018  
November 7, 2018  
November 21, 2018  
January 19, 2019

By ordinance the meetings of the Holland Township Board of Adjustment are held the last Wednesday of the month, with the agenda deadline three weeks prior to the meeting with the following exceptions:

The board discussed the December date and the Holland Township Volunteer Fire Company Santa run. A motion was made by William Martin and seconded by Jerry Bowers to use the date of December 12, 2018 for the meeting date. All present voted in favor of the motion. Motion carried.

- Planner Discussion and update -
- The board extended its best wishes, thoughts and prayers to board member Kanakaris.
- The board asked Secretary Kozak to work with Attorney Bolig on a proclamation for Planner McKenzie.
- Attorney Bolig's letter dated October 25, 2017

October 25, 2017

Holland Township  
Board of Adjustment/Planning Board  
Attn: Ginger Crawford/Dan Rader, Chair  
61 Church Road  
Milford, New Jersey 08848

Dear Ginger and Dan:

I wanted to write and advise you both, as respective Chairs of the Holland Township Planning Board and Board of Adjustment, that I will not seek re-appointment as attorney for either of Holland Township's Land Use Boards in 2018.<sup>1</sup>

During the last twelve years with the Board of Adjustment, and during the past year with the Planning Board, I have been extremely grateful to have served under each of you as the Chairs of these Boards. From both a professional and personal perspective, I have always welcomed your support. The Township is fortunate to have its' land use boards comprised of and served by, members who utilize their diverse skill-sets and backgrounds to best serve the Township's land use interests.

I truly appreciate the opportunity to have served the Township.”

With regret and understanding the Board of Adjustment accepted the resignation of Attorney Bolig effective January 2018. They understand the new opportunity for Attorney Bolig and wish him the best on his new opportunity.

The board does prefer to have a different attorney from the Planning Board. A subcommittee will consist of Gail Rader, William Martin and Ginger Crawford. Secretary Kozak will

advertise for resumes and will forward all information to the Ad Hoc subcommittee who will conduct interviews and determine which is the best candidate for the Board of Adjustment. The Board of Adjustment will appoint the new attorney at its reorganizational meeting based on the recommendation of the ad hoc subcommittee.

**Public Comment**

There was no one present in the audience and therefore there were no Public Comments.

William Martin made a motion to adjourn. Motion carried.

Meeting ended at 8:10 p.m.

Respectfully submitted,

*Maria Elena Jennette Kozak*

Maria Elena Jennette Kozak

Secretary